



Date: 31st March, 2023

INTERNSHIP OFFER LETTER

Dear Sanathoi Bachaspatimayum,

Luxebox is pleased to offer you an educational internship opportunity as a Social Medi and Public Relations intern. You will report directly to Hina Oomer-Ahmed. The position is located in Mumbai, Maharashtra.

As you will be receiving academic credit for this position, you will not be receiving benefits as part of this internship. You will be paid a weekly wage of Rs. 2000 during the period of the internship.

For this position, your major duties will include creating valuable content, updating and managing our social media account and also regularly communicate with and update members of the press about our business. You will also be required to reach out to other marketing and PR agencies and introduce our business. The duration of the internship will be of one month starting from 3rd April, 2023 till 29th April, 2023.

Please review the above and send us a scanned signed copy of the same to us when you before you join us on 3rd April, 2023.

Congratulations and welcome to the team!

Sincerely,

Hina Oomer – Ahmed
Founder, Luxebox

I accept the above offer and will begin on 3rd April, 2023.

Sanathoi B / 1/04/2023
Signature Date

LORAZI
10, KRISHNA SANGHI PATH
NAJMA BUILDING,
MUMBAI - 400007.

10, Najma Apartments, Krishna Sanghi Road,
Behind August Kranti Maidan, Mumbai 400007.
Office 630, Arun Chambers, Tardeo, Mumbai 400034
Tel: +91 9833904462 Email: info@luxebox.in



THRIBE CREATORS

✉ hello@thrive.in

📷 @thribecreators

📺 Thrive Creators

Dear Radhika,

Thrive Creators are pleased to offer you the employment for the position of Social Media Manager Intern. We believe that your skills make you an ideal candidate for this role and we are excited to have you join our team. The internship period will be of 3 months commencing from 28th February, 2023 and your stipend will increase from the second month on the basis of your progress.

Position: Social Media Manager Intern

Start Date: February 28th, 2023

Stipend: Rs. 10,000/- (for the first month)

Location: Knox Plaza opp., beside Vibgyor School Malad (West).

We are confident that you will thrive and we look forward to working with you. Please let us know if you have any questions or concerns about this offer.

Best wishes,
Team Thrive Creators.



LOKAMANYA SHIKSHAN SANSTHA'S
SHARAD ACHARYA KREEDA KENDRA

Jawahar Nagar, R.C.F. Colony, Chembur, Mumbai - 74.

Email id: sharadacharyakreedakendra@gmail.com

Mob.: 8451014898 / 8291970320

Appointment Letter

Date: 31/03/2023

Name: Ankita Dhokale

Address: 15 A, Saikrupa Society,
Chembur, Mumbai - 74

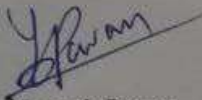
Dear Ankita Dhokale,

We are pleased to offer you an internship position as a Social Media Manager and PR at our Lokmanya Shikshan Santha's Sharad Acharya Kendra for a period of one month, beginning on 1st April 2023 and ending on 1st May 2023. As a media student with a passion for social media and public relations, we believe that you would gain valuable experience and skills while contributing to our organization's goals.


In this role, you will work closely with our social media and PR teams to develop and implement communication strategies and campaigns, create engaging content, and manage our social media platforms. You will also have the opportunity to collaborate with other departments and learn about the inner workings of our organization.

We are excited to have you join our team and provide you with an excellent learning experience.

Sincerely,


Yogesh Pawar

Director of Lokmanya Shikshan Sansath's
Sharad Acharya Kreed Kendra


लोकमान्य शिक्षण संस्थेचे
शरद आचार्य क्रीडा केंद्र
चेंबूर, मुंबई - ७४.

Department of Extension & Communication

S.N.D.T. Women's University

M.A. Media & Communication

INTERNSHIP EVALUATION BY THE AGENCY (2022-23)

NAME OF THE STUDENT	KOMAL SONAWALE		
NAME OF AGENCY	ROBACH		
PLACE OF INTERNSHIP	KHAR WEST, MUMBAI, 400052		
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	3
	Sincerity	5	4
	Initiative	5	5
	Commitment	5	4.5
	Attitude	5	3
Skills	Communication	7	6.5
	Documentation	7	6
	Reporting	7	5.5
	Any Other:	4	4
Total Marks = 50			41.5
Name of the Supervisor/Mentor	Rohin Bachwani		
Designation	CEO, Robach Music		
Address of the Agency:	109, Sai Prasad commercial complex, 4th Road, Khar West, Mumbai, Maharashtra, 400052		
Telephone:	+91 8291924428		
Email:	shruw@robachmusic.com		
Remarks	Good hard working person, can improve on the punctuality & commitment for work, has some really good ideas, sometimes struggles to execute them.		

