



Shreemati Nathibai Damodar Thackersey Women's University

Guidelines for 'Minor Research Grants' for Affiliated Colleges of SNDT Women's University

- 1) Applications are called from **Permanent faculty members** of Affiliated colleges of SNDT Women's University for Minor Research Projects from University Research fund for 2024-2025.
- 2) Academic CV of the investigators should be submitted along with the application as per Annexure I guidelines.
- 3) The project proposal should have a brief title not exceeding one and half lines to clearly indicate the subject and aim. The duly signed research proposal should include the following points: Introduction/ Background, Rationale of the research, Objectives, Methodology, Budget, Expected outcome and Novelty/Innovation etc. (as per Annexure II guidelines)
- 4) Budget for the minor grant should be year wise with justification and should include the budget heads such as field work/ field surveys, contingency, consumables, books and journals and local travel.
- 5) The merits to be considered while sanctioning of research projects will depend on:
 - (a) Novelty of research
 - (b) Societal benefits of the project
 - (c) Scope and prospects of the research findings
 - (d) Opportunity for IPR/ start-ups/ commercialization
- 6) The funding for projects will not exceed Rs.2,00,000/- (Rupees Two Lakh Only) for each minor research project. **Participation of affiliated colleges by way of sharing of expenditure is mandatory.** As per the provisions of the scheme and approved by University, 40 per cent of the funds will be contributed by the University and 60 per cent by the management of the respective affiliated college. The affiliated college should submit an undertaking to the Academic section for 60 per cent fund sharing along with the other relevant application documents.
- 7) Duration of the minor projects shall be for 18-24 months. Faculty members shall be eligible to avail the benefit of this scheme once in three years.
- 8) Inter disciplinary research proposal will be appreciated and given preference.
- 9) Rules for reserved category applicants will be as applicable.
- 10) One hard copy of Application as per the proforma, CV (Annexure-I), Proposal (Annexure-II), Undertaking (Annexure-III) should reach to Academic Section, SNDT Women's University **by 5 pm on or before Friday, 2nd February, 2024.**
- 11) Soft copy of the documents mentioned in point no.10 should be mailed to researchcell@sndt.ac.in and cc to ar@academic.sndt.ac.in **by 5 pm on or before Friday, 2nd February, 2024.**



Shreemati Nathibai Damodar Thackersey Women's University
Application for Minor Research Projects

1.	Name of Principal Investigator (PI) / Co-Investigator/s (Co-I)	
2.	Present Position and Institutional Address of the organization	Telephone:
		Mobile No.:
		Email:
	Mailing Address	
3	Date of Birth and Age of PI	
4	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/>
5	Category to which the PI belongs: <i>Enclose relevant certificates (if any)</i>	SC / ST / NT / OBC / Open Person with Disability
6	Institutes where the project would be carried out <i>Please give complete address.</i>	Phone no. Email: Website:
7	Educational Qualification of the PI and Co-I <i>(Please enclose a brief academic CV as Annexure I)</i>	
8	Details of Minor/Major Research project/s completed till date	Title _____ Period _____ Funded by _____ Period from _____ to _____
9	Title of the proposed Minor project proposal <i>(Attach the proposal prepared in not more than 10 pages as Annexure II)</i>	
10	Discipline(s) of the Proposed Research	
11	Proposed cost (Rs.) Duration (in months)	

DECLARATION

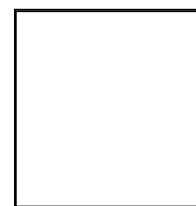
If any of the above information supplied by me is proved to be incorrect, my project may be cancelled.

Signature of the Project Director

Place:

Date:

Annexure-I



(Affix Attested Photograph)

Academic CV

(I)	Name in Full :				
(II)	Academic Qualifications (Please give in chronological order beginning from highschool):				
Sl. No.	Course/Degree	Subject(s)	Class/Grade	University/ Board	Year of Passing
(III)	Please furnish information of employment in chronological order in the following format:				
Position Held	Institution		From	To	
(IV)	Publications in the last five years (Please indicate title, publisher and year of publication):				
	a.	Books (i) Authored (ii) Co-authored (iii) Edited Patent			
	b.	Research Papers in peer-reviewed journals only (Give title, journal, year)			
B	Research grants / Travel grants / Publication grant received				
(VI)	Any other relevant information in support of the proposal:				
	(Signature/s of PI and Co-I)				

Annexure-II

Indicative Guidelines for Preparing a Research Proposal

- **Discipline of the project:** (e.g. Faculty of humanities, Department of History)
- **Title:** Not exceeding one and half lines and clearly indicate subject and aim of the study.
- **Introduction/Background:** The broad background and area of study to be clarified.
- **Rationale of the Research:** Need for conducting the said research, justifying the significance and novelty of the study. The problem to be investigated should be clearly contextualized in the theoretical framework of the discipline.
- **Objectives:** Describe what your research project intends to accomplish.
- **Conceptual framework:** The concepts to be used, their relevance and applicability to the study and their operationalization should be indicated.
- **Research Questions or Hypotheses:** The research questions to be answered/addressed need to be unequivocally stated.
- **Research Methodology:**
 - ✓ Covering universe of the study, sampling frame, sampling methods, sampling size, units of observation, etc.
 - ✓ Data Collection and Analysis: Types of data and statistical tools and techniques proposed for collection and analysis.
- **Expected Outcome:**
- **Novelty / Innovation:**
- **Timeline of the Study:** Month wise completion of work such as preparation of schedules, pilot study (if any), data collection, data analysis, report writing, etc.
- **Budget:** It should indicate year wise justification the cost for travel (no of days and places with justification), data processing, stationery and printing, books, journals, equipment, contingency and any other items.

Annexure-III

Undertaking by the Institution (on Letterhead of the Institution)

Date: _____

To,
The Academic Section,
SNDT Women's University,
Mumbai-400 020.

Dear Sir / Madam,

We forward application of _____ (Name of the applicant)
for **Minor Research project** as per university circular dated 13-01-2024.

We hereby give undertaking and agree that 60% of the project cost will be funded by
management of the Institution and 40% will be funded by SNDT Women's University.

**Signature of Principal
(Stamp & Seal)**

Place:

Date: