



SHREEMATI NATHIBAI DAMODAR THACKERSEY WOMEN'S UNIVERSITY

1, Nathibai Thackersey Road
Mumbai – 400 020.

Ref.No.DSW/Stud.Council-57/2013-14/

October 9, 2013

To,

1. The Principals of the Colleges conducted by and affiliated to the University.

SUB: - CONSTITUTION OF THE UNIVERSITY STUDENTS' COUNCIL, 2013-14

Sir/ Madam,

As per Section 40(1) of the Maharashtra Universities Act, 1994, there shall be a University Students' Council for the post-graduate departments of the university and a Students' Council for each conducted college or institution of the University and each affiliated college, to look after the welfare of the students and to promote and co-ordinate the extracurricular activities of different student's associations for better corporate life. The Councils shall not engage in political activities.

1. University Department Students' Council (University Department Student Council has been formed dated 5/10/2013)

Whereas as per Section 40(2)(a) of the Maharashtra Universities Act, 1994, the University Department Students' Council shall consist of the following members, namely,

- i) Vice-Chancellor – President
- ii) Director of Students' Welfare – Chairman
- iii) Director of Sports and Physical Education, if any;
- iv) National Service Scheme Co-ordinator, if any;
- v) One student from each university department who has shown academic merit at the preceding degree examination and is engaged in full time studies in a university, institution or department, nominated by the Vice-Chancellor;
- vi) Two lady students nominated by the Pro-Vice-Chancellor (and if there is not Pro-Vice-Chancellor, the Vice-Chancellor shall nominated two lady students).

2. College Students' Council (to be formed)

Whereas, as per Section 40(2)(b) of the Maharashtra Universities Act, 1994, the Students' Council for each institution, conducted college (or) affiliated college shall consist of the following:-

- i) Principal – Chairman;
- ii) One lecturer, nominated by the principal;
- iii) Teacher in charge of National Cadet Corps;
- iv) National Service Scheme Programme Officer;

- v) One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full-time studies in the college nominated by the principal;
- vi) Director of Sports and Physical Education, if any;
- vii) One student from each of the following activities, who has shown outstanding performance by the principal, namely:-
 - (1) Sports;
 - (2) National Service Scheme and Adult Education;
 - (3) National Cadet Corps;
 - (4) Cultural Activities;

Provided that, two of the students from the categories (vii) and (viii) shall be those belonging to the Scheduled Castes or Scheduled Tribes or Denotified Tribes (Vimukta Jatis) or Nomadic Tribes or Other Backward Classes.

As per Section 40(3) of the Maharashtra Universities Act, 1994, the student members of both these councils shall elect, from amongst themselves, the Secretary of their respective council.

3. **University Students' Council (to be formed)**

Whereas, as per Section 40(4)(a) of the Maharashtra Universities Act, 1994, there shall be University Students Council consisting of not more than fifteen persons, nominated through selection, from amongst Secretaries of the respective councils under sub-section(3) as prescribed by the Statutes:-

Provided that, at least one seat each be reserved for students belonging to-

- i) Scheduled Castes;
- ii) Scheduled Tribes
- iiia) Denotified Tribes (Vimukta Jatis);
- iiib) Nomadic Tribes;
- iiic) Other Backward Classes; and
- iv) One seat for women students, remaining seats being distributed districtwise:-

Provided further that, for the purpose of nomination through selection details based on academic performance, participation in National Cadet Corps, National Service Scheme and Adult Education, Cultural Activities or such other activities as may be prescribed by the Statute;

- b) The University Students; Council so formed shall elect its own President and Secretary;
- c) Every meeting of the University Students' Council shall be presided over by the Vice-Chancellor and shall be attended by such other officers as may be prescribed.

A student shall be eligible to be, or continued to be, a member of any of the Students' Council, only if he is enrolled as a full time student.

The nomination of the student members of the Students' Council shall be made every year, as soon as possible after the commencement of the academic year on a date to be fixed by the Management Council. The term of office of the nominated student

members shall begin with effect from the date of nomination and shall extend upto the last day of the academic year, unless they have, in the meantime, incurred any of the disqualifications specified by or under the Act; and shall then expire.

