

SNDT Women's University

Shreemati Nathibai Damodar Thackersey Women's University



NAAC – SSR CRITERION IV SUPPORTING DOCUMENTS for

4.2.3.3: Proceedings of Library Committee Meeting and budget for allocation and utilization of funds

2015-16

SNDT WOMEN'S UNIVERSITY, MUMBAI – 20

LIBRARY COMMITTEE

The second meeting of the Library Committee of the SNDT Women's University for the year 2014-15 was held on Friday, February 20, 2015, at 2.00pm in the Committee Room, SNDT Women's University, Mumbai – 20.

Sr.No.

Particulars

1. To consider the Minutes and recommendations of the Library Committee, made at its meeting held on 18 September, 2014.
2. To consider matters, if any arising out of the above
3. To consider the 'Action Taken' report for agenda items of the Library Committee held on 18 September, 2014
4. To consider the matter of withdrawal of books and electronic material which are A (i) lost and price recovered (B)Torn & Tattered/Damaged Books (C) Outdated books and accompanying electronic material (D) From Permanently loaned books etc.
5. To consider the Revised Budget of the University Library System for year 2014-15 and budget for 2015-16
6. Any other matter



Director

Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

- a. For online ordering and payment of books, it was suggested to make a note of all the points necessary for the transaction and put up to the auditors for their opinion. Registrar Madam would also check the same with the auditors.
- b. It was suggested to follow up with the affiliated colleges by sending letters about the fees, notices being put up to students for access of databases with username and password and databases is used by the students. An undertaking may be taken from the Principal of the affiliated colleges for these issues. In case any of this is not followed the services should be stopped to the affiliated colleges.
- c. It was suggested that Theses and Dissertations should be given immediately to library from the examination department. A letter should be given to the COE with the format in which we want the theses and dissertations to be, so that the same can be uploaded on the Shodhganga website without any delay.

Resolution

- a. Resolved that a note would be made and sent to Registrar Madam for discussion with the auditors.
- b. Resolved that details about the fees of databases from affiliated colleges would be sent to the accounts. Principals of affiliated colleges would be sent letters asking them to put up notices about the databases for use of the students.
- c. Resolved that the library would send to the COE the format in which theses and dissertations are to be given in CDs.

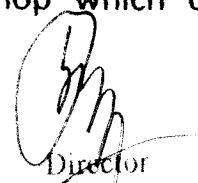
Agenda Item No. 4

Revised Budget of the Library for 2014-15 and Budget Estimate for 2015-16

Discussion

It was suggested to go for Portal development instead of developing a website.

It was suggested to inform the amount that was spent under staff welfare to Registrar Madam. The practise of sending staff to conferences for paper presentations from the departmental budget should be stopped. However staff may be send for training programmes or workshop which can be implemented in the Library thereafter.



Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

Resolution

It was resolved to accept the Revised Budget of the Library for 2014-15 and Budget Estimate for 2015-16

Agenda Item No. 5

To consider the matter of withdrawal of books and electronic material which are A (i) lost and price recovered (B)Torn & Tattered/Damaged Books (C) Outdated books and accompanying electronic material (D) From Permanently loaned books etc.

Discussion

The price for selling the books to staff and students was placed before the finance committee and rates received.

Resolution

It was resolved that the list of books to be withdrawn and Resolved that as per Appendix a total of 929 books worth Rs. 16907.43 be withdrawn and the total cost of Rs. 16907.43 be written off.

Agenda Item No. 6

To consider the proposal for division of infrastructure budget at the Usha Mittal Institute of Technology and SVT College of Home Science.

Discussion

The infrastructure budget should be termed as Service Charges or Administrative charges. The colleges should write to the library for their requirement of any infrastructural items. The amount spent will be upto 25% of the college's library fees received.

Also as per University Library practice 60% of the total fund will have to be spent on journals and databases. University Library will spend some amount earmarked for journals & databases towards purchase of online databases and e-resources which will be made available to the whole University and the affiliated colleges.

Resolution



Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

SNDT WOMEN'S UNIVERSITY LIBRARY

MUMBAI - 400020

REVISED BUDGET 2014-15

&

BUDGET ESTIMATES 2015-16



Director

**Bhararima Maharshi Karve
Knowledge Resource Centre**

SNDT WOMEN'S UNIVERSITY & INSTITUTIONS
ANNEXTURE - A
BUDGET ESTIMETS 2015 - 2016
CODE NO.:- 0025 S.N.D.T. WOMEN'S UNIVERSITY, LIBRARY, CHURCHGALLI

CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	RECEIPTS			EXPENDITURE					
			BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISD BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISD BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016
1	2	3	4	5	6	7	8	9	10	11	12
A	CAPITAL & REVENUE RECEIPTS										
A0025R1000000	CAPITAL RECEIPTS										
A0025R10102000	OTHER DEVELOPMENT RECEIPTS										
A0025R10102000	AVAILABLE UNSPENT BALANCE UPTIL PREVIOUS BALANCE	3,303,000		244,000	244,000						
	Sub Total - A0000R10102000	3,303,000		244,000	244,000						
	Total - A0000R1000000 To A0000R10000000	3,303,000		244,000	244,000						
A0025R21000000	FEES FROM STUDENTS & COLLEGES										
A0025R21206000	Library Fee										
A0025R21206001	Library Fee	5,737,893	8,120,000	3,977,475	4,174,360	8,151,835					
A0025R21206002	Database Membership Fees	1,990,640	2,000,000	1,500,000	1,500,000	3,000,000					
	Sub Total OF R21206000	7,728,533	10,120,000	5,477,475	5,674,360	11,151,835					
A0025R21207000	OTHER FEE										
A0025R21207001	Apptitude Fee										
A0025R21207002	Fine/ Miscellaneous Fee	248,168	187,000	182,051	17,949	200,000					
	Sub Total OF R21207000	248,168	187,000	182,051	17,949	200,000					
	Total OF R21201000 To R21209000	7,976,701	10,307,000	5,659,526	5,692,309	11,351,835					
	Sub Total OF R21201000 To R21209000	248,168	187,000	182,051	17,949	200,000					
	Total OF R21201000 To R21209000	7,976,701	10,307,000	5,659,526	5,692,309	11,351,835					
	Sub Total - A0025P0301002	671,999	400,000	56,546	243,454	300,000					
	Total - A0025P03000000	671,999	400,000	56,546	243,454	300,000					
A0025P04000000	EQUIPMENTS										
A0025P04101000	PURCHASE OF EQUIPMENTS										
A0025P04101003	Purchase of Equipment	134,564	370,000	31,092	318,908	350,000					
	Sub Total - A0025P04000000	134,564	370,000	31,092	318,908	350,000					
A0025P07000000	BOOKS & JOURNALS										
A0025P07101000	PURCHASE OF BOOKS & JOURNALS										
A0025P07101001	PURCHASE OF BOOKS & JOURNALS	2,355,804	2,378,500	897,137	1,848,733	2,745,870					
A0025P07101004	Purchase of Journals	2,191,029	3,131,000	83,192	3,707,808	3,791,000					
	purchase of AV material										
	Sub Total - A0025P07000000	4,546,833	5,509,500	980,329	5,556,541	6,536,870					
A0025P09000000	PURCHASE OF HARDWARE & PERIPHERALS										
A0025P09101000	PURCHASE OF HARDWARE										
A0025P09101001	Purchase of Computer	103,964	470,000	21,000	279,000	300,000					
A0025P09101006	Purchase of Printer										
	Sub Total - A0025P09000000	103,964	470,000	21,000	279,000	300,000					
	Total - A0025P01000000 To A0025P09000000	10,375,026	8,349,500	1,088,967	9,197,903	10,286,870					
A0025P21000000	REVENUE										
A0025P21000000	ACADEMIC & ACTIVITY EXPENSES										
A0025P21000000	ACTIVITY EXPENSES										
A0025P21202032	Exhibition Expenses										
A0025P21202039	NAAC Expenses										
A0025P21202040	Thesis Digitalisation Expenses										
	Sub Total - A0025P21000000 To A0025P21202040										
	Total - A0025P21000000 To A0025P21202040										

[Signature]
Director

Bhadrabai Maheshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

RECEIPTS						EXPENDITURE									
CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISD BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016	CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISD BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016
1	2	3	4	5	6	5	6	7	8	9	10	13	14	11	12
								A0025P21207004	International Conference		200,000		15,000	15,000	
									Sub Total OF		420,000			15,000	80,000
								A0025P21206004	SEMINARS & CONFERANCES						
									Memorial Lectures						
									Sub Total OF						
								A0025P21207000	MATERIALS, CONSUMABLES, STORES & CHEMICALS						
									Computer Consumables	12,511	70,000	26,629	50,371	77,000	100,000
									Sub Total OF	12,511	70,000	26,629	50,371	77,000	100,000
									Total OF P21201000 To P21207000	12,511	490,000	26,629	65,371	92,000	180,000
								A0025P22000000	ADMINISTRATIVE & GENERAL EXPENSES						
									ADMINISTRATIVE EXPENSES						
									Printing	268,120		270	29,730	30,000	50,000
									Stationery		185,000	114,488	40,512	155,000	150,000
									Xeroxing Charges	12,331	20,000	4,031	3,969	8,000	20,000
									Electricity and Power	98,144	215,000	41,782	148,218	180,000	300,000
									Telephone and Internet charges	69,166	145,000	46,425	78,575	125,000	150,000
									Postage, Telegram & Courier Charges	14,358	17,000	3,562	10,438	14,000	20,000
									Contingency Expenses	19,729	140,000				
									News paper, periodicals	82,644	128,000	75,260	52,740	128,000	180,000
									Uniform to Peons	44,810	5,000	1,325		1,325	40,000
									Sanitary Materials						
									Staff Welfare	16,050	35,000	2,600	22,400	25,000	40,000
									Provident Fund						
									Labour Charges						
									Bank Charges	8,514	17,000	8,194	6,000	14,194	20,000
									Miscellaneous	49,833	60,000	15,829	15,000	30,829	100,000
									Statutory Audit	24,719	90,000		40,000	40,000	45,000
									Internal Audit Charges				15,000	15,000	45,000
									Outsourcing Account Work	64,690	36,000	27,500	42,500	70,000	45,000
									Seminar & Workshop Expenses	3,700	30,000	12,750	17,250	30,000	30,000
									Sub Total OF	776,808	1,123,000	354,016	522,332	876,348	1,235,000
								A0025P22020000	TRAVELLING AND TRANSPORTATION EXPENSES						
									TA/DA Expenses Staff	47,834	43,000	31,734	33,266	65,000	80,000
									Sub Total OF	47,834	43,000	31,734	33,266	65,000	80,000
								A0025P22040004	HOUSE KEEPING EXPENSES						
									House keeping			18,435	13,565	32,000	30,000
									Water		2,700	100	2,600	2,700	4,000
									Scanning & Data Entry	174,809	60,000		20,000	20,000	20,000
									Sub Total OF	174,809	62,700	18,535	36,165	54,700	54,000
								A0025P22050001	REPAIRS AND MAINTENANCE OF OFFICE EQUIPMENTS						
									Maintenance of Office Equipments	97,149	170,000	17,785	152,215	170,000	150,000