12/05/2023

Mumbai

Date/Place

For ROBACH

Rohin Bachwani
Proprietor

Stamp/Seal

Signature

Department of Extension & Communication

S.N.D.T. Women's University

M.A. Media & Communication

INTERNSHIP EVALUATION BY THE AGENCY (2022-23)

NAME OF THE STUDENT	Vaishnavi Amit Cradkari		
NAME OF AGENCY	Framing Pyramids		
PLACE OF INTERNSHIP	Boregaoan (East)		
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	4
	Sincerity	5	5
	Initiative	5	4
	Commitment	5	5
	Attitude	5	3
Skills	Communication	7	6
	Documentation	7	7
	Reporting	7	6
	Any Other:	4	3
Total Marks = 50			48
Name of the Supervisor/Mentor	Tilak Shah		
Designation	Lead Social Media Strategist		
Address of the Agency:	Work From Home		
Telephone:	9970940483		
Email:	framingpyramids@gmail.com		
Remarks	Excellent reporting skills and takes initiative in learning.		

29/04/2023
Mumbai
Date/Place

FRAMING PYRAMIDS
Stamp/Seal

Tilak Shah
Signature

Department of Extension and Communication

S.N.D.T Women's University

M.A Media and Communication

INTERNSHIP EVALUATION BY THE AGENCY (2022-2023)

NAME OF STUDENT	Meghna Sen		
NAME OF AGENCY	International Association of Schools of Social Work (IASSW)		
PLACE OF - INTERNSHIP	Mumbai/Remote		
Approach	Criteria	Total Marks	Marks Awarded :
	Punctuality	5	5
	Sincerity	5	5
	Initiative	5	4
Skills	Commitment	5	5
	Documentation	7	6
	Reporting	7	6
	Communication	7	7
	Attitude	5	NA
	Any other	4	
Total marks: 50			Total =
Name of Supervisor / Mentor:	Rashmi Pandey		
Designation:	Executive Officer		
Address of Agency :	International Association of Schools of Social Work (IASSW)		
Telephone:			

Email:	rashmi@iassw-aiets.org
<p>Any remarks : Meghna Sen is committed student and completed all tasks assigned to her. During her internship period she prepared various flyers and shote notes for IASSW activities and UN International days. She attended an online International meeting for East African Association with IASSW and prepared meeting notes. She is creative and good in documentation. IASSW Team would like to send best wishes for her future.</p>	

Department of Extension & Communication

S.N.D.T. Women's University

MA Media & Communication INTERNSHIP EVALUATION BY THE AGENCY (2021-22)

NAME OF THE STUDENT	Neha Kumar		
NAME OF AGENCY	Internet Moguls		
PLACE OF INTERNSHIP	New Delhi		
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	5
	Sincerity	5	5
	Initiative	5	4
	Commitment	5	5
	Attitude	5	5
Skills	Communication	7	6
	Documentation	7	5
	Reporting	7	7
	Any Other:	4	2
Total Marks = 50			44
Name of the Supervisor/Mentor	Abhinav Jha		
Designation	Sr. Account Manager		
Address of the Agency:	20, First Floor, Local Shopping Complex, Near Pushp Vihar, Madangir Village, Madangir, New Delhi, Delhi -110062		
Telephone:	8826192288		
Email:	abhinav@intenetmoguls.com		

Remarks	Neha is a very responsible Intern with a zeal of learning the in depth of Social Media that helped the client in getting more brand presence on social media. She was also responsible for the blogs that was added to the brand website.
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1st June 2022 / Delhi

Date/Place

Stamp/Seal

Abhinav Jha
Signature

Department of Extension & Communication

S.N.D.T. Women's University

MA Media & Communication INTERNSHIP EVALUATION BY THE AGENCY (2021-22)

