

**INVITATION FOR QUOTATIONS OF STALL EXHIBITION REQUIRED FOR  
UNVEILING OF MAHARSHI KARVE STATUE AND INNOVATION OF  
MAHAKUMBH 2.0**

Sealed quotations are invited for providing **Stall Exhibition Complete Setup for the unveiling of Maharshi Karve Statue and Innovation of Mahakumbh 2.0** to be held at **SNDT Women's University, Pune Campus** on **5th and 6th July, 2026**. The service providers are advised to carefully study all technical and commercial aspects, instructions, terms and conditions mentioned in this document.

The **Stall Exhibition Complete Setup** shall include **Mahakumbh 2.0 For two days**. Failure to furnish all the information required in the quotation may result in rejection of the quotation. The University reserves the right to reject any quotation, wholly or partly, without assigning any reason thereof.

**Quotation Details**

<b>Particulars</b>	<b>Details</b>
<b>Name of Item / Service</b>	Stall Exhibition Complete Setup for the unveiling of Maharshi Karve Statue and Innovation of Mahakumbh 2.0
<b>Event Dates</b>	5th and 6th July, 2026
<b>Services Required</b>	Mahakumbh 2.0 Stall Exhibition Complete setup (Two Days)
<b>Venue of Submission</b>	SNDT College of Home Science, SNDT Women's University, Pune Campus, Karve Road, Pune – 411038
<b>To be Addressed to</b>	The Registrar, SNDT Women's University, Pune Campus, Karve Road, Pune – 411038
<b>Contact Telephone</b>	9762141515
<b>Deadline of Submission</b>	<b>30<sup>th</sup> June, 2026 upto 5.00 PM</b>

**Instructions**

1. Dates mentioned herein are scheduled dates for the **unveiling of Maharshi Karve Statue and Innovation of Mahakumbh 2.0**. Any changes in the dates of submission and processing shall be notified in the Quotations / Tenders section on the University website.
2. Quotations should clearly mention all the **technical specifications, Exhibition details, rates, taxes and terms & conditions** mentioned in this document.
3. To view quotation notices, kindly visit the official website of **SNDT Women's University, Mumbai: [www.sndt.ac.in](http://www.sndt.ac.in)**

**The quotations are invited for the following services:**

**Stall Exhibition Complete Setup:**

The quotations are invited in **two parts under the Three Envelope System**. The **Technical Bid** shall be enclosed and sealed in **Envelope No. 1**.

The **Financial Bid / Schedule of Rates** shall be filled in and enclosed in **Envelope No. 2**.

Both the sealed envelopes shall be kept in **Envelope No. 3**, which shall be large enough to contain both envelopes.

On each envelope, the **name and address of the bidder**, along with the **contact number**, shall be clearly written. The **name of the bidder / Event Management firm** should be mentioned on the top of the envelope. The number of participants may vary at the time of placing the final order.

**Envelope No. 1: The envelope must contain:**

1. **Covering letter** with details of the bidder / catering service provider, including:
  - Name of firm / proprietor
  - Full address
  - Contact number / mobile number
  - E-mail ID
  - Signature and seal

In case of a partnership firm, the name and address of partners along with a copy of the **Partnership Deed** should be enclosed.
2. **Type of business entity:** Authorized Service Provider / Event Management / Event Setup / Any other (to be specified)
3. **Certified copy of GST Registration Certificate**
4. **PAN Card Copy**
5. **List of major clients / institutions served** (minimum 3)
6. **Work Experience Certificate / Work Orders / Service Completion Certificate** (at least from one client)
7. The details about the **Mahakumbh 2.0 Stall Exhibition Complete setup.** should be submitted in the prescribed format on the letterhead of the bidder or with the bidder's seal and signature as follows:

