

SNDT Women's University
Department of Students' Development

1st Floor, Patkar Hall Building,
1, Nathibai Thackersey Road,
Mumbai - 400 020.



श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

विद्यार्थी विकास विभाग

पहिला मजला, पाटकर हॉल इमारत,
१, नाथीबाई ठाकरसी मार्ग,
मुंबई - ४०० ०२०.

Telephone : 2203 1879 Ext. 1302 & 1260 • Direct : 022-2207 2209 / 2201 8893

Email id :- dsw@sndt.ac.in • Website : www.sndt.ac.in

Ref.No: DSD/Fees Letter/2026-2027/32.

June 05, 2026

To,
The Directors/HoD's/Principals
Institutions/Departments/Colleges
SNDT Women's University,
Situated at Churchgate/Juhu/Pune/Chandrapur/Shriwardhan Campus

CIRCULAR

Sub: Submission the report of present status of Medical Check-up Fees to the University

Sir/Madam,

This is to inform you that every year Institutions / Departments / Colleges are collected **Medical Check-up Fee of Rs.100/- per student** and have to submit as a University share to Finance & Accounts Section of the University.

But it was observed that some Institutions / Departments / Colleges were not submitted above mentioned Fees to the Finance & Accounts Section of the University.

You are hereby further informed that, kindly submit the statement of Medical Checkup Payment from financial year 2022-23, 2023-24, 2024-25 & 2025-26 to the Department of Students' Development through mail to dsw@sndt.ac.in in the attached **Excel sheet only**.

Thanking you,

Yours faithfully,

(Dr. Nitin S. Prabhutendolkar)

Assistant Dean of Students

Department of Students Development

Encl: Excel Sheet

(On College / Institution Letter head)

Details of Medical Check-up Fees from Colleges/ Departments/Institutions

Name of the Colleges/Departments/Institutions :

Sr. No.	Year	Total Students Enrollment	Amount submitted Rs.100/- Per Student	Mode of Payment (RTGS /D.D. No. Cheque No. etc)	Date of Transaction	Transaction Details (UTR No.)
1	2022-2023					
2	2023-2024					
3	2024-2025					
4	2025-2026					
		Total				

Date :

Seal

Signature of HOD / Principal/
Director with stamp

Note : The above sheet should be provided on College/Department/ Institute EXCEL SHEET only