

SNDT Women's University

1, Nathibai Thackersey Road,

Mumbai 400 020

Phone: +91 22 2203 1879

Fax: +91 22 2201 8226



श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

Ref. SNDTWU/Innovation Mahakumbha/01

Date: 20th October, 2025

Web Notification

SUBJECT: Quotation for Design, Fabrication, Supply, and Installation of “Entrepreneurial Information Kiosk” at SNDT Women’s University, Juhu Campus

Sealed quotations are invited from experienced and reputed manufacturers or contractors for the above work as per the following specifications.

Quotations should be submitted in two sealed envelopes – one containing the Technical Bid and another containing the Financial Bid – both enclosed in a single outer envelope addressed to:

The Registrar

SNDT Women’s University

Mumbai Churchgate Campus,

1, Nathibai Thackersey Road,

Mumbai 400020

Deadline for submission: 29th October 2025, up to 5:00 PM.

A) TECHNICAL SPECIFICATIONS

1) Structure & Design

Pyramid-shaped kiosk made of high-quality, durable fiber glass.

Dimensions: 8 ft × 8 ft (base) and 10 ft height (center).

Four sides to include interactive digital information panels.

2) Functional Features

Information Display: Presenting content related to entrepreneurship, government schemes, funding programs, MSME and startup support. Digital Access: Capability for users to download information to mobile devices via QR or similar system.

Top Element: A rotating globe or symbolic feature representing India’s innovation and growth.

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3) Artistic and Educational Elements

Each face to include embossed murals depicting themes such as:

Education

Entrepreneurship

Skill Development

Self-Sustainability

MSME & Make in India India's Economic Vision

Global Leadership

Optional: Interactive or digital engagement feature such as a selfie or pledge element.

4) Durability and Quality

The kiosk must be weather-resistant, UV-stable, and suitable for long-term outdoor display.

5) Installation and Commissioning

Vendor shall ensure complete installation and operational readiness on-site.

e maintenance-free and safe for public use.

Work completion timeline: Within 15 days from the date of work order and advance payment.

B) BID SUBMISSION REQUIREMENTS

1) Technical Bid: Should include:

- Company profile and background.
- Experience in similar fabrication or educational installations.
- Copies of GST registration and PAN.
- Audited CA certificate for the last three (3) financial years (2022–23, 2023–24, 2024–25).
- Minimum average annual turnover of ₹10 lakhs during the last three financial years.
- Declaration of non-blacklisting.
- Warranty and after-sales service details.
- Detailed project execution plan and implementation schedule.
- Design concept, materials, and quality assurance plan.

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2) Financial Bid Should include:

- Item-wise and total cost for design, fabrication, transport, installation, and taxes. All-inclusive total cost in INR.
- Validity of the quoted price (minimum 60 days).
- No conditional pricing will be accepted.

C) PAYMENT TERMS

- Payment will be made in stages based on project progress and satisfactory completion, as mutually agreed upon after work order issuance.
- No advance payment will be made unless approved by competent authority.

D) TERMS AND CONDITIONS

- The University reserves the right to accept or reject any or all quotations without assigning any reason.
- The bidder must visit the site before quoting to understand installation conditions. All quoted rates should be inclusive of materials, labour, transport, taxes, and installation.
- The work shall be completed within the stipulated time; delays may result in penalties.
- The kiosk shall carry a minimum warranty of one year on materials and workmanship.
- Any damage during transport or installation shall be borne by the supplier.
- Taxes will be applicable as per prevailing Government norms.

E) ANNEXURE – A: PRICE BID FORMAT

Sr. No	Description of Work	Qty	Unit	Rate (₹)	Amount (₹)
1	Design, fabrication, and supply of fibre glass pyramid kiosk (8'x8'x10') with interactive information panels and murals	1	Nos		
2	Installation, transportation, and commissioning	1	Nos		
	Total				
	Taxes (as applicable)				
	Grand Total (incl. all)				

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Submission Address:

The Registrar.

SNDT Women's University,
Churchgate, Mumbai – 400 020

C) BID EVALUATION CRITERIA

The evaluation of bids will be carried out in two stages — Technical Evaluation and Financial Evaluation — with the following weightage:

Evaluation Parameter Weightage

Technical Bid 70%

Financial Bid 30%

Only technically qualified bidders will be considered for financial evaluation.

The final selection will be based on the combined weighted score (Technical 70% + Financial 30%).

Technical Evaluation Criteria (70 Marks Total)

Sr. No.	Criteria	Description / Basis of Evaluation	Max. Marks
1	Experience in Similar Field	Number of years of experience in design, fabrication, and installation of kiosks, exhibits, or educational installations.	10*
2	Past Performance / Similar Projects Executed	Number and scale of similar projects completed in last 5 years (attach work orders / completion certificates).	15**
3	Experience in Government / Educational Institution Projects/Private organizations	Projects successfully executed for Government bodies, Universities, or similar public sector organizations.	10
4	Design Concept & Innovation	Quality, creativity, and technical feasibility of proposed design and presentation.	15
5	Material Quality & Durability Plan	Specification of materials, weather resistance, safety, and finish quality proposed.	10
6	Project Implementation	Schedule & Methodology Timeline, resource plan, and approach to ensure timely completion.	10
Total			70

Minimum qualifying score for technical evaluation: 42 marks (60%)

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*Criterion 1: Number of years of experience in design, fabrication, and installation of kiosks, exhibits, or educational installations. (Maximum 10 Marks)

Years of Relevant Experience	Marks Awarded (out of 10)	Remarks
5 years or more	10 marks	Full marks for extensive relevant experience
4 years to less than 5 years	8 marks	Strong experience in similar work
3 years to less than 4 years	6 marks	Moderate level of relevant experience
2 years to less than 3 years	4 marks	Limited but relevant experience
1 year to less than 2 years	2 marks	Basic relevant experience
Less than 1 year	0 marks	Insufficient relevant experience

**Criterion 2: Number and Scale of Similar Projects Completed in the Last 5 Years (Maximum 15 Marks)

Number & Scale of Similar Projects Completed	Marks Awarded (out of 15)	Remarks
5 or more large-scale similar projects	15 marks	Excellent experience with proven capacity in large projects
4 large-scale or 5 medium-scale similar projects	12 marks	Strong and relevant project experience
3 medium-scale similar projects	9 marks	Moderate experience in similar works
2 medium-scale or 3 small-scale projects	6 marks	Limited but relevant experience
1 small-scale project	3 marks	Basic relevant experience
No similar projects completed	0 marks	No relevant experience

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- The work shall be completed within the stipulated time; delays may result in penalties.
- The kiosk shall carry a minimum warranty of one year on materials and workmanship.
- Any damage during transport or installation shall be borne by the supplier.
- Taxes will be applicable as per prevailing Government norms.

SD/-

(Registrar)

SNDT Women's University, Mumbai

Since this document has been generated digitally, it does not require the physical signature of the competent authorities.