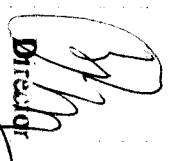

Director

Bharatnema Maharshi Kave
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

RECEIPTS

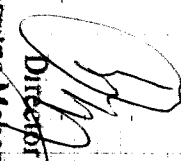
EXPENDITURE

CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISED BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016	CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISED BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016
1	2	3	4	5	6	5	6	7	8	9	10	13	14	11	12
A002SR31201000	SALARY GRANTS & STAFF PAYMENTS & BENEFITS							AP	SALARY GRANTS & STAFF PAYMENTS & BENEFITS						
A002SR31201000	GRANTS							A002SP31000000	STAFF PAYMENTS & BENEFITS						
A002SR31201000	STATE GOVERNMENT- SALARY GRANTS (NON TEACHING) (TEACHING STAFF)							A002SP31201000	AIDED SALARIES (TEACHING STAFF APPROVED UNDER PAY & ALLOWANCES)	5,825,376	7,790,000	2,521,489	2,118,460	4,639,949	9,115,000
A002SR31201001	Salary Grant	29,160,714	28,730,000	15,190,290	10,680,442	25,870,732	30,295,000	A002SP31201002	Clock Hour Basis / Consolidated						
	Sub Total OF R31201000	29,160,714	28,730,000	15,190,290	10,680,442	25,870,732	30,295,000	A002SR31202000	AIDED NON TEACHING	5,825,376	7,790,000	9,774	13,610	4,639,949	9,115,000
	Total OF R31201000 TO R31202000	29,160,714	28,730,000	15,190,290	10,680,442	25,870,732	30,295,000	A002SR31202001	PAY & ALLOWANCES	17,664,314	20,000,000	10,943,167	7,416,320	18,359,487	20,000,000
								A002SR31202003	Vacant Posts	-	600,000	57,250	497,752	555,002	420,000
								A002SR31202005	Medical Benefits	2,500	-	24,000	-	24,000	-
								A002SR31202008	Temporary Non Teaching Staff	-	340,000	-	-	-	-
									Sub Total OF	17,666,814	20,940,000	11,024,417	7,914,072	18,938,489	20,420,000
									AIDED STAFF RETIREMENT & TERMINAL BENEFITS						
								A002SR31203000	Encashment of Leave	3,950,692	-	261,007	-	261,007	-
									Sub Total OF	3,950,692	-	261,007	-	261,007	-
									UN AIDED NON TEACHING						
								A002SR31205000	Overtime	-	11,000	-	5,000	5,000	-
								A002SR31205007	Temp. Non Teaching Staff	468,475	-	472,988	671,358	1,144,346	605,000
								A002SR31205008	Arrears to non-teaching staff	1,026,515	-	207,664	2,880	210,544	5,000
								A002SR31205013	Internship Earn as Uou Learn Sch. Salary	31,800	300,000	36,800	32,000	68,800	150,000
								A002SR31205014	6th Pay Commission Arrears	191,042	-	640,231	-	640,231	-
									Sub Total OF P31205000	1,717,832	311,000	1,357,683	711,238	2,068,921	760,000



Director
Bhadraina Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

A002SR32202001 Interest on Saving Bank Account 310,679 130,000 39,000 61,000 100,000 100,000
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RECEIPTS						EXPENDITURE									
CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISED BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016	CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISED BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016
1	2	3	4	5	6	5	6	7	8	9	10	13	14	11	12
A0025R32208000	MISCELLANEOUS RECEIPTS								Total OF P31201000 TO P31206000	29,160,714	29,041,000	15,164,596	10,743,770	25,908,366	30,295,000
A0025R32208001	Sale of Tender Forms / Waste Papers	3,434	15,000	19,760	30,240	50,000	25,000								
A0025R32208003	Income from Consultancy Charges	76,525	-	-	-	-	-								
A0025R32208008	Sponsorship for International Conference	-	-	-	-	-	-								
A0025R32208042	Miscellaneous Receipt	66,137	99,500	21,215	48,785	70,000	100,000								
A0025R32208020	Activity Income	27,940	38,000	-	25,100	2,000	40,000								
A0025R32208038	Hiring Charges - Equipment	-	2,000	-	2,000	2,000	5,000								
	Sub Total OF R32208000	484,715	284,500	79,975	167,125	247,100	270,000								
A0025R33000000	INCOME FROM INVESTMENTS														
A0025R33202000	INVESTMENT FROM Interest on Term Deposits with Bank	1,022,682	1,135,000	217,547	882,453	1,100,000	700,000								
	Sub Total OF R33202000	1,022,682	1,135,000	217,547	882,453	1,100,000	700,000								
	Total OF R35201000 TO R35202000	1,507,397	1,419,500	297,522	1,049,578	1,347,100	970,000								
	G. Total OF AR	41,947,812	40,456,500	21,147,338	17,666,329	38,813,667	42,515,000								
BR	AGENCY BUDGET (GRANT-IN-AID & AGENCY FUNDING)														
B0025R07214000	GRANT-IN-AID U G C - REVENUE DEVELOPMENT - MERGED SCHEMES														
B0025R07214006	OTHER OPERATIONAL EXPENDITURE														
B0025R07214001	Grant for Thesis Digitalisation	-	-	-	626,000	626,000	-								
B0025R07214003	Grant for Portal Development	-	-	-	200,000	200,000	600,000								
B0025R07214006	Grant for UGC International conference	-	300,000	-	-	-	300,000								
B0025R07214008	UGC Grant for Server	-	-	-	750,000	750,000	-								
	Sub Total OF R07214000	-	300,000	-	1,576,000	1,576,000	900,000								
B0025R10000000	GRANT-IN-AID U G C - XII PLAN - CAPITAL														
B0025R10104000	Book and Journals														
B0025R10104001	University Library	5,991,319	-	-	2,000,000	2,000,000	500,000								
	Sub Total OF R10104000	5,991,319	-	-	2,000,000	2,000,000	500,000								
	Total OF R10101000 TO R10104000	5,991,319	-	-	2,000,000	2,000,000	500,000								
	G. TOTAL BR	5,991,319	300,000	-	3,576,000	3,576,000	1,400,000								
DR	DEPOSITS & ADVANCES														
DR	DEPOSITS														
DP	DEPOSITS & ADVANCES														
DP	DEPOSITS														
	Sub Total OF P10101000 TO P10104000	5,991,319	-	-	2,000,000	2,000,000	500,000								
	Total OF P10101000 TO P10104000	5,991,319	-	-	2,000,000	2,000,000	500,000								
	G. TOTAL BP	5,991,319	300,000	-	3,576,000	3,576,000	1,400,000								


 Bharatrama Maheshi Karve
 Knowledge Resource Centre
 SNDT Women's University, Mumbai - 20
 Director

RECEIPTS						EXPENDITURE									
CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISED BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016	CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2013-2014	BUDGET ESTIMATES 2014-2015	ACTUAL UPTO OCT 14 (7 MONTHS)	PROPOSED NOV 14 TO MAR 15 (5 MONTHS)	REVISED BUDGET ESTIMATES 2014-2015	BUDGET ESTIMATES 2015-2016
1	2	3	4	5	6	5	6	7	8	9	10	11	12	11	12
	STUDENTS RELATED DEPOSITS								STUDENTS RELATED DEPOSITS						
D0025R01301000	LIBRARY DEPOSIT							D0025P01301001	LIBRARY DEPOSIT						
D0025R01301001	Receipts of Deposit	3,498,800	3,400,000	1,649,791	2,350,209	4,000,000	3,500,000	D0025P01301001	Refund of Deposit	3,498,800	3,400,000	1,649,791	2,350,209	4,000,000	3,500,000
	Sub Total OF R01301000	3,498,800	3,400,000	1,649,791	2,350,209	4,000,000	3,500,000		Sub Total OF P01301001	3,498,800	3,400,000	1,649,791	2,350,209	4,000,000	3,500,000
	G. TOTAL DR	3,498,800	3,400,000	1,649,791	2,350,209	4,000,000	3,500,000		G. TOTAL DR	3,498,800	3,400,000	1,649,791	2,350,209	4,000,000	3,500,000
	GRAND TOTAL	51,437,931	44,156,500	22,797,129	23,592,538	46,389,667	47,415,000		GRAND TOTAL	51,437,625	44,083,200	18,476,888	27,912,596	46,389,484	47,335,000


 Director
 Bharatratna Maharshi Karve
 Knowledge Resource Centre
 SNDT Women's University, Mumbai - 20

SNDT WOMEN'S UNIVERSITY, MUMBAI - 20

LIBRARY COMMITTEE

MINUTES

The first meeting of the Library Committee of the SNDT Women's University for 2016-17 was held on Wednesday, 14th December 2016, at 3.00 p.m. in the Committee Room next to Vice-Chancellor's Chamber, SNDT Women's University, Mumbai-20. The following members were present:

1. Dr.Prof.SashikalaWanjari (Chairperson)
2. Dr S.P. Badgajar, Registrar
3. Prof.AnuradhaSovani
4. Prof.Meera Desai
5. Prof.RashmiHasavnis
6. Dr.SubhashChavan, University Librarian (Member Secretary)

Dr.DurgaMurari, Deputy Librarian, Pune, Ms. VrushaliRane, Deputy Librarian. Juhu, and Mr. Vilas Jadhav, Deputy Librarian, Churchgateattended the meeting as observers.

Though Dr.DurgaMurari was an observer, she conducted the meeting as Dr.SubhashChavan. took the charge of University Library recently.

The following business was transacted during the meeting.

Agenda Item No.1: Confirmation of the Minutes

Confirmation of the minutes of the meeting held on 20th February, 2015

Considered and RESOLVED to confirm the minutes of the meeting held on 20th February, 2015.

Agenda Item No. 2:Matters arising out of the Minutes.

In regard to the conference fees, library staff may be allowed to be pay for conference fees from the budget kept for this purpose depending upon the availability of funds. Madam VC stated that for self-development and growth, it is necessary.

Resolved that out of the budget kept for conference fees, library staff may be allowed to pay conference fees depending upon the availability of funds.



Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

Agenda Item No. 3: Action Taken

Library has received partial fees, deposit and database fees for the year 2014-15 and 2015-16. This matter is to be checked with the Finance and Accounts and Affiliation department of the University. Madam VC also pointed out that the Library fees and deposits should be transferred to the Library account.

The matter regarding withdrawal of books was found to be satisfactory.

In regard to the library fees and deposits of UMIT and SVT College of Home Science, Madam VC suggested that University Library should offer service to its students by taking some percent for the service charge from the colleges. Further Madam VC suggested that a policy decision about library fees and deposits of the colleges should be taken.

Agenda Item No. 4: Revised budget of the Library for the year 2016-17

To consider the revised budget of the University Library System for the year 2016-2017.

It was observed that in the Revised Budget 2016-2017, income shown is Rs. 5,46,70,400/- and expenditure as Rs. 5,12,30,000/-. Thus, there is a surplus of Rs 34, 40,400/-. Hence this budget is not a deficit budget.

It was suggested that a meeting of the Principals of Affiliated colleges may be called to discuss the databases offered to affiliated colleges and database membership charges per student.


Resolved that the budget will now be placed in the finance committee.

Agenda Item No. 5: Annual Report of the Library for the year 2015-16

To consider the Annual Report of the University Library System for the year 2015-2016.

Dr. Durga Murari presented the highlights of the Annual report for the year 2015-2016 as under:

- 1) On the occasion of the Centennial Year, the SNTD Women's University Library was renamed as the Bharatratna Maharshi Karve Library in honour of the Founder of the University.
- 2) The Library initiated Vidyut Khandwala Lecture series wherein four lectures were held.
- 3) Reading Day was celebrated at all the libraries as also Granthotsav which was organized at all the libraries.
- 4) The NAAC peer assessment team visited all the libraries and spent time seeing the collections and checking services.


Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNTD Women's University, Mumbai - 20

16-17

Library Committee Meeting
14.12.2016

Agenda Item No. 4

**Revised Budget
of the University Library system
2016-17**



Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

SNDT WOMEN'S UNIVERSITY & INSTITUTIONS
ANNEXURE - A
BUDGET ESTIMATES 2017 - 2018

CODE NO.: 0025 S.N.D.T. WOMEN'S UNIVERSITY, LIBRARY, CHURCHGATE


CODE NO.	PARTICULARS	RECEIPTS					EXPENDITURE											
		PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16/17	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2016-2017	BUDGET ESTIMATES 2017-2018	9	10	11	12	13	14	15	16	17	BUDGET ESTIMATES 2017-2018	
A	CAPITAL & REVENUE RECEIPTS																	
AR	CAPITAL RECEIPTS																	
A0025R1000000	OTHER DEVELOPMENT RECEIPTS																	
A0025R10102000	AVAILABLE UNSPENT BALANCE UPTILL PREVIOUS YEAR																	
A0025R1020001	AVAILABLE UNSPENT BALANCE																	
	Sub Total - A0000R10102000																	
	Total - A0000R1000000 To A0000R1000000																	
A0025R21000000	FEEES FROM STUDENTS & COLLEGES																	
A0025R21206000	Library Fee																	
A0025R21206001	Library Fee	7,854,370	9,000,000	5,106,150	4,284,150	9,390,300	9,000,000											
A0025R21206002	Database Membership Fees		2,692,100	2,532,000	1,60,100	2,692,100	2,700,000											
	Sub Total OF R21206000	7,854,370	11,692,100	7,638,150	4,444,250	12,082,400	11,700,000											
A0025R21207000	OTHER FEE																	
A0025R21207001	Antitude Fee																	
A0025R21207002	Fine/ Miscellaneous Fee																	
	Sub Total OF R21207000	230,037	250,000	266,000	50,000	316,000	320,000											
	Total OF R21201000 TO R21209000	8,084,407	11,942,100	7,904,150	4,494,250	12,398,400	12,020,000											
	Sub Total OF R21207000	230,037	250,000	266,000	50,000	316,000	320,000											
	Total OF R21201000 TO R21209000	8,084,407	11,942,100	7,904,150	4,494,250	12,398,400	12,020,000											
A0025P03000000	CAPITAL EXPENDITURE PURCHASE OF FIXTURES																	
A0025P03101000	PURCHASE OF FURNITURE & FIXTURES																	
A0025P03101002	Purchase of Chairs & Boards					181,047												
	Sub Total - A0025P03000000					181,047												
	Total - A0025P03000000					181,047												
A0025P04000000	EQUIPMENTS																	
A0025P04101000	PURCHASE OF EQUIPMENTS																	
A0025P04101003	Purchase of Equipment					114,677												
	Sub Total - A0025P04000000					114,677												
	Total - A0025P04000000					114,677												
A0025P07000000	BOOKS & JOURNALS																	
A0025P07101000	PURCHASE OF BOOKS & JOURNALS																	
A0025P07101001	PURCHASE OF BOOKS					2,004,707												
A0025P07101004	Purchase of Journals					2,386,283												
	Sub Total - A0025P07101003					4,390,990												
	Total - A0025P07101003					4,390,990												
A0025P07102000	PURCHASE OF e-BOOKS & Database membership																	
A0025P07102001	fees																	
	Sub Total - A0025P07000000																	
	Total - A0025P07000000																	
A0025P09000000	HARDWARE & PERIPHERALS																	
A0025P09101000	PURCHASE OF HARDWARE																	
A0025P09101001	Purchase of Computer					13,600												
A0025P09101006	Purchase of Printer					9,700												
	Sub Total - A0025P09000000					23,300												
	Total - A0025P09000000					23,300												
A0025P10000000	REVENUE EXPENDITURE																	
A0025P10000003	ACADEMIC ACTIVITY EXPENSES																	
A0025P12020000	ACTIVITY EXPENSES																	
A0025P12020032	Exhibition Expenses																	
	Sub Total - A0025P10000000					4,710,014												
	Total - A0025P10000000					4,710,014												
A0025P21020039	NAAC Expenses																	
A0025P21202040	Thesis Digitalisation Expenses					81,742												
	Sub Total - A0025P21020039					81,742												
	Total - A0025P21020039					81,742												

[Signature]
Director


Rharatrima Maheshi Karve
Knowledge Resource Centre

SNDT Women's University, Mumbai - 20

CODE NO.	PARTICULARS	RECEIPTS			EXPENDITURE											
		PROVISIONAL FOR YEAR 2015-2016	ACTUAL UPTO OCT 16 (7 MONTHS)	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	BUDGET ESTIMATES 2017-2018	BUDGET ESTIMATES 2016-2017	REVISD BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16 (7 MONTHS)	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	REVISD BUDGET ESTIMATES 2016-2017	BUDGET ESTIMATES 2017-2018					
A0025P21202041	International/National Seminars & Conferences	-	-	-	50,000	50,000	-	50,000	-	50,000	50,000	-	50,000	-	50,000	50,000
A0025P21206000	Sub Total Of P21202000 SEMINARS & CONFERENCE	81,742	-	-	65,000	62,500	2,500	62,500	-	62,500	65,000	-	62,500	-	65,000	120,000
A0025P21206004	Memoria Lectures	-	-	-	-	-	-	15,000	-	15,000	15,000	-	15,000	-	15,000	10,000
A0025P21207000	Sub Total Of P21206000 MATERIALS, CONSUMABLES, STORES & CHEMICALS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
A0025P21207005	Computer Consumables	97,751	-	-	100,000	77,200	22,800	77,200	-	77,200	100,000	-	77,200	-	100,000	300,000
A0025P21207000	Sub Total Of P21207000 Expenses	97,751	-	-	100,000	77,200	22,800	77,200	-	77,200	100,000	-	77,200	-	100,000	300,000
A0025P21207000	Total Of P21201000 To P21207000	179,493	-	-	165,000	154,700	25,300	154,700	-	154,700	180,000	-	154,700	-	180,000	430,000
A0025P22000000	ADMINISTRATIVE & GENERAL EXPENSES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A0025P2201000	ADMINISTRATIVE EXPENSES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A0025P2201002	Printing	38,962	-	-	25,000	24,600	400	24,600	-	24,600	25,000	-	24,600	-	25,000	25,000
A0025P2201003	Stationery	193,034	-	-	200,000	77,000	77,000	123,000	-	123,000	200,000	-	123,000	-	200,000	250,000
A0025P2201005	Xeroxing Charges	13,593	-	-	20,000	7,950	7,950	12,050	-	12,050	20,000	-	12,050	-	20,000	20,000
A0025P2201006	Electricity and Power charges	152,316	-	-	275,000	24,000	24,000	251,000	-	251,000	275,000	-	251,000	-	275,000	550,000
A0025P2201007	Telephone and Internet charges	85,593	-	-	100,000	51,000	51,000	49,000	-	49,000	100,000	-	49,000	-	100,000	100,000
A0025P2201008	Postage, Telegram & Courier Charges	10,049	-	-	15,000	2,850	2,850	7,150	-	7,150	15,000	-	7,150	-	15,000	10,000
A0025P2201011	Meeting Expenses	721	-	-	30,000	5,050	5,050	14,950	-	14,950	30,000	-	14,950	-	30,000	25,000
A0025P2201013	Contingency Expenses	-	-	-	10,000	-	-	10,000	-	10,000	10,000	-	10,000	-	10,000	15,000
A0025P2201014	News paper, periodicals (Magazines & Journals)	116,985	-	-	180,000	44,250	44,250	100,750	-	100,750	180,000	-	100,750	-	180,000	180,000
A0025P2201015	Uniform to Peons	33,415	-	-	15,000	-	-	15,000	-	15,000	15,000	-	15,000	-	15,000	15,000
A0025P2201016	Sanitary Materials	3,415	-	-	25,000	2,900	2,900	22,100	-	22,100	25,000	-	22,100	-	25,000	25,000
A0025P2201018	Staff Welfare expenses	4,900	-	-	25,000	8,000	8,000	17,000	-	17,000	25,000	-	17,000	-	25,000	25,000
A0025P2201019	Provident Fund Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A0025P2201020	Labour Charges	3,099	-	-	5,000	-	-	5,000	-	5,000	5,000	-	5,000	-	5,000	5,000
A0025P2201022	Bank Charges	7,404	-	-	20,000	8,000	8,000	12,000	-	12,000	20,000	-	12,000	-	20,000	20,000
A0025P2201023	Miscellaneous Expenses	57,072	-	-	80,000	26,200	26,200	46,800	-	46,800	80,000	-	46,800	-	80,000	80,000
A0025P2201024	Statutory Audit Charges	-	-	-	45,000	-	-	30,000	-	30,000	30,000	-	30,000	-	30,000	30,000
A0025P2201025	Internal Audit Charges	540	-	-	45,000	-	-	30,000	-	30,000	30,000	-	30,000	-	30,000	30,000
A0025P2201028	Outsourcing Account	5,864	-	-	70,000	-	-	25,000	-	25,000	70,000	-	25,000	-	70,000	70,000
A0025P2201029	Seminar & Workshop Expenses	-	-	-	30,000	-	-	30,000	-	30,000	30,000	-	30,000	-	30,000	30,000
A0025P2201029	Sub Total Of P22010000 TRAVELLING AND TRANSPORTATION	726,962	-	-	1,215,000	259,600	259,600	825,400	-	825,400	1,075,000	-	825,400	-	1,075,000	1,425,000
A0025P2202000	TA/DA Expenses Staff	65,838	-	-	80,000	32,600	32,600	47,400	-	47,400	80,000	-	47,400	-	80,000	80,000
A0025P2202001	Sub Total Of P2202000	65,838	-	-	80,000	32,600	32,600	47,400	-	47,400	80,000	-	47,400	-	80,000	80,000


 Director
 Phararajna Mahayshi Karve
 Knowledge Resource Centre
 W.P.S. Women's University, Mumbai - 20

