

Ref:- Exam/WebNotification/2024-2025/43

Date:-25.04.2024

## Invitation for Quotation

### For Purchase of Computers – Qty 15 Nos. and Printers – Qty 5 Nos.

Sealed quotations are invited **Purchase of Computers – Qty 15 Nos. and Printers – Qty 5 Nos. to be required at the Pariksha Bhavan, Juhu Campus.** The suppliers are advice to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

<b>Name of Item</b>	<b>Quotation for Purchase of Computers – Qty 15 Nos. and Printers – Qty 5 Nos.</b>
<b>Venue of Submission</b>	Pariksha Bhavan, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai – 400049.
<b>To be Addressed to</b>	The Director, Board of Examinations and Evaluation, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai – 400049.
<b>Contact Telephone</b>	022-26615159
<b>Deadline of submission</b>	Friday, 3 <sup>rd</sup> May, 2024 upto 04:30 p.m.

### Instructions:

\* Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website ([sndt.ac.in](http://sndt.ac.in)) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNDT Women's University, Mumbai:  
[www.sndt.ac.in](http://www.sndt.ac.in)

Quotations should clearly mention all Technical Specifications mentioned in this document.

**On top of envelop clearly mention "Quotation of Computers and Printers" and "Kind attention The Director, Board of Examinations and Evaluation, SNDT Women's University". Otherwise no quotations will be entertained.**



The quotation are invited for the following products:

**Item: 1:- Computers.**

**Intel Core i5 10<sup>th</sup> Generation (Qty-15nos.)**

**Technical Specification:**

Operating System	: Win 10 Pro or above
Processor Name	: Intel Core i5 10 <sup>th</sup> Generation 3.4 QHZ or above
Chipset	: Intel <sup>®</sup> Integrated SoC MotherBoard -Gigabyte
Form Factor	: Desktop PC
Memory	: 8 GB DDR4 or above – Good Brand / Crucial,
Hard Drive Description	: 1 TB HDD /SSD – WD/ Crucial
Display	: 18.5 inch LCD – Dell /LG / AOC
Pointing Device	: Keyboard and Mouse - Logitech
Keyboard & Mouse	: Full size Keyboard with numeric keypad and mouse
Software included	: Branded Antivirus preloaded
Software-Productivity & amp,	: Microsoft Office Home 2016 / 2021 & amp, Student
finance	
Warranty	: 3 years warranty (on site)

**Item: 2:- Printers.**

**Laser Printer, Wireless, Single Function (Qty-5nos.)**

Printing Technology	: Laser
Connectivity Technology	: Wi-Fi, USB, LAN
Function	: Single Function
Special Feature	: Hi-Speed USB 2.0
Max Print speed Monochrome	: Up to 21 ppm
Tray Capacity	: 150-sheet Input Tray, 100-sheet Output Tray, 10000 Pages Duty Cycle
Easy-to-use interface	: The LED display, control panel buttons and LED indicator lights
Warranty	: 1 year warranty



The quotations are invited in two parts under Three envelop System. Technical envelop shall be enclosed and sealed in Envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in envelope No.3. which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

**Envelop No.1:**

1. Covering letter with details of Bidders, Address, Name if Proprietor, Telephone Number, Mobile Number, email-ID, Name, Signature and seal. In case of partnership firm, name and address of the partners and copy of Partnership Deed.
2. Type of Business entity: manufacturer/authorized dealer, any other (to be specified).
3. Certified copy of GST registration. If GST is not applicable then declaration of the same should be obtained.
4. PAN Card No.
5. List of main clients (maximum 10).
6. Bidder ISO Certificate.
7. The details about technical specifications of products should be submitted in the prescribed format on the letterhead of the bidder alongwith seal & signature.

**Envelop No.2:**

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Item	Rate Per Unit (INR)	Taxes (INR)	Quantity	Total Estimated Cost
1)				
2)				

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation. **Free Delivery:** At the Pariksha Bhavan, S.N.D.T Women's University, Mumbai - 400049 on working days between 10:30 a.m. to 04:30 p.m. and it should be stored as per the serial number by the vendor.

All necessary documents, manuals to be handed over to be concerned department, SNDTWU, Juhu campus.

The rate validity will be upto 45 days from the date of submission deadline.

Payment will be made within 15 days after successful installation.

No advance will be paid. TDS will be deducted as per rules.

Packing and transport charges, transit insurance will be inclusive in the quoted rate.

(Dr Sanjay Nerkar)  
Director,

Board of Examinations and Evaluation