

**INVITATION FOR QUOTATIONS FOR CUTTING THE BRANCHES OF TREES AT
JUHU CAMPUS.**

Ref. No. /JCA-10/2025-26/157

Date : 19/09/2025

Sealed Quotations are invited for Invitation for Quotations for Cutting the Branches of Trees at Juhu Campus.

The vendors are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for Cutting the Branches of Trees at Juhu Campus.
Venue of Submission	The Assistant Registrar, Juhu Campus Administration office, S.N.D.T. Women's University, Sir Vithaldas vidyavihar, Juhu Tara Road, Santacruz (West), Mumbai – 400 049.
To be Addressed to	The Assistant Registrar, Juhu Campus Administration office, S.N.D.T. Women's University, Sir Vithaldas vidyavihar, Juhu Tara Road, Santacruz (West), Mumbai – 400 049.
Contact Telephone	022-26608462 9833798433 9822699936
Deadline submission	30th September, 2025 till 5.00 PM

Instructions :

- Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the university website (sndt.ac.in) below the respective quotation.
To view Quotation Notice, kindly visit following website of SNDT WOMEN'S University, Mumbai: <https://www.sndt.ac.in/tendersandquotations>
- The Contractor shall ensure the use of proper safety gear (helmets, gloves, harness, ladders, etc.) for all workers.
- Cutting should not obstruct roads or university activities.
- Safety barricades, caution tape, and signboards must be placed around the working area.
- The work must be supervised by an authorized officer/representative of the University.
- Cutting/trimming of tree branches shall be carried out strictly under prior permission from the competent authority.
- If any injury or loss of life occurs while cutting tree branches, it will be the sole responsibility of the contractor.
- After cutting the tree branches, the contractor will be solely responsible for removing the debris and garbage.
- After cutting the branches of the trees, the remaining large branches and stumps should be kept in the place designated by the university.

Quotations should clearly mention all Specifications mentioned in this document.

The quotations are invited for the following :

1. Item 1 :

Sr.No.	Trees Name	No. of Trees	Estimated	No.of Cutting Branches	Estimated
1.	Mango & Etc.	337 (Min.)	Height 40x girth 4'	10 (Each tree) approximate	Diameter 6 Length 15

The quotations are invited in two parts under Three Envelop System. Envelope shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2 Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No. 1 :**The envelope must contain :**

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email ID, name, signature and seal. In case of partnership firm name and address of the partners and copy of partnership Deed.
2. Type of business entity; manufacture/authorized dealer, any others (to be specified) 3 Certified copy of GST registration.
3. CA certified turnover of the company.
4. PAN Card No.
- 5.

Envelop No.2 :**The envelope must contain :**

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Item	Rate per unit (INR)	Taxes (INR)	Qty.	Total Estimated Cost (INR)
1.				
2.				
3.				

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

- The final quantity may vary at the time of issue of purchase order.
- The rate validity will be up to 45 days from the date of submission deadline.
- All necessary documents, manuals to be handed over to the concerned department.
- University will issue Control Exemption certificate if required.



(Dr. Vilas Nandavadekar)

Registrar

S. N. D. T. Women's University

19/09