CODE NO.	PARTICULARS	RECEIPTS					EXPENDITURE				
		PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16 (7 MONTHS)	PROPOSED NOV MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2017-2018	PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16 (7 MONTHS)	PROPOSED NOV MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2017-2018
A002SP22204000	OUTSOURCE SERVICES										
A002SP22204001	House Keeping Services	69,652	75,000	36,400	36,600	75,000	36,400	36,600	75,000	75,000	
A002SP22204004	Water	-	4,000	-	4,000	4,000	-	4,000	4,000	4,000	
A002SP22204005	Scanning & Data Entry	-	5,000	-	5,000	5,000	-	5,000	5,000	5,000	
A002SP22205000	Sub Total OF P22204000	69,652	84,000	36,400	47,600	84,000	36,400	47,600	84,000	84,000	
A002SP22205001	REPAIRS AND MAINTENANCE										
A002SP22205001	Maintenance of Office Equipments	69,745	120,000	40,000	60,000	120,000	40,000	60,000	100,000	100,000	
A002SP22205002	Maintenance of Furniture & Fixture	112,667	120,000	5,000	75,000	120,000	5,000	75,000	80,000	120,000	
A002SP22205003	Maintenance of Electric Installation	65,221	120,000	23,000	177,000	120,000	23,000	177,000	200,000	120,000	
A002SP22205004	Maintenance of Hardwares	195,343	120,000	18,200	81,800	120,000	18,200	81,800	100,000	120,000	
A002SP22205012	Maintenance of Building	460,945	375,000	106,000	269,000	375,000	106,000	269,000	400,000	400,000	
A002SP22205027	Maintenance of Books & Journals	100,311	150,000	71,100	119,000	150,000	71,100	119,000	190,100	150,000	
A002SP22205005	Maintenance of Software	2,920	50,000	83,000	67,000	50,000	83,000	67,000	150,000	150,000	
	Sub Total OF P22205000	1,007,152	1,055,000	346,300	848,800	1,055,000	346,300	848,800	1,220,100	1,160,000	
A002SP22207000	CONTRIBUTION TO RESERVE FUNDS										
A002SP22207004	Salary Fund	-	-	-	-	-	-	-	-	-	
	Sub Total OF P22207000	-	-	-	-	-	-	-	-	-	
	Total OF P22201000 To P22207000	1,869,604	2,434,000	674,900	-	2,434,000	674,900	-	-	-	
A002SR31000000	SALARY GRANTS & STAFF PAYMENTS & BENEFITS										
A002SR31000000	GRANTS										
A002SR31201000	STATE GOVERNMENT - SALARY GRANTS (NON TEACHING / TEACHING STAFF UNDER SPS)										
A002SR31201001	Salary Grant	30,905,164	31,352,500	16,207,000	20,093,000	36,300,000	16,207,000	20,093,000	36,300,000	36,800,000	
	Sub Total OF R31201000	30,905,164	31,352,500	16,207,000	20,093,000	36,300,000	16,207,000	20,093,000	36,300,000	36,800,000	
A002SR31202000	NON TEACHING STAFF										
A002SR31202001	Pay & Allowances	6,201,649	12,000,000	4,409,500	7,590,500	12,000,000	4,409,500	7,590,500	12,000,000	12,000,000	
A002SR31202002	Clock Hour Basis / DA Arrears	-	-	-	-	-	-	-	-	-	
A002SR31202003	Consolidated 6th Pay Arrears	-	-	-	-	-	-	-	-	-	
	Sub Total OF P31202000	6,201,649	12,000,000	4,409,500	7,590,500	12,000,000	4,409,500	7,590,500	12,000,000	12,000,000	
A002SR31202004	NON TEACHING STAFF										
A002SR31202005	Pay & Allowances	23,685,572	23,400,000	11,797,500	11,602,500	23,400,000	11,797,500	11,602,500	23,400,000	30,000,000	
A002SR31202006	Vacant Posts	-	500,000	-	500,000	500,000	-	500,000	500,000	1,000,000	
A002SR31202007	Medical Benefits	-	-	-	-	-	-	-	-	-	
A002SR31202008	Temporary Non Teaching Staff	-	-	-	-	-	-	-	-	-	
A002SR31202009	DA Arrears	-	-	-	-	-	-	-	-	-	
A002SR31202010	6th Pay Arrears	-	-	-	-	-	-	-	-	-	
	Sub Total OF P31202000	23,685,572	23,900,000	11,797,500	12,102,500	23,900,000	11,797,500	12,102,500	23,900,000	31,000,000	
A002SR31203000	AIDED STAFF RETIREMENT & TERMINAL BENEFITS										
A002SR31203004	Encashment of Leave	-	400,000	-	400,000	400,000	-	400,000	400,000	400,000	
	Sub Total OF P31203000	-	400,000	-	400,000	400,000	-	400,000	400,000	400,000	


 Director
 Dharamrao Mhatre Knowledge Resource Centre
 W. J. V. Women's University, Mumbai - 20

CODE NO.	PARTICULARS	RECEIPTS					EXPENDITURE						
		PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16 (7 MONTHS)	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2017-2018	CODE NO.	PARTICULARS	PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16 (7 MONTHS)	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2017-2018
	Total OF R31201000 TO R31202000	30,905,164	31,382,552	16,227,000	20,093,000	36,800,000	A0025P31205000	UN AIDED NON TEACHING	-	-	-	-	-
	OTHER INCOME						A0025P31205007	Overtime	-	-	-	-	600,000
	INTEREST ON SAVING ACCOUNTS						A0025P31205008	Temp. Non Teaching Staff	1,017,943	365,000	235,000	600,000	600,000
	Interest on Bank	102,382	100,000	60,000	40,000	120,000	A0025P31205017	Appears to non-teaching staff	-	-	-	-	-
	Interest on Deposits						A0025P31205013	Internship Earn as Uou	-	100,000	-	-	-
	Interest on Deposits						A0025P31205014	Learn Sch. Salary	-	-	-	-	-
	Interest on Deposits							6th pay Commission	-	-	-	-	-
	Interest on Deposits							Airtears	-	-	-	-	-
	Sub Total OF R31205000	360,383	339,000	81,000	93,000	174,000		Sub Total OF P31205000	1,017,943	365,000	235,000	600,000	
	INCOME FROM INVESTMENTS							Total OF P31201000 TO P31206000	30,905,164	16,572,000	20,328,000	36,900,000	31,600,000
	INVESTMENT FROM UNIVERSITY FUND												
	Interest on Term Deposits with Bank	1,183,075	700,000	700,000	400,000	1,000,000							
	Sub Total OF R33202000	1,183,075	700,000	700,000	400,000	1,000,000							
	Total OF R35201000 TO R35202000	1,543,458	1,039,000	781,000	493,000	1,313,000							
	G. Total OF AR	40,533,029	44,333,600	24,892,150	25,080,250	49,872,400							
	AGENCY BUDGET (GRANT-IN-AID & AGENCY FUNDING)												
	REVENUE - DEVELOPMENT - MERGED SCHEMES												
	OTHER OPERATIONAL EXPENDITURE												
	Digitalisation	626,300	626,300	-	-	-							
	Development	30,000	30,000	-	-	-							
	Grant for UGC International conference												
	UGC Grant for Server	225,350	225,350	-	-	-							
	Sub Total OF R07214000	881,650	881,650	-	-	-							
	G. Total OF AP	37,664,275	49,299,000	17,498,500	30,056,400	46,880,000							
	AGENCY BUDGET (GRANT-IN-AID & AGENCY FUNDING)												
	REVENUE - DEVELOPMENT - MERGED SCHEMES												
	OTHER OPERATIONAL EXPENDITURE												
	Thesis Digitalisation	626,300	626,300	-	-	-							
	Portal Development												
	Expenditures												
	International/National conference												
	UGC Grant for Server	225,350	225,350	-	-	-							
	Sub Total OF R07214000	851,650	200,000	-	-	-							


Director

Bharatnara Mahasjni Karve
Knowledge Resource Centre
NNDT Women's University, Mumbai - 20

CODE NO.	PARTICULARS	RECEIPTS						EXPENDITURE							
		PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16/17 MONTHS	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2016-2017	BUDGET ESTIMATES 2017-2018	PROVISIONAL FOR YEAR 2015-2016	BUDGET ESTIMATES 2016-2017	ACTUAL UPTO OCT 16/17 MONTHS	PROPOSED NOV 16 TO MAR 17 (5 MONTHS)	REVISED BUDGET ESTIMATES 2016-2017	BUDGET ESTIMATES 2017-2018		
3	2	4	5	6	5	6	7	8	9	10	11	12	13	14	15
B0025R10104000	GRANT-IN-AID U G C - XII PLAN - CAPITAL														
B0025R10104001	Book and Journals University Library	500,000			500,000		500,000						500,000		500,000
	Sub Total OF R10104000				500,000		500,000						500,000		500,000
	Total OF R10101000 TO R10125000				500,000		500,000						500,000		500,000
B0025R11000000	GRANT-IN-AID U G C - XII PLAN - REVENUE														
B0025R11216000	Conferences/Seminars/Symposia/Workshops National Level				250,000		250,000						150,000		150,000
B0025R11216002	Conference/Seminar/Workshop	187,940			187,940		187,940						150,000		150,000
	Sub Total OF R11216000				250,000		250,000						150,000		150,000
	G. TOTAL BR	851,650			750,000		750,000						850,000		850,000
DR	DEPOSITS & ADVANCES														
D0025R01000000	DEPOSITS														
D0025R01301000	STUDENTS RELATED DEPOSITS LIBRARY DEPOSIT														
D0025R01301001	Receipts of Deposit	4,003,010	3,948,000	2,160,000	1,788,000	3,948,000	3,948,000	1,788,000	1,788,000	2,445,000	1,055,000	3,500,000	2,445,000	1,055,000	3,500,000
	Sub Total OF R01301000	4,003,010	3,948,000	2,160,000	1,788,000	3,948,000	3,948,000	1,788,000	1,788,000	2,445,000	1,055,000	3,500,000	2,445,000	1,055,000	3,500,000
	G. TOTAL DR	4,003,010	3,948,000	2,160,000	1,788,000	3,948,000	3,948,000	1,788,000	1,788,000	2,445,000	1,055,000	3,500,000	2,445,000	1,055,000	3,500,000
	GRAND TOTAL	45,387,689	49,853,190	27,052,150	27,618,250	54,670,400	54,633,000	40,948,725	2,432,800	40,948,725	31,961,400	31,961,400	19,943,500	31,961,400	46,130,000

(Signature)
Director

Bhaaratina Maharshi Karve
Knowledge Resource Centre
SNVT Women's University, Mumbai - 20

**Knowledge Resource Centre
SNDT Women's University, Mumbai – 20.**

Library Committee

The second meeting of the Library Committee of the SNDT Women's University for the year 2017-18 was held on January 23, 2018, at 4.00 pm in the Small Committee Room, SNDT Women's University, Mumbai - 20. The following members were present:

1. Dr Shashikala Wanzari, Vice Chancellor (Chairperson)
2. Dr. Meena Kute, Registrar (Additional Charge)
3. Shri. Kashinath Shinde, Finance & Accounts Officer
3. Dr. Subhash Chavan, Director Knowledge Resource Centre, (Member Secretary)

Dr. Durga Murari, Deputy Librarian attended the as observer. The following business was transacted during the meeting

Minutes of Meeting


Agenda Item No. 1: To peruse the Minutes and recommendations of the Library Committee, made in its meeting held on November 02 2017.

Resolved that the confirmed minutes and recommendations of the library committee, made at its meeting held on November 02 2017 be considered as perused and contents noted.

Agenda Item No. 2: To consider matters, if any arising out of the above

Resolution


There were no matters arising out of the minutes.


Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

7.	Item No.7b	To consider and confirm the Renewal of Subscription to Databases under University Funds and College Grants to the University Library System for the year 2017-18.	Renewal of subscription to the 6 databases is being done. Also resolved to accept offer of GIST for 5 years subscription to KNIMBUS service and to subscription of Elsevier- Pharmacy for 1 year.
8.	Item No.7c	To consider proposed e-Resources to be subscribed from eShodhsindhu (ESS) for the year 2018.	Databases were selected from ESS for 2018. However confirmation is yet to receive from Infilbnet end.
9.	Item No.8	To consider the matter of withdrawal of books and electronic material those are a (i) lost and price recovered (B) Torn & Tattered/Damaged Books (C) outdated books and accompanying electronic material (D) From Permanently loaned books etc.	Books those are: (A) Lost and price recovered (B) Torn & Tattered / Damaged Books (C) Outdated books and accompanying electronic material (D) From Permanently loaned books etc. are withdrawn from the collection
10.	Item No.9	Any other matter with the permission of the Chair	a. Copy of the rules for refund of deposit was sent to all Colleges, Departments and Accounts for information b. A formal note regarding the name of the Knowledge Resource Centre would be issued by the Registrar's office as follows : 1. Maharshi Karve Knowledge Resource Centre' 2. Maharshi Karve Knowledge Resource Centre (Pune Branch) 3. Maharshi Karve Knowledge Resource Centre (Juhu Branch) c. To offer database services to SNTWU colleges only.

Resolved that the action taken report, for agenda items of the Library committee meeting held on November 02 2017 be considered as perused and contents noted.

Agenda Item No.4: To consider the Revised Budget for year 2017-18 and Estimated Budget for the year 2018-19 of KRC.


 Director
 Bharatratna Maharshi Karve
 Knowledge Resource Centre
 SNTW Women's University, Mumbai - 20

The process of appropriation of University funds (from the Library fees collected by the Colleges and Departments) were explained to the Committee members. As there was no deficit in the budget, it was accepted.


Resolved to accept the revised budget for year 2017-18 and Estimated Budget for the year 2018-19 of SNTWU Knowledge Resource Centre as appended

Agenda Item No. 5: To consider the matter of withdrawal of books and electronic material those are

- (A) Lost and price recovered / Lost and Deposit Forfeited
- (B) Torn & Tattered / Damaged Books
- (C) Outdated books and accompanying electronic material
- (D) Permanently loaned books etc.

