SNDT WOMEN'S UNIVERSITY
PARIKSHA BHAVAN
Sir Vithaldas Thackersey Vidyavihar
Juhu Road, Santacruz (West), Mumbai – 400 049.

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ
परीक्षा भवन
सर विठ्ठलदास ठाकरसी विद्याविहार
जुहू रोड, सांताक्रूझ (पश्चिम), मुंबई – ४०० ०४९.

Ref.: Exam /Dip.AS /2026-2027/173 **Date: - 26/10/2026**

TIME TABLE

Name of the Faculty : Faculty of Science and Technology
Name of Program/Exam : Diploma In Administration Services
Semester /Yearly : IV (Repeater)
Pattern : 2019
Exam Month / Year : November / December – 2026 (Winter)

THEORY

DAY/DATE	CODE	SUBJECT	MARKS	TIME
Monday 30/11/2026	4001	Business Communication – II	50	02.00 p.m. to 04.00 p.m.
Wednesday 02/12/2026	4002	Principles of Marketing	50	02.00 p.m. to 04.00 p.m.
Friday 04/12/2026	4003	Secretarial Practice-I	50	02.00 p.m. to 04.00 p.m.

PRACTICAL

Monday 23/11/2026 To Saturday 28/11/2026	4004	Data Base Application & Presentation Software	50	10.00 a.m. Onwards
	4005	Advanced Shorthand (E)	50	10.00 a.m. Onwards
	4006	Speed Writing & Customer Service Skills (E)	50	10.00 a.m. Onwards
	4007	Mutual Fund Operations (Workshop)	25	10.00 a.m. Onwards

Prepared by : 26/10/26
Verified by :
Assistant Registrar : 26/10/26

(Dr. Sanjay Nerkar)
Director
Board of Examinations and Evaluation

Note : Time Table upload on website on dated :-