

3rd Floor, P. V. Polytechnic Building,  
Sir Vithaldas Vidya Vihar, Juhu Road,  
Santacruz (West), Mumbai - 400 049.



**Mr. Dinesh Girap**  
Director (Addl. Charge)

POLY/CVTE/SCHRS/2024-25/ 314

Date: 14<sup>th</sup> Jan. 2025.

Subject: Invitation for Quotation of Student chairs for the academic year 2024-25 for Centre for Vocational & Technical Education in Polytechnic building SNDT Women's University, Juhu Campus, Mumbai.

Respected Sir/Madam,

Quotations are invited from Proprietorship/ Partnership/ Private Limited firms for providing of Student chairs for Centre for Vocational & Technical Education. in PV Polytechnic building SNDT Women's University, Juhu Campus, Mumbai.

<b>Name of the Item</b>	Student chairs
<b>Venue of Submission</b>	Centre for Vocational & Technical Education, P. V. Polytechnic, SNDTWU Campus, Santacruz (west), Mumbai 400049
<b>To be Addressed to</b>	Director, Centre for Vocational & Technical Education, SNDTWU Campus, Santacruz (west), Mumbai 400049
<b>GST NO.</b>	27AACT52211D1Z0
<b>Contact Number</b>	7777011316 / 022 26608676.
<b>Deadline of submission</b>	20/01/2025 till 4 pm

Quotations are invited in 3 envelop system. Sealed envelope no.3 will contain two envelops- Envelop No.1 and 2. Envelop No.1 is technical quotation and it will be opened first and if it contains all the required papers then only the Envelop No.2 containing schedule of rates shall be opened. If it is found that all the papers are kept in one envelop ignoring the instructions given above, the quotation may be rejected.

**Envelop No.1 (Technical Bid)**


1. Name and address of the firm, Name of the Proprietor, Telephone Number.
2. Certified copy of GST Registration. (If not applicable, Declaration is to be attached.)
3. Copy of Pancard of Proprietor/Firm
4. Technical Compliance sheet in the format given in Annexure I.

**Envelop No.2 (Financial Bid)**

1. Duly filled quotation as per specification mentioned in Annexure II.

**General Instructions:**

1. Rate must be inclusive of all the charges. Taxes must be mentioned clearly in the quotation.
2. If GST is not applicable, kindly specify it clearly in the quotation and provide declaration.
3. Once a rate is fixed, it shall remain same and must not be subject to escalation whatsoever be the reason during the contract.
4. Vendor should adhere with all the seriousness to the time schedule provided by the institute.
5. Payment will be made after successful completion of the work. No advance payment will be made.
6. Institute reserves the right of canceling the quotation invitation.
7. Successful bidder must adhere to the specifications and standards mentioned in the document.
8. Free delivery at Premlila Vithaldas Polytechnic building, SNDT WU Campus, Santacruz (west), Mumbai 400049.

  
**Mr. Dinesh Girap**  
Principal (Addl. Charge)

\* Kindly note that the vendor must check the sample chair from the office. No quotation will be accepted without checking the sample chair.

## ANNEXURE I

**Name of Item:** Student chairs, Centre for Vocational & Technical Education,  
PV Polytechnic building SNTD Women's University, Juhu Campus, Mumbai.

### TECHNICAL COMPLIANCE SHEET

<b>Item no.</b>	<b>Details of item with specification</b>		<b>Approximate Quantity</b>
<b>1.</b>	- Type - Material: - Seat Size - Backrest Size: - Height: - Weight Capacity: - Color: - Features:	: Flap Chair : Metal/Plastic/Wood : As per Sample Chair : As per Sample Chair : As per Sample Chair : <b>150 kg.</b> : Gray : Flap table, ergonomic design, sturdy base	<b>75 nos.</b>

Kindly note that the vendor must check the sample chair from the office. No quotation will be accepted without checking the sample chair.

**ANNEXURE II**

<b>Sr. No</b>	<b>Description of Item</b>	<b>Unit Rate</b>	<b>Qty</b>	<b>Total</b>	<b>GST</b>	<b>Grand Total</b>
1	Flap chairs for student					

Kindly note that the vendor must check the sample chair from the office. No quotation will be accepted without checking the sample chair.