SNo	Particulars	Total Number	Total Amount
1.	KRC Churchgate (Torn & Tattered)	234	4124.53
2.	KRC Juhu(Torn & Tattered)	210	23553.16
3.	KRC Juhu, (Books transferred from KRC Churchgate, Torn & Tattered)	83	13117.21
	TOTAL	527	40794.90

Resolved that the list of books to be withdrawn as appended be approved. It was further resolved that as per Appendix A, total of 527 books worth Rs. 40,794.90 be withdrawn from the collection and the total cost of Rs. 40,794.90 be written off.


Director
Bhairab Maharshi Karve
Knowledge Resource Centre
SNTW Women's University, Mumbai - 20

S.N.D.T. Women's University

1, Nathibai Thackersey Road, Mumbai - 400020
 5004 - Knowledge Resource Centre, Churchgate (Mumbai Churchgate Campus)

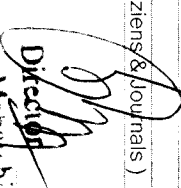
Aided Budget Data

Edg. Code	Particular	2016-2017 Unaudited Figures	2017-2018 Estimate	April To October	Nov To March	2017-2018 Revised	2018-2019 Estimate
	Capital And Revenue Receipt/ Expenditure Budget						
	Furniture & Fixtures						
	<i>Purchase Of Furniture & Fixtures</i>						
3065	Purchase Of Furniture	117,780	200,000	14,000	186,000	200,000	400,000
3056	Purchase Of Chairs & Boards	174,590	200,000		200,000	200,000	200,000
	<i>AP03 101 TOTAL</i>	<i>292,370</i>	<i>400,000</i>	<i>14,000</i>	<i>386,000</i>	<i>400,000</i>	<i>600,000</i>
	<i>AP03 TOTAL</i>	<i>292,370</i>	<i>400,000</i>	<i>14,000</i>	<i>386,000</i>	<i>400,000</i>	<i>600,000</i>
	<i>Equipments</i>						
	<i>Purchase Of Equipments</i>						
3087	Purchase Of Equipment	7,720	300,000	5,200	304,800	310,000	300,000
	<i>AP04 101 TOTAL</i>	<i>7,720</i>	<i>300,000</i>	<i>5,200</i>	<i>304,800</i>	<i>310,000</i>	<i>300,000</i>
	<i>AP04 TOTAL</i>	<i>7,720</i>	<i>300,000</i>	<i>5,200</i>	<i>304,800</i>	<i>310,000</i>	<i>300,000</i>
	<i>Books & Journals</i>						
	<i>Purchase Of Books & Journals</i>						
3155	Purchase Of Books & Journals	2,503,690	2,900,000	206,500	2,693,500	2,900,000	2,900,000
3157	Purchase Of Books For Bins						
3158	Purchase Of Journals	2,160,060	3,800,000	41,300	2,658,700	2,700,000	3,800,000
	<i>AP07 101 TOTAL</i>	<i>4,663,750</i>	<i>6,700,000</i>	<i>247,800</i>	<i>5,352,200</i>	<i>5,600,000</i>	<i>6,700,000</i>
	<i>Purchase Of E-Books & Journals</i>						
3165	Database Membership Fees	2,732,150	2,500,000	819,700	2,680,300	3,500,000	3,800,000
	<i>AP07 102 TOTAL</i>	<i>2,732,150</i>	<i>2,500,000</i>	<i>819,700</i>	<i>2,680,300</i>	<i>3,500,000</i>	<i>3,800,000</i>
	<i>AP07 TOTAL</i>	<i>7,395,900</i>	<i>9,200,000</i>	<i>1,067,500</i>	<i>8,032,500</i>	<i>9,100,000</i>	<i>10,500,000</i>
	<i>Hardware & Peripherals</i>						
	<i>Development Exp.</i>						
3200	Purchase Of Computer		100,000		50,000		200,000
3205	Purchase Of Printer		30,000		80,000		300,000
	<i>AP09 101 TOTAL</i>		<i>130,000</i>		<i>130,000</i>		<i>500,000</i>
	<i>AP09 TOTAL</i>		<i>130,000</i>		<i>130,000</i>		<i>500,000</i>

[Signature]

Director
 Bhargavna Maheshi Karve
 Knowledge Resource Centre
 S.N.D.T Women's University, Mumbai - 20

3386	Exhibition Expenses	4,200	10,000	700	1,300	2,000	10,000
3392	Naac Expenses						
3393	Thesis Digitalisation Expenses						200,000
3394	International Conference		50,000				
7904	National Conference				100,000	100,000	150,000
	<i>AP21,202 TOTAL</i>	4,200	60,000	700	101,300	102,000	360,000
	<i>Seminars & Conferances</i>						
3518	Memorial Lectures		25,000	2,000	12,000	14,000	30,000
	<i>AP21,206 TOTAL</i>		25,000	2,000	12,000	14,000	30,000
	<i>Materials, Consumables, Stores & Chemicals</i>						
3534	Computer Consumable Expenses	46,460	100,000	27,400	50,000	77,400	100,000
	<i>AP21,207 TOTAL</i>	46,460	100,000	27,400	50,000	77,400	100,000
	<i>AP21 TOTAL</i>	50,660	185,000	30,100	163,300	193,400	490,000
	<i>Administrative & General Expenses</i>						
	<i>Administrative Expenses</i>						
3602	Printing	31,950	30,000	17,400	12,600	30,000	30,000
3603	Stationery	135,780	200,000	112,600	87,400	200,000	220,000
3605	Xeroxing Charges	12,050	20,000	3,200	11,800	15,000	20,000
3606	Electricity And Power	189,080	400,000	68,800	80,000	148,800	250,000
3607	Telephone And Internet Charges	79,490	90,000	44,200	35,800	80,000	90,000
3608	Postage, Telegram & Courier Charges	8,860	15,000	6,500	4,500	11,000	15,000
3611	Meeting Expenses	9,020	20,000	7,900	12,100	20,000	25,000
3613	Contingency Expenses		10,000	3,700	6,300	10,000	15,000
3614	News Paper, Periodicals (Magazines & Journals)	126,660	180,000	31,900	108,100	140,000	150,000
3615	Uniform To Peons		15,000	2,500	12,500	15,000	10,000
3616	Sanitary Materials		25,000	17,100	17,900	35,000	30,000
3618	Staff Welfare Expenses	18,180	25,000	1,800	13,200	15,000	25,000
3619	Provident Fund Interest		10,000	200	4,800	5,000	5,000


Director
Barararalua Maralshi Karve
Knowledge Resource Centre
SNDP Women's University, Mumbai - 20

3622	Bank Charges	10,810	20,000	650	9,350	10,000	10,000
3623	Miscellaneous Expenses	52,050	70,000	12,200	20,300	32,500	50,000
3624	Statutory Audit Charges		45,000		45,000	45,000	45,000
3625	Internal Audit Charges		45,000		45,000	45,000	45,000
3628	Outsourcing Account Work	2,240	10,000	2,100	7,900	10,000	10,000
3629	Seminar & Workshop Expenses	17,090	50,000	14,400	35,600	50,000	50,000
	AP22.201 TOTAL	710,600	1,280,000	347,150	570,150	917,300	1,095,000
	Travelling And Transportation Expenses						
3645	Ta/Da Expenses Staff	55,460	80,000	24,700	25,300	50,000	70,000
3646	Ta/Da Expenses Meeting						10,000
	AP22.202 TOTAL	55,460	80,000	24,700	25,300	50,000	80,000
	Outsource Services						
3665	House Keeping Services	71,950	110,000	27,900	60,600	88,500	90,000
3668	Water		3,000		2,000	2,000	4,000
3669	Scanning & Data Entry Work		5,000		2,000	2,000	5,000
	AP22.204 TOTAL	71,950	118,000	27,900	64,600	92,500	99,000
	Repairs And Maintenance						
3675	Maintenance Of Office Equipments	84,070	100,000	25,000	23,300	48,300	100,000
3676	Maintenance Of Furniture & Fixture	30,640	100,000	3,000	50,000	53,000	100,000
3677	Maintenance Of Electric Installation	77,640	150,000	43,000	107,000	150,000	150,000
3678	Maintenance Of Hardwares	35,910	100,000	39,800	60,200	100,000	100,000
3679	Maintenance Of Software	126,380	250,000	126,900	53,100	180,000	200,000
3686	Maintenance Of Building	86,340	500,000	80,400	419,600	500,000	500,000
3701	Maintenance Of Books & Journals	193,100	150,000	35,300	149,700	185,000	150,000
	AP22.205 TOTAL	634,080	1,350,000	353,400	862,900	1,216,300	1,300,000
	Contribution To Reserve Funds						
3733	Salary Fund						
	AP22.207 TOTAL	1,472,090	2,828,000	753,150	1,522,950	2,276,100	2,574,000
	Staff Payments & Benefits						
	Aided Salaries (Teaching Staff Approved Under Sps)						
3750	Pay & Allowances	7,249,500	5,000,000	4,844,450	3,596,230	8,440,680	10,828,850
3751	Clock Hour Basis / Consolidated						
	AP23.201 TOTAL	7,249,500	5,000,000	4,844,450	3,596,230	8,440,680	10,828,850

Bharatmata Mahatshi Karve
 Knowledge Resource Centre
 SNDT Women's University, Mumbai - 20

Director

	BP07.214 TOTAL	429,300							
	BP07 TOTAL	429,300							
	Grant-In-Aid U G C - Other Than Plan - Capital/ Revenue								
4710	Book And Journals								
	University Library								
	BP10.104 TOTAL								
	BP10 TOTAL								
	Grant-In-Aid U G C - XII Plan - Revenue								
	Conferences / Seminars / Symposia / Workshops								
4915	International Level Conference/Seminar / Workshop	53,800	300,000						
4916	National Level Conference/Seminar / Workshop	53,800	300,000						
	BP11.216 TOTAL	53,800	300,000						
	BP11 TOTAL	483,100	300,000						
	Sector B TOTAL								
	Deposits And Advances Budget								
	Students Related Deposits								
	Library Deposit								
5291	Refund Of Deposit	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000		
	DP01.301 TOTAL	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000		
	DP01 TOTAL	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000		
	Sector D TOTAL								
	FINAL TOTAL	42,743,940	42,043,000	27,921,450	23,391,880	51,313,330	56,752,690		

Director



Bharratanna Maharshi Karve
 Knowledge Resource Centre
 SNDW Women's University, Mumbai - 20

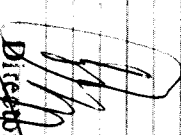
S.N.D.T. Women's University

1, Natlibai Thackersey Road, Mumbai 400020

5004, Knowledge Resource Centre Churchgate (Mumbai Churchgate Campus)

Aided Budget Data.

