



## Shreemati Nathibai Damodar Thackersey Women's University

1, Nathibai Thackersey Road, Mumbai 400 020

Tel: 26604706/ 22031879/22030948

### Invitation for Quotations for Purchase of book racks for at BMK-KRC, Pune Campus

Ref No:

Date: 24/12/2024

Sealed Quotations are invited for **Invitation for Quotations for Purchase of book stacks for at BMK-KRC, Pune Campus.**

The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

<b>Name of Item</b>	<b>Quotation for Purchase of book stacks (Main Unit – 2, Additional Units - 10) for at BMK-KRC, Pune Campus</b> Specifications: <b>Library Stacks (Main Unit - 2)</b> Double faced single unit of size H – 2285mm x L- 915mm x D – 560mm with 14 shelves. Complete with index holder, etc. powder coted finish. <b>Library Stacks (Addl. Unit - 10)</b> Double faced library stacks of size H -2285 x W 890 x D 560mm with Centre pillar and 14 shelves. Complete with index holders, etc. in powder coated finish.
<b>Venue of Submission</b>	<b>Bharatratna Maharshri Karve Knowledge Resource Centre, Pune branch SNDT Women's University, Karve Road, Pune - 411038</b>
<b>To be Addressed to:</b>	<b>Deputy Librarian, Bharatratna Maharshi Karve Knowledge Resource Centre, Pune branch SNDT Women's University, Karve Road, Pune - 411038</b>
<b>Contact Telephone</b>	<b>020-25439153</b>
<b>Deadline of submission</b>	<b>31.12.2024</b>

**Instructions:**

*\*Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.*

To view Quotation Notice, kindly visit following website of **SNDT Women's University, Mumbai:**  
<https://www.sndt.ac.in/tendersandquotations>

Quotations should clearly mention all Specifications mentioned in this document.

The quotations are invited for the following products:

**1. Item 1:**

<b>Sr. No.</b>	<b>Item Name</b>	<b>Specifications</b>	<b>Qty</b>
<b>1</b>			
<b>2</b>			

The quotations are invited in two parts under Three Envelop System. Envelope shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

**Envelop No.1:****The envelope must contain:**

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email ID, name, signature and seal. In case of partnership firm- name and address of the partners and copy of Partnership Deed.
2. Type of business entity: manufacturer/authorized dealer, any others (to be specified) 3. Certified copy of GST registration
3. Last 3 years Turnover of the company and IT return filed details
4. PAN Card No
5. List of main clients (maximum 10)

**Envelop No.2:**

**The envelope must contain:**

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Item	Rate per unit (INR)	Taxes (INR)	Qty	Total Estimated Cost (INR)
1.				
2.				
3.				

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

↓ The final quantity may vary at the time of issue of purchase order.

↓ Free delivery, installation is required at the **BMK Knowledge Resource Centre, Pune branch, SNTD Women's University, Karve Road, Pune - 411038.**

↓ The rate validity will be upto 45 days from the date of submission deadline.

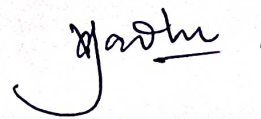
↓ All necessary documents, manuals to be handed over to the concerned department.

↓ Packing and transport charges, transit insurance will be inclusive in the quoted rate.

↓ University will issue Octroi Exemption certificate if required.



**The Director  
BMK- Knowledge Resource Centre,  
SNTD Women's University,  
Mumbai - 400020.**



**Deputy Librarian  
SNTD Women's University  
Knowledge Resource Centre  
Pune Branch**