**Description:**

**Specifications of various requirements for the successful organization for Programme of Innovation of Mahakumbh 2.0**

Sr. No.	Item Description	Item Code / Make	Quantity	Units
<b>1</b>	<b>STALL EXHIBITION AREA</b>			
1.1	Construction of approx. 120 nos. well-designed exhibition octonorm stalls (2m x 2m ) & (2m x 1m) Indoor stalls to be provided with wooden platform (construction of stalls with aluminium R8 system with powder coated finish with laminated panels & fascia having name for State and stall number with cut out letters). Accessories for each stall: <b>A.</b> Power socket with mobile charging point 15 amp. <b>B.</b> Waste paper basket with bio-degradable garbage bags/each room.	1.1	900.00	Sq. Meter
1.2	Octonorm 1 Tables in each stall (construction of table with aluminium R8 system with powder coated finish with board on top) Table Size 1.5 m x 0.6 m	1.2	120.00	Nos
1.3	Good quality banquet 2 chairs in each stall	1.3	240.00	Nos
1.4	1 LED spot lights & 10 Tower Fans in each stall with proper hooks and wiring	1.4	120.00	Nos

**Additional Technical Requirements**

The bidder should clearly mention the following in the Technical Bid:

**Technical Bid:**

- The following documents are required to be submitted under technical bid.
- The Company/Firm/Holding Company should have experience in respect of the supply of computer tables to educational institutions or universities.
- Any special arrangements for conference guests / dignitaries, if applicable

**Envelope No. 2: The envelope must contain:**

The **Financial Bid** shall be submitted in the prescribed format on the **letterhead of the bidder**.

**Financial Bid Format**

Sr. No.	Item Description	Quantity	Rate Per Person / Unit (INR)	Taxes (INR)	Approx. Quantity / No. of Persons	Total Estimated Cost (INR)
1	2	3				
1.1	Construction of approx. 120 nos. well-designed exhibition octonorm stalls (2m x 2m ) & (2m x 2m) Indoor stalls to be provided with wooden platform (construction of stalls with aluminium R8 system with powder coated finish with laminated panels & fascia having name for State and stall number with cut out letters). Accessories for each stall: <b>A.</b> Power socket with mobile charging point 15 amp. <b>B.</b> Waste paper basket with bio-degradable garbage bags/each room.	900.00 Sq. Meter				
1.2	Octonorm 1 Tables in each stall (construction of table with aluminium R8 system with powder coated finish with board on top) Table Size 1.5 m x 0.6 m	120.00 Nos				
1.3	Good quality banquet 2 chairs in each stall	240.00 Nos				
1.4	1 LED spot lights & 10 Tower Fans in each stall with proper hooks and wiring	120.00 Nos				
<b>Total in Figures</b>						

**Financial Bid Terms & Conditions**

1. The rate quoted should be **inclusive of all charges**, including preparation charges, serving charges, manpower / service staff charges, transportation charges, packing charges, utensils / disposable items / eco-friendly serving material (if applicable), and any other incidental expenses.
2. **Taxes / GST**, if applicable, should be **clearly mentioned** in the quotation.
3. The **final number of participants/quantity** may vary at the time of placing the final work order.
4. The quoted rates shall remain **valid for 45 days** from the date of submission deadline.
5. The bidder shall provide **Mahakumbh 2.0 Stall Exhibition Complete setup** during the event.

6. The University reserves the right to accept or reject any quotation, wholly or partly, without assigning any reason; increase or decrease the quantity / number of persons; and finalize the order as per institutional requirements.
7. **Preference** will be given to Pune vendors, considering the event venue at Pune.

**Envelope No. 3**

Envelope No. 3 shall contain:

- **Envelope No. 1 – Technical Bid**
- **Envelope No. 2 – Financial Bid**

The superscription on Envelope No. 3 should be:

**“Quotation for Stall Exhibition Complete setup for unveiling of Maharshi Karve Statue and Innovation of Mahakumbh 2.0 (5<sup>th</sup> & 6<sup>th</sup> July, 2026)”**

**Prof. Vilas Nandwadekar**  
**Registrar,**  
**SNDT Women’s University, Churchgate,**  
**Mumbai -20.**