Bdg. Code	Particular	2016-2017 Unaudited Figures	2017-2018 Estimate	April To October	Nov To March	2017-2018 Revised	2018-2019 Estimate
	Capital And Revenue Receipt / Expenditure Budget						
	Fees From Students & Colleges						
	Activity Fees						
271	Registration Fee				102,500	102,500	100,000
	AR21.203 TOTAL				102,500	102,500	100,000
	Library Fee Payable						
405	Library Fee	9,067,240	9,000,000	8,000,000	1,633,000	9,633,000	9,800,000
406	Database Membership Fees	2,849,100	2,900,000		4,646,800	4,646,800	4,800,000
	AR21.206 TOTAL	11,916,340	11,900,000	8,000,000	6,279,800	14,279,800	14,600,000
	Other Fee						
412	Fine/ Miscellaneous Fee	262,210	400,000	107,850	80,000	187,850	180,000
	AR21.207 TOTAL	262,210	400,000	107,850	80,000	187,850	180,000
	AR21 TOTAL	12,178,550	12,300,000	8,107,850	6,462,300	14,570,150	14,880,000
	Salary Grants						
	State Government- Salary Grants (Non Teaching /Teaching Staff Under Sps)						
485	Salary Grant	26,886,700	22,300,000	18,167,450	12,200,730	30,368,180	32,988,690
	AR31.201 TOTAL	26,886,700	22,300,000	18,167,450	12,200,730	30,368,180	32,988,690
	AR31 TOTAL	26,886,700	22,300,000	18,167,450	12,200,730	30,368,180	32,988,690
	Other Income						
	Interest On Saving Accounts						
520	Interest On Saving Bank Account	60,470	40,000	16,100	10,000	26,100	30,000
	AR32.202 TOTAL	60,470	40,000	16,100	10,000	26,100	30,000
	Miscellaneous Receipts						
575	Sale Of Scrap	49,190			10,000	10,000	20,000
579	Activity Income		40,000	27,000	12,000	39,000	45,000
585	Income From Sponsorship				25,000	25,000	50,000
597	Hiring Charges - Equipment						
599	Sponsorship Fo International Conference		150,000				


Director

Bharatnava Maharshi Karve
Knowledge Resource Centre

601	Miscellaneous Receipt	24,840	20,000	21,000	10,000	10,000	10,000
	AR32,208 TOTAL	74,030	210,000	271,000	57,000	84,000	128,000
	AR32 TOTAL	134,500	250,000	43,100	67,000	110,100	158,000
	Income From Investments						
	Investment From University Fund						
627	Interest On Term Deposits With Bank	1,109,580	1,000,000	800,000	336,000	1,136,000	1,368,000
	AR33,202 TOTAL	1,109,580	1,000,000	800,000	336,000	1,136,000	1,368,000
	AR33 TOTAL	1,109,580	1,000,000	800,000	336,000	1,136,000	1,368,000
	Sector A TOTAL	40,309,330	35,850,000	27,118,430	19,066,030	46,184,430	49,394,690
	Agency Budget						
	Grant-In-Aid U G C - Revenue -Development - Merged Schemes						
	Other Operational Expenditure						
1185	Grant For Thesis Digitalisation	429,300					
1187	Grant For Portal Development						
1190	Grant For Ugc International Conference						
1192	Ugc Grant For Server						
	BR07,214 TOTAL	429,300					
	BR07 TOTAL	429,300					
	Grant-In-Aid U G C - Xii Plan - Capital						
	Book And Journals						
1345	University Library						
	BR10,104 TOTAL						
	BR10 TOTAL						
	Grant-In-Aid U G C - Xii Plan - Revenue						
	Conferences / Seminars / Symposia / Workshops						
1515	International Level Conference/Seminar / W	53,800	300,000				
1516	National Level Conference/Seminar / Woks	53,800	300,000				
	BR11,216 TOTAL	53,800	300,000				
	BR11 TOTAL	53,800	300,000				
	Sector B TOTAL	483,100	300,000				
	Deposits And Advances Budget						
	Students Related Deposits						
	Library Deposit						
2105	Receipts Of Deposit	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000
	DR01,301 TOTAL	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000
	DR01 TOTAL	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000
	Sector D TOTAL	5,587,700	6,000,000	7,358,450	100,000	7,458,450	7,500,000
	FINAL TOTAL	46,380,130	42,150,000	34,476,850	19,166,030	53,642,880	56,894,690


Director

**BMK- KNOWLEDGE RESOURCE CENTRE
SNDT WOMEN'S UNIVERSITY, MUMBAI - 20.**

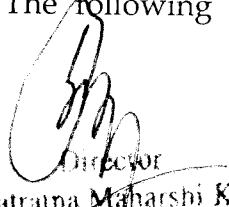
Knowledge Resource Committee Meeting

The second meeting of the BMK-KRC Committee in the year 2018-19 of the SNDT Women's University was held on 26th February 2019 at 11.00 am in the Committee Room of SNDT Women's University, 1, Nathibai Thackersey Road, Mumbai - 20. The following members were present

1. Prof. Vishnu Magare
Pro Vice Chancellor
SNDT Women's University,
Mumbai -20. Chairperson
(in the absence of Madam Vice Chancellor)
2. Dr. Deepak Deshpande
Registrar
SNDT Women's University,
Mumbai -20. Member
3. Ms. Janhavi Bhole
FAO I/C
SNDT Women's University,
Mumbai -20. Member
4. Dr. Anuradha Sovani
Head, Department of Psychology
SNDT Women's University, Mumbai -20. Member
5. Dr. Subhash Chavan
Director BMK - KRC & Head
SHPT School of Library Science,
SNDT Women's University, Mumbai -20. Member Secretary

Ms. Vasumati Sriganesh, Director QMed Knowledge Foundation Mumbai, Dr. Manju Naika Chief Library Officer, Central Library, IIT Mumbai and Dr. Archana Bhatnagar Ad-hoc Dean, Faculty of Inter-disciplinary Studies, SNDT Women's University, Mumbai regretted their inability to attend. Leave of Absence was granted to them.

Dr. Durga Murari, Deputy Librarian attended as special invitee. The following business was transacted during the meeting


Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20

Agenda Item No.4: To consider the revised budget of BMK - Knowledge Resource Centre for year 2018 - 19.

The estimated budget of the BMK - Knowledge Resource Centre is placed before the Committee for any suggestions etc. The total income for the BMK - Knowledge Resource Centre is Rs 5,59,97,000/- and expenditure is Rs 5,59,90,000/-. Thus, there is a surplus of Rs 7,000/-. Hence, this budget is not a deficit budget.

The Budget was discussed and the Director of KRC explained that the KRC waits till September or October for money to be received from the colleges and Departments. Hence the purchases start from end of November or December leaving lesser time for purchases. The Director KRC also explained the need of the KRC to get a lump sum budget from the University in terms of percentage of the University's budget as given in the UGC guidelines.

The FAO explained that the matter of giving the KRC a percentage of the University budget would be taken up in the Finance committee. She further added that the KRC could start purchases from the month of April itself as the KRC budget had been passed.


The Pro Vice Chancellor then asked the FAO to help and guide the KRC in making their yearly budget.

It was Resolved that the KRC budget of Rs 5,59,90,000/- be passed. Also Resolved that purchases of KRC could commence from the beginning of the new financial year provided all approvals are taken

Agenda Item No. 5: To consider the matter of withdrawal of books and electronic material those are A (i) lost and price recovered (B) Torn & Tattered/Damaged Books (C) Outdated books and accompanying electronic material (D) From Permanently loaned books etc.

To consider the question of withdrawal of books that are (i) torn and tattered (ii) lost & price recovered/deposit confiscated and (iii) outdated from Central & Branch Libraries as in the table below:

The following books which are torn & tattered, infected by termite and book lost & cost recovered may be withdrawn from the library collection. 1658 books costing Rs 74,483.08/- may be written off.


Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNDT Women's University, Mumbai - 20


S.N.D.T. Women's University
 1, Nathibai Thackersey Road, Mumbai 400020
 5004, Knowledge Resource Centre Churchgate (Mumbai Churchgate Campus)
 Income



Bdg. Code	Particular	2017-2018 Unaudited Figures	2018-2019 Estimate	April to October	Nov To March	2018-2019 Revised	2019-2020 Estimate	Narration
	Capital And Revenue Receipt / Expenditure Budget							
	Fees From Students & Colleges							
	Activity Fees							
271	Registration Fee	101,000	100,000	30,800	39,200	70,000	100,000	Registration Fee in 2017-18 student 22X500=11000 & Staff 90X1000=90000. 2018-19 Rs.400X77=30800. Expected Registration Fee.
	AR21 203 TOTAL	101,000	100,000	30,800	39,200	70,000	100,000	
	Library Fee Payable							
405	Library Fee	983,000	9,800,000	60,200	10,970,000	11,030,200	12,000,000	As per Students Admission 60/- x 155=9300/-, 50/- x 171=8550/-, 500/- x 14=7000/-, 1500/- x 13=19500/-, 2000 x 1=2000/-, 150/- x 5=750/-, 300/- x 7=2100/-, 1000/- x 10970=10970000/-
	AR21 206 TOTAL	983,000	9,800,000	60,200	10,970,000	11,030,200	12,000,000	As per Students Admission 100/- x 45000 students
406	Database Membership Fees	3,800,000	4,800,000	60,200	4,500,000	4,500,000	4,800,000	
	AR21 207 TOTAL	4,783,000	14,602,000	60,200	15,470,000	15,530,200	16,800,000	
412	Fine/ Miscellaneous Fee	222,600	180,000	102,190	71,900	180,090	180,000	Being Income Received from Student of books fine from all three Campus
	AR21 202 TOTAL	222,600	180,000	102,190	71,900	180,090	180,000	
	AR21 TOTAL	5,106,600	14,880,000	193,190	15,587,100	15,780,290	17,080,000	
485	State Government Salary Grants (Non Teaching/Teaching Staff Under Spst)	28,421,700	32,988,690	17,261,100	12,978,400	30,239,500	33,300,000	As per Actual Salary of 2018-19 & propose 2019-20 figures are mention.
	AR31 201 TOTAL	28,421,700	32,988,690	17,261,100	12,978,400	30,239,500	33,300,000	
	AR31 TOTAL	28,421,700	32,988,690	17,261,100	12,978,400	30,239,500	33,300,000	
	Other Income							
	Interest On Saving Accounts							
520	Interest On Saving Bank Account	26,100	30,000	16,100	10,000	26,100	20,000	as per bank balance.
	AR32 202 TOTAL	26,100	30,000	16,100	10,000	26,100	20,000	
	Miscellaneous Receipts							
575	Sale Of Scrap	6,300	20,000	9,450	10,550	20,000	20,000	Expected Income.
579	Activity Income	39,000	45,000	38,500	6,500	45,000	45,000	Being Income Received from library activity.
585	Income From Sponsorship	100,000	3,000	34,800	15,200	50,000	50,000	Sponsorship amt. received for seminar & workshop.
597	Hiring Charges, Equipments							
598	Sponsorship For International Conference							
601	Miscellaneous Receipts							
	AR32 208 TOTAL	145,300	10,000	4,100	5,900	10,000	10,000	Being any other income from library.
	AR32 TOTAL	171,400	158,000	102,950	48,150	125,000	145,000	
	Income From Investments							
	Investment From University Fund							
627	Interest On Term Deposit With Bank	1,188,500	1,368,000	110,000	810,500	920,500	972,000	As per investment.
	AR33 202 TOTAL	1,188,500	1,368,000	110,000	810,500	920,500	972,000	
	AR33 TOTAL	1,188,500	1,368,000	110,000	810,500	920,500	972,000	
	Sector A TOTAL	34,888,200	49,394,690	17,667,240	29,424,150	47,091,390	51,497,000	
	Agency Budget							
	Grant-In-Aid U G C - Revenue Development							
1185	Other Operational Expenditure							
1187	Grant For Thesis Digitalisation							
1180	Grant For Portal Development							
1190	Grant For Ugc International Conference							
1192	Ugc Grant For Server							
	BR07 214 TOTAL							

[Signature]
 Director
 Bharatmata Marathi Karve
 Knowledge Resource Centre
 S.N.D.T Women's University, Mumbai - 2

	BR07 TOTAL																			
	Grant-In-Aid U G C - XII Plan - Capital																			
144	Book And Journals																			
	University Library																			
	BR10 TOTAL																			
	BR10 TOTAL																			
	Grant-In-Aid U G C - XII Plan - Revenue																			
1515	Conferences / Seminars / Symposia / Workshops																			
1516	International Level Conference/Seminar / Workshop																			
	National Level Conference/Seminar / Workshop																			
	BR11 TOTAL																			
	BR11 TOTAL																			
	Sector B TOTAL																			
	Deposits And Advances Budget																			
	Students Related Deposits																			
	Library Deposit																			
115	Receipts Of Deposit																			
	DR01 TOTAL																			
	DR01 TOTAL																			
	Sector D TOTAL																			
	Sector D TOTAL																			
	FINAL TOTAL																			
	FINAL TOTAL																			



