

Invitation for Quotations for Supply and Printing of Unit Test & Practical Answer Books at UMIT

Ref No:UMIT/Purchase/2025-26/343(A)

Date: September 24,2025

Sealed Quotations are invited for **Supply and Printing of Unit Test & Practical Answer Books** to be required at Usha Mittal Institute of Technology at **Juhu campus**. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Supply and Printing of Unit Test & Practical Answer Books
Venue of Submission	Usha Mittal Institute of Technology, SNDT Women's University, Juhu Road, Santacruz (West), Mumbai 400049
To be Addressed to:	Principal, Usha Mittal Institute of Technology, SNDT Women's University, Juhu Road, Santacruz (West), Mumbai 400049
Contact Telephone	9850038991, 9766642228
Deadline of submission	30th September 2025 up to 5.00 pm

Instructions:

**Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.*

To view Quotation Notice, kindly visit following website of **SNDT Women's University, Mumbai: sndt.ac.in**

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

Supply and Printing of Unit Test & Practical Answer Books at UMIT

The quotations are invited in two parts under Three Envelop System. Technical envelop shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1:

The envelope must contain:

1. Covering letter with details of bidders: address, name of proprietor, telephone number and/or mobile number, email ID, name, signature and seal. In case of partnership firm - name and address of the partners and copy of Partnership Deed.
2. Type of business entity: manufacturer/authorized dealer/reseller, any other (to be specified)
3. Certified copy of GST registration
4. PAN Card No
5. List of main clients (minimum 3)
6. Work experience Certificate/ Delivery Challan (at least from one client)
7. The details about the technical specification should submitted in the prescribed format as follows on with the bidder's seal and signature:

Sr. No.	Name of Item And Technical Specification	Bidder's Technical Specification And Standards, Brand Names and Model Numbers wherever applicable
1.	Unit Test answer Book	Pages – -8 pages per answer sheet Size: Legal Size Thickness of paper – 68gsm Printing and numbering on each answer book
2	Practical answer Book	Pages – -4 pages per answer sheet Size: Legal Size Thickness of paper – 68gsm Printing and numbering on each answer book

Please mention Brand/s and Model Number/s here: **Brand name:**

Envelop No.2:**The envelope must contain:**

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Item (Brand Name and Model Numbers)	Rate per unit (INR)	Taxes (INR)	Qty (total)	Total Estimated Cost (INR)
Unit Test answer Book			60000	
Practical answer Book			60000	

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

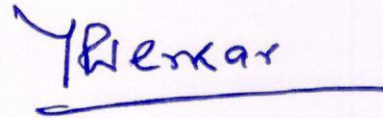
The final quantity may vary at the time of issue of purchase order.

Free delivery, installation is required at Usha Mittal Institute of Technology , SNDT Women's University, Juhu.

The rate validity will be up to 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to the concerned Department, Juhu campus.

Packing and transport charges, transit insurance will be inclusive in the quoted rate.



Principal
Usha Mittal Institute of Technology
SNDT Women's University,
Mumbai
PRINCIPAL
Usha Mittal Institute of Technology
S.N.D.T. Women's University,
Juhu Road, Santacruz (W),
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