

Essential specifications, Requirements, and related documents for the Technical Bid

Sr. No.	Document Description	Yes/No for Submitted documents	Page No.
1.	Bidders' Documents:		
	i. A Covering letter with details of a bidder (proprietor or partners or Directors) with address, telephone number, Mobile number, email ID, signature, and seal		
	ii. In the case of the Partnership firm, the names and addresses of the partners, and a copy of the partnership deal		
	iii. Copy of the valid PAN and GST certificate		
	iv. Copy of the Audited statements of the previous 3 years		
	v. The Bidder should have minimum turnover of Rs.1,00,00,000/- (Rupees One Crore Only) per annum out of Indian Operations for the last 3 consecutive years ending March, 2024 Copy of Certified Turnover of the previous 3 years by a Chartered Accountant		
	vi. List of minimum 10 clients on the bidder's letterhead (proof of Work Experience certificates or Tax Invoices from a minimum of 5 clients are mandatory)		
2.	Factory Pre-loaded Microsoft Windows 11 Professional (64-bit) license in each laptop must be supplied. The bidder has to submit OEM confirmation for genuine OS along with system serial. Declaration letter from OEM that certifies installation of Genuine OS on OEM letterhead, sign and seal with bid number mentioned on it.		
3.	Bid specific OEM Authorization Certificate of the manufacturer (Ink or digitally signed) on OEM letterhead, sign and seal		
4.	ISO9001 Certificate of the OEM		
5.	ISO20001 Certificate of the OEM		
6.	ISO14001 Certificate of the OEM		
7.	ISO 27001 Certificate of the OEM		
8.	BEE/Energy Star Certificate of the OEM		
9.	RoHS and EPR compliance Certificate of the OEM		
10.	TCO Certificate of the offered model		

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11.	The BIDDER / OEM should have an online call logging facility for Repair and Service Centre Support. Evidence of online call logging facility for Repair and Service Center Support		
12.	Evidence of OEM Authorized Service Centre available in consignee district location (Mumbai and Pune)		
13.	Bidder should be from the State of Maharashtra and Bidder should have Service Center in MMR and Pune Region. Address Proof: Electricity Bill, Municipal Tax Bill paid receipt etc.		
14.	Non-Blacklisting Declaration: On OEM letterhead, sign and seal		
15.	Malicious Code certificate on OEM letterhead, sign and seal with bid number mentioned		
16.	Undertaking for providing URL for verification of the warranty in the OEM website		
17.	Evidence of OEM business operation in India for at least 10 years		
18.	Compliance checks on OEM letterhead, sign and seal with bid number mentioned		
19.	Microsoft Office MAF		