 Director
 Bharatirama Maheshwari Karve
 Knowledge Resource Centre
 SNDT Women's University, Mumbai - 20

S.N.D.T. Women's University

1, Nathibai Thackersey Road, Mumbai - 400010
 3004, Knowledge Resource Centre Churchgate (Mumbai Churchgate Campus)
 Audit Budget Data



Bdg Code	Particular	2017-2018 Unaudited Figures	2018-2019 Estimate	upto Oct	Nov To March	2018-2019 Revised	2019-2020 Estimate	Expenditure - Narration	Expenditure - Highlights
	EXPENDITURE								
	Capital And Revenue Receipt/ Expenditure Budget								
	Furniture & Fixtures								
	Purchase Of Furniture & Fixtures								
3065	Purchase Of Furniture	132,800	400,000	40,200	359,800	400,000	1,200,000	Taken Financial Approval of Rs 294136/- for new Daggage Counter on 2nd Floor, 3rd floor Counter 8 Lakh Approx, Stacks for reading room of Churchgate & Juhu in next year	
3056	Purchase Of Chairs & Boards	193,800	200,000	200,000	200,000	200,000	500,000	Purchase of new Chairs for Three Campuses for Reading Room	
	AP03 101 TOTAL	326,600	600,000	40,200	559,800	600,000	1,700,000		
	AP03 TOTAL	326,600	600,000	40,200	559,800	600,000	1,700,000		
	Equipments								
	Purchase Of Equipments								
3087	Purchase Of Equipment	247,600	300,000	36,200	413,800	450,000	700,000	Rs 150000/- Reappropriation done from Pur. of Computer, JAVAS Software instrument, CCTV and LED TV	
	AP04 101 TOTAL	247,600	300,000	36,200	413,800	450,000	700,000		
	AP04 TOTAL	247,600	300,000	36,200	413,800	450,000	700,000		
	Books & Journals								
	Purchase Of Books & Journals								
3155	Purchase Of Books & Journals	2,287,100	2,900,000	52,000	2,548,000	2,600,000	2,700,000	Books will be purchase for all the Department & colleges for all the three campuses.	
3157	Purchase Of Books For Bms	3,475,100	3,800,000	5,770	2,794,300	2,800,070	2,900,000	Renewal of journal of Subscription.	
3158	Purchase Of Journals	3,475,100	3,800,000	5,770	2,794,300	2,800,070	2,900,000		
	AP02 101 TOTAL	5,762,200	6,700,000	57,770	5,342,300	5,400,070	5,600,000		
	Purchase Of E-Books & Journals								
3165	Database Membership Fees	1,580,800	3,800,000	311,100	3,688,900	4,000,000	4,600,000	Rs. 1600000/- for renewal of proquest online database.	
	AP02 102 TOTAL	1,580,800	3,800,000	311,100	3,688,900	4,000,000	4,600,000		
	AP02 TOTAL	7,343,000	10,500,000	368,870	9,031,200	9,400,070	10,200,000		
	Hardware & Peripherals								
	Development Exp.								
3200	Purchase Of Computer	44,500	200,000		50,000	50,000	150,000	Reappropriation of Rs. 150000/- to ledger head of purchase of equipment. Purchase of Laptops for Pune & Juhu KRC Next Year	
3205	Purchase Of Printer	27,400	300,000	54,900	95,100	150,000	300,000	Rs. 20650/- purchase of barcode printer for Juhu campus sent for payment. Next year Centralised Printer to be purchase. Barcode Scanner for Juhu Campus	
	AP09 101 TOTAL	71,900	500,000	54,900	145,100	200,000	450,000		
	AP09 TOTAL	71,900	500,000	54,900	145,100	200,000	450,000		
	Academic & Activity Expenses								
	AP21 202 TOTAL	265,200	360,000		255,000	255,000	420,000		


 Director
 Bharatarama Maharshi Krave
 Knowledge Resource Centre
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7	Maintenance Of Electric Installation	141,500	150,000	28,000	122,000	150,000	150,000	150,000	As per Requirement Tubelights and fans need to be change
36/78	Maintenance Of Landscapes	113,500	100,000	61,800	138,200	200,000	150,000	150,000	Computer maintenance to be required every year
36/79	Maintenance of Landscapes	271,100	200,000	46,000	204,000	250,000	150,000	150,000	As per Requirement
3686	Maintenance of Printing	452,400	500,000		500,000	500,000	600,000	600,000	Rupees 51432 admin approval for aluminium partition for churcgate ,rupees 44066 Juhu campus steel grill work and Rupees 79875 for stair case roof financial sent
3701	Maintenance Of Books & Journals	186,600	150,000	1,400	148,600	150,000	150,000	150,000	Rupees 47600 bill pending for payment for pest control
	AP22 205 TOTAL	1,277,100	1,300,000	171,600	1,248,400	1,420,000	1,400,000	1,400,000	
3733	Contribution To Reserve Funds								
	Salary Fund								
	AP22 207 TOTAL								
	AP22 TOTAL	2,095,900	2,574,000	565,760	2,128,350	2,694,110	2,870,000	2,870,000	
	Staff Payments & Benefits								
	Aided Salaries (Teaching Staff Approved Under Spss)								
3750	Pay & Allowances	8,550,200	10,828,850	5,311,500	3,680,400	8,991,900	10,000,000	10,000,000	Actual salary and expected salary including 7th Pay Salary
	Clock Hour Basis / Consolidated								
3751	AP31 201 TOTAL	8,550,200	10,828,850	5,311,500	3,680,400	8,991,900	10,000,000	10,000,000	
	Aided Non Teaching								
5901	SNDI ARTS-CCG NT UA								
	AP31 205 TOTAL	1,229,900	1,300,000	767,300	682,700	1,450,000	1,650,000	1,650,000	
	AP31 TOTAL	29,651,600	34,288,690	18,028,400	13,661,100	31,689,500	34,950,000	34,950,000	
	Sector A TOTAL	40,090,700	49,252,690	19,150,930	26,267,750	45,418,680	51,490,000	51,490,000	
	Agency Budget								
	Grant-In-Aid U G C - Revenue -Development -Merged Schemes								
	Other Operational Expenditure								
4541	Thesis Digitalisation Expenses								
4543	Postal Development Expenses								
4546	International Conference								
4551	UGC Grant For Server								
	BP07 214 TOTAL								
	BP07 TOTAL								
	Grant-In-Aid U G C - XII Plan - Revenue								
	Conferences / Seminars / Symposia / Workshops								
4915	International Level Conference/Seminar / Workshop								
4916	National Level Conference/Seminar / Workshop								
	BP11 216 TOTAL								
	BP11 TOTAL								
	BP12 TOTAL								
	Sector B TOTAL								
	Deposits And Advances Budget								
	Students Related Deposits								
	Library Deposit								
5291	Refund Of Deposit	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	4,500,000	Being Income done against Income
	DP01 301 TOTAL	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	4,500,000	
	DP01 TOTAL	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	4,500,000	
	Sector D TOTAL	43,204,200	56,752,690	21,088,830	28,188,850	49,277,680	55,990,000	55,990,000	
	FINAL TOTAL								

MINUTES

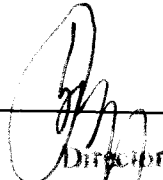
Director KRC welcomed the committee members and introduced the new member. Director KRC also briefed the members about the KRC and its functioning.

Agenda Item No. 1: To peruse the Minutes and recommendations of the KRC Committee, made in its meeting held on 26th February 2019.

Resolved that the confirmed minutes and recommendations of the KRC committee, made at its meeting held on 26th February 2019 be considered as perused and contents noted.

Agenda Item No. 2: To consider the 'Action Taken' report for agenda items of the KRC Committee held on 26th February 2019.

S. N.	KRC Agenda	Resolution of the KRC Committee	Action Taken
1.	Item No.1	Minutes and recommendations of the KRC Committee, made at its meeting held on 26 th February 2019	Confirmed minutes and recommendations of the KRC committee, made at its meeting held on 26 th February 2019 be considered as perused and contents noted.
2.	Item No.2 & 3	Matters arising out of the Minutes	No matters arising out of the minutes.
3.	Item No.4	To consider revised budget for the year 2018-19 and budget estimate for the year 2019-20 of BMK-Knowledge Resource Centre.	It was Resolved that the KRC budget of Rs 5,59,90,000/- be passed. Also Resolved that purchases of KRC could commence from the beginning of the new financial year provided all approvals are taken. KRC has commenced small portion of purchase
4.	Item No.5	To consider the matter of withdrawal of books and electronic material those are (A) (i) lost and price recovered (B) Torn & Tattered/Damaged Books (C) outdated books and accompanying	1658 books costing Rs 74483.08 have been written off as per list attached.


 Director
 Bharatratna Maharshi Karve
 Knowledge Resource Centre
 SNDT Women's University, Mumbai - 20

Resolved to accept the Annual Report of the SNTWU Knowledge Resource Centre for the year 2018-19.

It was also resolved after the discussion to prepare the matter in Marathi for University Annual Report and searches for databases should be reported along with hits & downloads.

Agenda Item No. 4: To consider the proposal for Appropriation of University funds for Books for the BMK-Knowledge Resource Centre for the year 2019-20.

This matter was clubbed with Agenda item no.8 (3) which is the Management Council resolution regarding 6.5% of budget to the KRC. The resolution of Management Council says that:

“Resolved that for deciding % of University Budget to be allocated to Library tuition fees and library income to be considered as Total Income. Resolved further that only recurring expenditure such as Purchase of books, databases, computers only will be allowed from such income. For all other requirements, approvals of the University will be required from University Budget”.

It was clarified by the FAO (I/C) and further confirmed by the VC Madam and Registrar Sir that from year 2020-21, 6.5 % of the total of (Tuition fees + Library fees + Database fees) shall be used for the purchase of KRC books and subscribing to Journals and Databases.

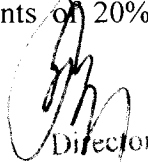
For all other requirement, the expenditure will be met from University Budget after taking prior approvals.

It was also discussed that the University KRC may further decide internally on how to distribute and spend the amount on purchase of KRC books and subscribing to Journals and Databases.

Resolved to accept that 6.5 % of the total of (Tuition fees + Library fees + Database fees) shall be used for the purchase of KRC books and subscribing to Journals and Databases. For all other requirement, the expenditure will be met from University Budget after taking prior approvals from year 2020-21.

Agenda Item No. 5: To consider Empanelment of Book vendors for the book purchases for the year 2019- 2021.