NAME OF THE STUDENT	Deepita Gangopadhyay		
NAME OF AGENCY	Zee Entertainment Enterprises Ltd.		
PLACE OF INTERNSHIP	ZEE5, Hyderabad - Telangana		
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	5
	Sincerity	5	5
	Initiative	5	5
	Commitment	5	5
	Attitude	5	5
Skills	Communication	7	7
	Documentation	7	7
	Reporting	7	7
	Any Other:	4	4
Total Marks = 50			50
Name of the Supervisor/Mentor	Sai Swetha Koyyana		
Designation	SVOD- Marketing Manager		
Address of the Agency:	Madhapur, plot no.96, Rd Number 44, Kavuri Hills, Jubilee Hills, Hyderabad, Telangana 500033		
Telephone:	+91 72073 48043		
Email:	swetha.koyyana@zee.com		
Remarks	Deepita has always been on top of her tasks & fulfilled her duties without much guidance. She picked up so quickly in the day-to-day activities and we were so impressed that we gave her additional regions to single-handedly manage .When she's on a task, you don't have to relook at it twice. She does it with perfection. Her creative and problem-solving skills are commendable. Long way to go! I wish her all luck for her future endeavors.		

Date/Place: **2nd June 2022, Hyderabad**

Stamp/Seal:



Signature:

Sai Swetha



09/05/2023

To,
Professor Mira Desai,
SNDTWU,
Mumbai 400049

Dear Prof. Desai,

Sub: Confirmation of completion of internship of Priya Pandya

This is to confirm that Priya Pandya, student of MA in Media and Communication semester IV has completed the required period of four weeks of internship at Salt Worldwide from 10/04/2023 till 09/05/2023.

During the four weeks she has participated in creative aspects of the work that we do for our clients such as writing copy and assisting with social media posts.

Sincerely,

A blue circular stamp for Salt Worldwide LLP with the text 'SALT' at the top and 'WORLDWIDE LLP' at the bottom, flanked by two stars. To the right of the stamp is a handwritten signature in blue ink that appears to read 'Parag Pandya'.

Parag Pandya



Department of Extension and Communication

S.N.D.T Women's University

M.A. Media and Communication

INTERNSHIP EVALUATION BY AGENCY (2022-2023)

Name of student : Priya Pandya
Name of agency : Salt Worldwide
Place of internship : Malad west, Mumbai

Assessment

Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	4.5
	Sincerity	5	5
	Initiative	5	5
	Commitment	5	5
	Attitude	5	5
Skills	Communication	7	7
	Documentation	7	7
	Reporting	7	7
	Any other	4	3
	Total marks = 50		48.5

Name of Supervisor : Parag Pandya
Designation : Founder & Managing Partner
Address of the agency : 543, 5th Floor, IJMIMA Complex, Mindspace, Malad (W)
Telephone : +9122 35114624
Email : parag@saltworldwide.in
Remarks :

Date/Place

9th May 2023
Mumbai

Stamp/Seal



Signature

Salt Worldwide LLP
543, 5th Floor, IJMIMA Complex, Behind Infinity Mall, Mindspace, Malad West,
Mumbai – 400064, Maharashtra, India
www.saltworldwide.in



**UNIVERSITY DEPARTMENT OF EXTENSION & COMMUNICATION
S.N.D.T. WOMEN'S UNIVERSITY**

Sir Vithaldas Vidyavihar, Juhu Tara Road, Santacruz (West), Mumbai - 400 049
Tel. 26608855, 26613550, Board : 26608462/93, 26603961/4164, Ext : 217
Website : www.sndt.ac.in www.sndt.digitaluniversity.ac
Facebook : www.facebook.com/sndtudee Email: extensionedu@sndt.ac.in

UDEC/MAMC/2022-23/1 TO 16-4
March 21, 2023

To,

Sub Internship of M.A. in Media and Communication Semester IV students

The bearer of this letter, **Ms. Radhika Nair**, is a student of Master of Arts in Media & Communication Semester-IV for the academic year 2022-23.

Their academic programme commenced in September 2021 and they have been exposed to various aspects of media communication, society, forms of writing, research etc. theoretically as well as practically. As a part of the course it is mandatory for the student to undergo 240 hours/one-month (whichever is earlier) internship in her fourth semester.

This is to request you to consider her for internship in April 2023 with your organization. A line of confirmation of the same to the undersigned through a letter or an email will be appreciated.