One third of the members of the Council shall constitute the quorum. The rules and procedure for conduct of business of the meetings and such other matters shall be such as may be prescribed. The Council shall meet at least once in every three months.

The Directors/ Co-ordinator of the Departments of Post-Graduate Studies and Research and the Principals of the Colleges conducted by and affiliated to the University are requested to constitute the University Department Students' Council and the College Students' Council for the academic year 2013-2014 as per the aforesaid provisions of the Maharashtra Universities Act, 1994 and forward the names of the Secretaries elected by the student members to the Dean of Students', S.N.D.T. Women's University, Churchgate, Mumbai - 400 020 immediately, after the election, in the enclosed proforma, for the purpose of constituting the University Students' Council at its proposed meeting scheduled to be held on 4th week of October, 2013.

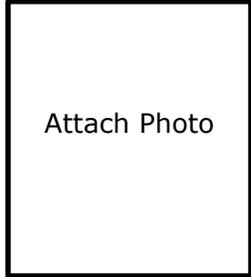
Yours faithfully,

(Dr. Nitin S. PrabhuTendolkar)
Assistant Dean of Students'

(Dr. Linda R. Dennis)
Dean of Students' (Addl. Charge)

Encl.: Student Council Form

STUDENT COUNCIL FORM



(To be sent after the College elections so as to reach the office of the Dean of Students Welfare immediately)

To,

The Dean of Students Welfare,
S.N.D.T. Women's University,
1. Nathibai Thackarsey Road,
Mumbai-400020.

Madam,

This is to inform you that Smt./Kum. _____,
bonafide student of this college has been duly elected as the Secretary of Students Council
formed under section 40(2) (a) / (b) at the election held on _____
Information in respect of her/age, sex, residential address, educational background and
extra-curricular activities etc. is given below:-

Name in full : _____
(Beginning with surname)

College Name: - _____

Class: - _____ Roll No. _____

Contact No.(R) _____ (Mob) _____

Date of Birth : _____ (in words) Present Age:- _____

Whether belonging to _____ : S.C / S. T/ O.B.C./N.T/D.T
(enclose attested copy of the certificate if applicable)

Residential Address: _____

Educational Background :

Examination	Board / Univ.	Month &	Marks	Class and	Rank / Merit
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		Year of passing	obtained / out of total marks	percentage	if any

EXTRA-CURRICULAR ACTIVITIES

(Kindly fill-in all necessary details and enclose attested Copies of certificates)

(I) N.C.C.

Details of the Unit/ Where enrolled : _____

Rank at present : _____

No. of years for which : _____

She has undergone the training

Details the camps :(1) _____

Attended (2) _____

(3) _____

Examination passed, if : _____

Any with the grade obtained : _____

Prizes, Awards, Honours : _____

If any _____

(II) N.S.S.

Name of the Unit : _____

No. of hours completed : _____

Details of camps attended : 1) _____

2) _____

Prizes, Awards, Honours : _____

Received, if any _____

(III) ADULT EDUCATION/LITERARY PROGRAMME :

No. of hours completed : _____

Details of the project : _____

Work, if any

Other information : _____

(IV) CULTURAL ACTIVITIES/Discipline and year of Participation with position

Inter collegiate competition: _____

Inter University: _____

State: _____

National _____

Inter National _____

Any special Cultural Prizes/Awards received:- _____

(V) SPORTS :

(Discipline and year of Participation with position)

Inter Collegiate Tournament: _____

Inter University:- _____

State: - _____

National:- _____

Inter National:- _____

Any Special Sports Awards/Prizes received:-

(VI) Any other Activities/ : _____

Achievements : _____

(Please specify)

I certify that the election of the secretary to the Students Council was held as per the procedure laid down the one directions of the Vice-Chancellor issued in accordance with the provisions of the Maharashtra Universities Act, 1994. I further certify that the details above are true and correct and that the necessary consent of the students is obtained for considering her to be nominated on the University Students Council under the provision of section 40(4)(a) of the Act.

Specimen signature of the
Selected candidate to be taken
In the presence of the
Principal/Head of the Institution

Signature of the Head of the
College
(SEAL)
of the College/Institution