The list of vendors and the amount of discount for the year 2019-2021 are given separately. The BMK-KRC generally purchases books from vendors who are giving discounts of 20% and


Director
Bharatratna Maharshi Karve
Knowledge Resource Centre
SNT Women's University, Mumbai - 20

S.N.D.T. Women's University

1, Nathbai Thackersey Road, Mumbai 400020
5004, Knowledge Resource Centre Churchgate (Mumbai Churchgate Campus)



Bdg. Code	Particular	2017-2018 Unaudited Figures	2018-2019 Estimate	April To October	Nov To March	2018-2019 Revised	2019-2020 Estimate	Narration
	Capital And Revenue Receipt / Expenditure Budget							
	Fees From Students & Colleges							
	Activity Fees							
271	Registration Fee	101,000	100,000	30,800	39,200	70,000	100,000	Registration Fee in 2017-18 student 22x500=11000 & Staff 90x1000=90000. 2018-19 Rs 400x7=30800. Expected Registration Fee.
	AR21 203 TOTAL	101,000	100,000	30,800	39,200	70,000	100,000	
	Library Fee Payable							
405	Library Fee	983,000	9,800,000	60,200	10,970,000	11,030,200	12,000,000	As per Students Admission 60/- x 155=9300/-, 50/-x171=8550/-, 500/- x 14=7000/-, 1500/- x 13=19500/-, 2000 x 1=2000/-, 150/-x5=750/-, 300/- x7=2100/-, 1000/- x10970=10970000.
406	Database Membership Fees	3,800,000	4,800,000	60,200	4,500,000	4,500,000	4,800,000	As per Students Admission 100/- x 45000 students
	AR21 206 TOTAL	4,783,000	14,600,000	60,200	15,470,000	15,530,200	16,800,000	
	Other Fee							
412	Fine/ Miscellaneous Fee	222,600	180,000	102,190	77,900	180,090	180,000	Being Income Received from Student of books fine from all three Campus
	AR21 207 TOTAL	222,600	180,000	102,190	77,900	180,090	180,000	
	AR21 TOTAL	5,106,600	14,880,000	193,190	15,587,100	15,780,290	17,080,000	
	State Government Salary Grants (Non Teaching / Teaching Staff Under Spj)							
485	Salary Grant	28,421,700	32,988,690	17,261,100	12,978,400	30,239,500	33,300,000	As per Actual Salary of 2018-19 & propose 2019-20 figures are mention.
	AR31 201 TOTAL	28,421,700	32,988,690	17,261,100	12,978,400	30,239,500	33,300,000	
	AR31 TOTAL	28,421,700	32,988,690	17,261,100	12,978,400	30,239,500	33,300,000	
	Other Income							
520	Interest On Saving Accounts	26,100	30,000	16,100	10,000	26,100	20,000	as per bank balance.
	AR32 202 TOTAL	26,100	30,000	16,100	10,000	26,100	20,000	
	Miscellaneous Receipts							
575	Sale Of Scrap	6,300	20,000	9,450	10,550	20,000	20,000	Expected Income
579	Activity Income	39,000	45,000	38,500	6,500	45,000	45,000	Being Income Received from library activity.
585	Income From Sponsorship	100,000	50,000	34,800	15,200	50,000	50,000	Sponsorship amt. received for seminar & workshop.
597	Hiring Charges - Equipment		3,000					
598	Sponsorship of International Conference		10,000	4,100	5,900	10,000	10,000	Being any other income from library.
601	Miscellaneous Receipt	145,300	128,000	86,850	38,150	125,000	145,000	
	AR32 208 TOTAL	145,300	128,000	86,850	38,150	125,000	145,000	
	AR32 TOTAL	171,400	158,000	102,950	48,150	151,100	151,000	
	Income From Investments							
627	Investment From University Fund	1,188,500	1,368,000	110,000	810,500	920,500	972,000	As per investment.
	Interest On Term Deposit - Will Bank	1,188,500	1,368,000	110,000	810,500	920,500	972,000	
	AR33 202 TOTAL	1,188,500	1,368,000	110,000	810,500	920,500	972,000	
	AR33 TOTAL	1,188,500	1,368,000	110,000	810,500	920,500	972,000	
	Agency Budget							
	Grant-In-Aid U G C - Revenue -Development -Merged Schemes							
	Other Operational Expenditure							
1185	Grant For Thesis Digitalisation	34,888,200	49,394,690	17,667,240	29,424,150	47,091,390	51,497,000	
1187	Grant For Portal Development							
1190	Grant For Ugc International Conference							
1192	Ugc Grant For Server							
	BRO214 TOTAL							

[Signature]
Director



S.N.D.T. Women's University

1, Nathibai Thackersey Road, Mumbai - 400070
 5004, Knowledge Resource Centre, Churchgate (Mumbai Churchgate Campus)
 Audited Budget Data

Bdg. Code	Particular	2017-2018 Unaudited Figures	2018-2019 Estimate	April To October	Nov To March	2018-2019 Revised	2019-2020 Estimate	Expenditure - Narration	Expenditure - Highlights
	EXPENDITURE								
	Capital And Revenue Receipt / Expenditure Budget								
	Furniture & Fixtures								
	<i>Purchase Of Furniture & Fixtures</i>								
3065	Purchase Of Furniture	132,800	400,000	40,200	359,800	400,000	1,200,000	Taken Financial Approval of Rs.294136/- for new baggage Counter on 2nd Floor, 3rd floor Counter 8 Lakh Approx, Stacks for reading room of Churchgate & Juhu in next year	
3056	Purchase Of Chairs & Boards	193,800	200,000	200,000	200,000	200,000	500,000	Purchase of new Chairs for Three Campuses for Reading Room	
	<i>AP03 101 TOTAL</i>	<i>326,600</i>	<i>600,000</i>	<i>40,200</i>	<i>559,800</i>	<i>600,000</i>	<i>1,700,000</i>		
	Equipments								
	<i>AP03 TOTAL</i>	<i>326,600</i>	<i>600,000</i>	<i>40,200</i>	<i>559,800</i>	<i>600,000</i>	<i>1,700,000</i>		
	<i>Purchase Of Equipments</i>								
3087	Purchase Of Equipment	247,600	300,000	36,200	413,800	450,000	700,000	Rs.1,50,000/- Reappropriation done from Pur. of Computer, JAWS Software Instrument, CCTV and LED TV	
	<i>AP04 101 TOTAL</i>	<i>247,600</i>	<i>300,000</i>	<i>36,200</i>	<i>413,800</i>	<i>450,000</i>	<i>700,000</i>		
	<i>AP04 TOTAL</i>	<i>247,600</i>	<i>300,000</i>	<i>36,200</i>	<i>413,800</i>	<i>450,000</i>	<i>700,000</i>		
	<i>Books & Journals</i>								
	<i>Purchase Of Books & Journals</i>								
3155	Purchase Of Books & Journals	2,287,100	2,900,000	52,000	2,548,000	2,600,000	2,700,000	Books will be purchase for all the Department & colleges for all the three campuses.	
3157	Purchase Of Books For Bms								
3158	Purchase Of Journals	3,475,100	3,800,000	5,770	2,794,300	2,800,070	2,900,000	Renewal of Journal of Subscription.	
	<i>AP07 101 TOTAL</i>	<i>5,762,200</i>	<i>6,700,000</i>	<i>57,770</i>	<i>5,342,300</i>	<i>5,400,070</i>	<i>5,600,000</i>		
	<i>Purchase Of E-Books & Journals</i>								
3165	Database Membership Fees	1,580,800	3,800,000	311,100	3,688,900	4,000,000	4,600,000	Rs. 1600000/- for renewal of Proquest online database.	
	<i>AP07 102 TOTAL</i>	<i>1,580,800</i>	<i>3,800,000</i>	<i>311,100</i>	<i>3,688,900</i>	<i>4,000,000</i>	<i>4,600,000</i>		
	<i>AP07 TOTAL</i>	<i>7,343,000</i>	<i>10,500,000</i>	<i>368,870</i>	<i>9,031,200</i>	<i>9,400,070</i>	<i>10,200,000</i>		
	<i>Hardware & Peripherals</i>								
	<i>Development Exp.</i>								
3200	Purchase Of Computer	44,500	200,000		50,000	50,000	150,000	Reappropriation of Rs. 150000/- to ledger head of purchase of equipment. Purchase of Laptops for Pune & Juhu KRC Next Year	
3205	Purchase Of Printer	27,400	300,000	54,900	95,100	150,000	300,000	Rs. 20650/- purchase of barcode printer for Juhu campus sent for payment. Next year Centralised Printer to be purchase, Barcode Scanner for Juhu Campus	
	<i>AP09 101 TOTAL</i>	<i>71,900</i>	<i>500,000</i>	<i>54,900</i>	<i>145,100</i>	<i>200,000</i>	<i>450,000</i>		
	<i>AP09 TOTAL</i>	<i>71,900</i>	<i>500,000</i>	<i>54,900</i>	<i>145,100</i>	<i>200,000</i>	<i>450,000</i>		
	<i>Academic & Activity Expenses</i>								
	<i>AP21 202 TOTAL</i>	<i>265,200</i>	<i>360,000</i>		<i>255,000</i>	<i>255,000</i>	<i>420,000</i>		

Bharatirama Malharshi Karve
 Knowledge Resource Centre
 S.N.D.T. Women's University, Mumbai - 20

[Signature]
 Director

7	Maintenance Of Electric Installation	141,500	150,000	28,000	122,000	150,000	150,000	As per Requirement Tubelights and fans need to be change
3678	Maintenance Of Laboratories	113,500	100,000	61,800	138,200	200,000	150,000	Computer maintenance to be required every year
3679	Maintenance Of Staff Quarters	271,100	200,000	46,000	204,000	250,000	150,000	As per Requirement
3686	Maintenance Of Building	452,400	500,000		500,000	500,000	600,000	Rupees 51432 admin approval for aluminium partition for churchnagale, rupees 44066. Juhu campus steel grill work and Rupees 79975 for stair case roof financial sent
3701	Maintenance Of Books & Journals	186,600	150,000	1,400	148,600	150,000	150,000	Rupees 47600 bill pending for payment for pest control
	AP22 205 TOTAL	1,277,100	1,300,000	171,600	1,248,400	1,420,000	1,400,000	
	<i>Contribution To Reserve Funds</i>							
3733	Salary Fund							
	AP22 207 TOTAL	2,095,900	2,574,000	565,760	2,128,350	2,694,110	2,870,000	
	<i>Staff Payments & Benefits</i>							
3750	<i>Aided Salaries (Teaching Staff Approved Under Spes)</i>							
	<i>Pay & Allowances</i>	8,550,200	10,828,850	5,311,500	3,680,400	8,991,900	10,000,000	Actual salary and expected salary including 7th Pay Salary
3751	<i>Clock Hour Basis / Consolidated</i>							
	AP31 201 TOTAL	8,550,200	10,828,850	5,311,500	3,680,400	8,991,900	10,000,000	
	<i>Aided Non Teaching</i>							
5901	<i>SNDI ARTS,CCG, NT, UA</i>							
	AP31 205 TOTAL	1,229,900	1,300,000	767,300	682,700	1,450,000	1,650,000	
	AP31 TOTAL	29,651,600	34,288,690	18,028,400	13,661,100	31,689,500	34,950,000	
	SECTOR A TOTAL	40,090,700	49,252,690	19,150,930	26,267,750	45,418,680	51,490,000	
	<i>Agency Budget</i>							
	<i>Grant-In-Aid U G C - Revenue - Development - Merged Schemes</i>							
	<i>Other Operational Expenditure</i>							
4541	<i>Thesis Digitalisation Expenses</i>							
4543	<i>Portal Development Expenses</i>							
4546	<i>International Conference</i>							
4551	<i>Ugc Grant For Server</i>							
	BP02 214 TOTAL							
	BP07 TOTAL							
	<i>Grant-In-Aid U G C - XII Plan - Revenue</i>							
	<i>Conferences / Seminars / Symposia / Workshops</i>							
4915	<i>International Level Conference/Seminar / Workshop</i>							
4916	<i>National Level Conference/Seminar / Workshop</i>							
	BP11 216 TOTAL							
	BP11 TOTAL							
	BP12 TOTAL							
	SECTOR B TOTAL							
	<i>Deposits And Advances Budget</i>							
	<i>Students Related Deposits</i>							
	<i>Library Deposit</i>							
5291	<i>Refund Of Deposit</i>	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	Being Income done against Income
	DP01 301 TOTAL	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	
	DP01 TOTAL	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	
	SECTOR D TOTAL	3,113,500	7,500,000	1,937,900	1,921,100	3,859,000	4,500,000	
	FINAL TOTAL	43,204,200	56,752,690	21,088,830	28,188,850	49,277,680	55,990,000	

Director