

**Invitation for Quotations for the
Purchase of SNDTWU – IQAC Software for Administrative and Academic work**

Ref No: IQAC/Purchase/

Date: 31.05.2024

Sealed Quotations are invited for the purchase of **Software for Administrative and Academic Modules** to be required at **IQAC** at **SNDT Women's University, Mumbai**. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof at any stage of the processing.

Name of Item	SNDTWU – IQAC Software for Administrative and Academic Work
Venue of Submission	IQAC, Department of Education, Main Building, 3rd floor, SNDT Women's University, 1, Nathibai Thackersey Road, Mumbai 400020
To be Addressed to:	Director, IQAC, SNDT Women's University Mumbai 400020
Contact Telephone	9892456599
Deadline of submission	June 15, 2024 up to 5.00 pm

Instructions:

**Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.*

To view Quotation Notice, kindly visit following website of **SNDT Women's University, Mumbai**: sndt.ac.in

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

SNDTWU – IQAC Software for Administrative and Academic Work

The quotations are invited in **two parts** under **Three Envelop** System. **Technical Document** shall be enclosed and sealed in **Envelop No.1. Schedule of Rates** shall be filled in and enclosed in **Envelop No.2**. Both the sealed envelopes shall be kept in **Envelop No.3** which shall be big enough to contain both the envelopes. Name and address along with contact number of the bidder, Envelope number and the title : **"SNDTWU – IQAC Software for Administrative and Academic Work "** shall be clearly written on each of the envelopes

Envelop No.1:**The envelope must contain:**

1. Covering letter with details of bidders: address, name of proprietor, telephone number and/or mobile number, email ID, name, signature and seal. In case of partnership firm - name and address of the partners and copy of Partnership Deed.
2. Type of business entity: manufacturer/authorized dealer/reseller, any other (to be specified)
3. Certified copy of GST registration
4. PAN Card
5. List of main clients (minimum 3) to which such a software is provided
6. Audited Balance sheets of the last 2 financial years
7. Work experience Certificate/ Work completion certificate on the letterhead of the client OR self-attested copy of the Payment receipt regarding procurement of such software (at least from one client)
8. The details about scope of work of the **SNDTWU - IQAC Software for Administrative and Academic Work** (listed below-21 points) should be submitted considering all features including the features mentioned in the 'Scope of work' but may not be limited only to those. The scope of work should be submitted on the letterhead of the bidder or with the bidder's seal and signature. The scope may be supported by at least 3-4 diagrams such as concepts about the main interface and navigation.
9. The details of the technical specifications of the product

Sr. No.	Scope of Work with Required Specification, Standards and Services -	Available Features (data to be filled by bidder)
1.	Cloud based system with modules at the university level as well as the level of its conducted colleges. Each conducted college individually should have its own modules. These colleges should also have their individual accreditation modules (NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report) as applicable to them. The data and documents of applicable to conducted colleges should be seamlessly fetched in the University module of NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report	
2.	The module should cover each criteria of NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report as per the requirement of these accredited bodies / University.	
3.	Accessibility through multiple browsers.	
4.	Two level data verification and validation. One level at heads/ principals / directors and second level at NAAC / NIRF / Annual report - Criteria coordinators.	
5.	Facility of internal review and external review feature (for final University level data data correctness and validation).	
6.	Importing Students(all courses and PHD) admission and examination data, teachers and admin staff data from University e-Suvidha/MKCL	

	portal. Facility of uploading excel files.	
7.	Feedback system of students / teachers / Alumni and employers etc.	
8.	Compliance with the Outcome-Based Education (PO, PSO, CO Creation to Direct PO attainment with provision to generate individualistic revised Bloom related profile of the students).	
9.	Separate logins for Teachers, heads/ principals / directors and admin staff along with all authorities for personal data uploading(with details of research, publications, awards etc. data to be mapped with vidwan portal and e-samartha.) and departmental/institute level/ college level data uploading.	
10.	Provision of separate login credentials for the Super Administrator of SNTD WU and departments, administrators, enabling role-based access control, user management, and maintaining a comprehensive audit trail.	
11.	The software should have the facility to evaluate the score obtain(as per NAAC and other assessment bodies) after compiling, verifying and validating the data at University level.	
12.	Smart Dashboards representing overview of total number of student's year wise, teaching / non-teaching employees (Overall and individual institute wise, each employee wise), the criterion-wise score and overall score.	
13.	If a new accreditation body equivalent to NAAC and/or NBA gets established and university/college is/are required to apply for this new accreditation instead of NBA/NAAC, the service provider should provide the new accreditation module in the software at no additional cost. Also, all the NAAC data relevant to the new accreditation module should be automatically available in this new module.	
14.	Provision for daily and weekly database backups, and recovery plans.	
15.	Support service during the order, installation period followed by 1 more year.	
16.	NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report data should be mapped with each other and also across their various versions.	
17.	Customization limited to the scope of the modules should be done in the software by the service provider.	
18.	One year of free maintenance included in the	

	service from the day of execution of the software.	
19.	There should be forward and backward data cloning features wherever applicable.	
20.	Highly configurable and customizable software	
21.	Smooth user experience with an extremely simple and attractive user interface, enriched with modern and easy-to-use GUI components.	

Envelop No.2:

The envelope must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Items Module-wise list	Rate per Module (INR)	Taxes (INR)	Qty (total)	Total Estimated Cost (INR)
SNDTWU – IQAC Software for Administrative and Academic Work.			01	

The rate must be inclusive of all charges. Taxes shall be mentioned clearly in the quotation. Free installation and training to staff is required at IQAC, SNTD Women's University, Juhu Campus.

The selection of the final bidder will depend on the evaluation of the quality of the proposal, demonstration by short-listed bidders and the proposed cost.

After scrutiny of the technical bid, technically eligible shortlisted vendors will be invited to demonstrate the software. Evaluation of the proposals will be done based on a Quality-Cost ratio of 60%:40% respectively. All rights of the final selection or rejection of the bid lie with the organisation.

Fifty percent of the total cost will be paid as per phases of progress of development and the final installment of 50% will be paid after the successful deployment.

All necessary documents, manuals to be handed over to the , **IQAC, Department of Education, Main Building, 3rd floor, SNTD Women's University, 1, Nathibai Thackersey Road, Mumbai 400020.**

Packing and transport charges, transit insurance will be inclusive in the quoted rate.


Registrar,

SNTD Women's University, 1,
Nathibai Thackersey Road,
Mumbai 400020

