



Shreemati Nathibai Damodar Thackersey Women's University

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Tel: 26604706/ 22031879/22030948

**Invitation for Quotations
for Purchase of
N- Computing Devices, Monitors,Keyboard and Mouse**

Ref No: Poly/93-Computer/2018-19/online Quotation-1 Date: April 12, 2018

Sealed Quotations are invited for purchase of **N-Computing Devices, Monitors, Keyboard and Mouse** to be installed at Premlila Vithaldas Polytechnic at **Juhu campus**. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for Purchase of N-Computing Devices Monitors, Keyboard and Mouse
Venue of Submission	Premlila Vithaldas Polytechnic SNDT Women's University, Juhu Road, Santacruz (West), Mumbai 400049
To be Addressed to:	Registrar, SNDT Women's University, 1, N.T. Road, New Marine Lines, Mumbai 400 020
Contact Telephone	022 - 2660 8676
Deadline of submission	April 20, 2018 (till 9.30 a.m.)

Instructions:

**Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in)/P.V.Polytechnic website (pvpsndt.org) below the respective quotation.*

To view Quotation Notice, kindly visit following website of **SNDT Women's University, Mumbai: sndt.ac.in**

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

N-Computing Devices, Monitors, Keyboard and Mouse

1.Item 1:

N- Computing L-250 Devices with USB, Quantity -28

2.Item 2:

15.5" LED Monitor with 3 years warranty (Backlight LED Screen), Quantity- 32

3. Item 3:

USB Keyboard and Mouse, Quantity- 25

The quotations are invited in two parts under Three Envelop System. Technical envelop shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1:

The envelope must contain:

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email ID, name, signature and seal, shop/firm registration document
2. Type of business entity: manufacturer/authorized dealer, any others (to be specified)
3. Certified copy of GST registration
4. PAN Card Copy
5. List of main clients (maximum 10)

Envelop No.2:

The envelope must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Item with Brand	Rate per unit (INR)	GST (INR)	Quantity	Total Estimated Cost (INR)

1.				
2.				
3.				
4.				
Grand Total				

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

The final quantity may vary at the time of issue of purchase order.

Free delivery, installation is required at the Premlila Vithaldas Polytechnic, SNTD Women's University, Juhu.

The rate validity will be upto 60 days from the date of submission deadline.

All necessary documents, manuals to be handed over to the college, Juhu campus.

Packing and transport charges, transit insurance will be inclusive in the quoted rate.

Registrar,
SNTD Women's University,
Mumbai