You are requested to send the internship joining, completion and performance appraisal report (format attached herewith) including your personal observations about her abilities. You may join us for internship viva in May 2023, if you wish, at your expense.

We would appreciate if the student is paid stipend during her internship.

Thanking you for your cooperation,

Sincerely,

(Mira K Desai)

Professor & Head of the Department

Email: mkdesai@extensionedu.sndt.ac.in

Encl: Internship Evaluation format

Department of Extension & Communication

S.N.D.T. Women's University

M.A. Media & Communication

INTERNSHIP EVALUATION BY THE AGENCY (2022-23)

NAME OF THE STUDENT	RADHIKA RAJENDRAN NAIR		
NAME OF AGENCY	THRI BE CREATORS		
PLACE OF INTERNSHIP	MALAD (WEST), MUMBAI		
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	4
	Sincerity	5	5
	Initiative	5	5
	Commitment	5	5
	Attitude	5	5
Skills	Communication	7	5
	Documentation	7	7
	Reporting	7	7
	Any Other:	4	4
Total Marks = 50			47
Name of the Supervisor/Mentor	TWINKLE BHATT THAKUR		
Designation	LEAD SOCIAL MEDIA STRATEGIST		
Address of the Agency:	Knox Plaza, A/206, Grand Homtel Hotel, Mindspace, Malad West, Mumbai.		
Telephone:	+918369571421		
Email:	twinkle@thribe.in		
Remarks	Excellent organizational skills		

5/4/23

Date/Place



[Signature]

Signature



Date:- 1/6/22

TO WHOM SO EVER IT MAY CONCERN

Subject:- Completion of the internship.

This is to inform that Ms Samruddhi Kale has successfully completed her internship with Vfest, from 2nd May 2022 to 31st May 2022.

During the internship she was exposed to various activities managed by Vfest, and found to be hard working, result oriented and science.

She has demonstrated skills of self motivation, to learn new skills.

We wish her success in her career and future endeavours.

Thank you.

Yours sincerely,

Mr Tejas Jadhav

Co-founder Vfest.

Address: A/55, Siddharth Colony, Bandra East, Aliyavar Jung Marg, Mumbai - 400051
Mob: +91 9664597369 / 7208144294 / 7977269718

Department of Extension & Communication

S.N.D.T. Women's University

MA Media & Communication INTERNSHIP EVALUATION BY THE AGENCY (2021-22)

NAME OF THE STUDENT	Samruddhi Kale		
NAME OF AGENCY	Vfest		
PLACE OF INTERNSHIP	Mumbai		
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	5
	Sincerity	5	5
	Initiative	5	5
	Commitment	5	5
	Attitude	5	5
Skills	Communication	7	7
	Documentation	7	7
	Reporting	7	7
	Any Other:	4	3
Total Marks = 50			49
Name of the Supervisor/Mentor	Mr Aditya Tambe		
Designation	Co-founder		
Address of the Agency:	Bandra East, Mumbai		
Telephone:	9664597369		
Email:	vfest.aditya@gmail.com		
Remarks	She has been regular in work.		

she has taken initiative to learn.

She has been science and hard working person.



Stamp/Seal

Mitya Paul
Signature

03/06/2022
MUMBAI
Date/Place

Department of Extension & Communication

S.N.D.T. Women's University

MAMC INTERNSHIP EVALUATION BY THE AGENCY (2021-22)

NAME OF THE STUDENT		Vandita Cecil	
NAME OF AGENCY		Upinfo Media House Pvt. Ltd.	
PLACE OF INTERNSHIP		LUCKNOW	
Assessment			
Approach	Criteria	Total Marks	Marks obtained
	Punctuality	5	5
	Sincerity	5	5
	Initiative	5	5
	Commitment	5	4
	Attitude	5	4
Skills	Communication	7	6
	Documentation	7	6
	Reporting	7	7
	Any Other:	4	4
Total Marks = 50			46
Name of the Supervisor/Mentor		Aman kumar	
Designation		TL-content management	
Address of the Agency:		401, 4th Floor, Almas Tower, Burlington, LUCKNOW.	
Telephone:		8303862038	
Email:			
Remarks	She has Excellent written & verbal communication skills.		

Date/Place

14 June 22 / LUCKNOW

Stamp/Seal

UPINFO MEDIA HOUSE
PVT. LTD.
Director

Signature

