

NOTE SHEET

	Inward No. and Date:-	
	Department Name:- SNTD College of Home Science, Pune	5073 (Code-3087)
	Subject:- Quotation of 'UV/VIS Single Beam Spectrophotometer (Scanning)'	
	Particulars	
	<p>The single beam ultraviolet and visible spectrophotometer will be required to perform various chemistry practical including the food analysis and extract analysis. Since inception of Dept. of Science in the college this instrument wasn't been available in the chemistry laboratory and same was also pointed by NAAC peer team when visited to this college in January, 2024.</p>	<p><i>Wagade</i> <i>4/7/2024</i> Dr. Vrushali Nagrale Sign and Date Principal (Addl. Charge) SNTD College of Home Science, Karve Road, Pune-38</p>

SNDT College of Home Science

श्रीमती ना. दा. डाकरसी गृहविज्ञान महाविद्यालय

Maharshi Karve Vidya Vihar
Karve Road, Pune - 411 038



SNDT Womens's University

श्रीमती ना. दा. डाकरसी महिला विद्यापीठ

महर्षी कर्वे विद्या विहार,
कर्वे रस्ता, पुणे ४११ ०३८.

Tel. No. 020-25432097 Email : office@homescipune.sndt.ac.in Website : www.sndthsc.com, www.sndt.ac.in

Subject: - Request for quotation of UV/VIS Spectrophotometer Single Beam (Scanning)

Respected Sir/Madam,

The SNDT College of Home Science, Pune wish to purchase of UV/VIS Spectrophotometer Single Beam (Scanning)

Name of Item	UV/VIS Spectrophotometer Single Beam (Scanning)
Venue of Submission	The Principal In-charge, SNDT College of Home Science, SNDT Women's University, Maharshi Karve Vidyavihar, Karve Road, Pune 411038
To be Addressed to	The Principal In-charge, SNDT College of Home Science, SNDT Women's University, Maharshi Karve Vidyavihar, Karve Road, Pune 411038
Contact No.	020-25433146
Deadline of Submission	15 th July, 2024
Quantity and Technical Specification	A) (i) Quantity-01 (ii) Optical System- Single Beam Grating 1200lines/mm (iii) Wavelength range -190-1000nm (iv) Bandwidth- 2nm (v) Detector- Silicon Photodiode B) All Installation and trial/demonstrations

Sr. No.	Description of Material	No. of Unit	Rate Per Unit	Applicable Taxes	Total Price
01	UV/VIS Spectrophotometer Single Beam.	01			

Instructions: *Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNDT Women's University, Mumbai: sndt.ac.in

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited in two parts under Three Envelop System. Technical/Specifications envelop shall be closed and sealed in envelop No. 1. Schedule of Rates shall be filled in and enclosed in Envelop No. 2. Both sealed envelopes shall be kept in Envelop No. 3. Which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of tenderer / Bidder shall be written in block letters. On the top of the envelop name of the tenderer / Bidder should be mentioned.

Procedure for submission of quotation:

Tender / Quotation shall be opened in the presences of tenderers / bidders who wish to be present and officers of SNTD Women's University, Pune. Sealed Tender / Quotation No. 3 shall be opened first. It must contain two Envelopes - Envelop No. 1 & 2. Envelop No. 1 is technical tender / quotation which will be opened first and if it contains all the papers required then only the Envelop No. 2 containing the schedule of rates shall be opened. If it is found that all the papers are kept together in the single envelop ignoring the instructions given above, the tender / quotation may be rejected forthwith.

Envelop No. 1:

1. Services / Experience Certificate
2. Detailed information about Institution (Agency), name of proprietor, telephone no. in case of partnership firm - name and address of partners and copy of Partnership deed.
3. Certified copy of GST Registration
4. Pan Card No of the Bidder Company / Firm
5. Certified copy of Annual Audited Accounts for three years dully signed by the Chartered Accountant should be enclosed.

Envelope. 2 (Commercial bid):

1. Covering letter with details of bidders:
2. Detailed Specification of UV/VIS Spectrophotometer Single Beam (Scanning)
3. Actual Bid in rupees with GST and freight charges if any.
4. List of main clients (minimum 3, maximum 10)
5. Delivery Challan (at least from one client)

The rate must be inclusive of all charges Packing and transport charges, transit insurance will be inclusive in the quoted rate. Taxes are to be mentioned clearly in the quotation. The final quantity may vary at the time of issue of purchase order.

Supply is required at Dept. of Science, SNTD College of Home Science, SNTD Women's University, Maharshi Karve Vidyavihar, Karve Road, Pune 411038.
All necessary documents, manuals to be handed over to The Principal (In-charge), SNTD College of Home Science, SNTD Women's University, Maharshi Karve Vidyavihar, Karve Road, Pune 411038.

General Conditions:

1. The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.
 2. Authorization letter from the manufacture, authorized dealer, any other (to be specified)
 3. Once a contact rate is arrived at, the same shall remain from and shall not be subject to escalation what so ever reason during the performance of the contract.
 4. The vendor should adhere with all seriousness to the time schedule provided by the S.NDT Hostel Pune (Villoo Poonawalla Girls Hostel Building Pune.
 5. Payment will be made within 15 days after successful installation. No advance will be paid TDS will be deducted as per rules.
 6. **Free Delivery:** At the Materials of Dept. of Science, SNTD College of Home Science, SNTD Womens University, Pune .411038 on working days between 10.30 am to 4.30 pm.
 7. **Penalty:** Will be levied to the maximum 10% if the the contract value for the delay in supply of the materials or delivery in the service as per the rules prescribed in the Maharashtra Universities Act. 2016 and the Maharashtra Universities Accounts Code.
 8. The rate validity will be upto 45 days from the date of submission deadline.
 9. All necessary documents to be handed over to be concerned department.
 10. Packing and Transport charges, transit insurance will be inclusive in the quoted rate.
- Thank you,

Yours faithfully

Nagrak
4/7/2024

Dr. Vrushali Nagrale
Principal (Additional Charge)
Principal (Addl. Charge)
SNTD College of Home Science,
Karve Road, Pune-38