



**SHREEMATI NATHIBAI DAMODAR THACKERSEY  
WOMEN'S UNIVERSITY**  
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Asst. Registrar : 2661 5138  
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B.A., B. Com., M. Com., Law : 2661 1595  
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Degree, Mign., Certi. : 2661 2877  
M.Phil., Ph.D : 2660 3259  
Confidential : 2661 2265  
Tech., Pharm., BCA, BMS : 2661 5985

Ref.: Exam /Dip.AS /2021-22/318

Date: - 22/03/2022  
Revised Date: - 04/05/2022

**TIME TABLE**

Name of the Faculty : Faculty of Science and Technology  
Name of Program/Exam : Diploma In Administration Services  
Semester /Yearly : IV (Fresh/Repeater)  
Pattern : 2019  
Exam Month / Year : June- 2022

**THEORY**

DAY/DATE	CODE	SUBJECT	MARKS	TIME
Wednesday 01/06/2022	4001	Business Communication – II	50	10.30 a.m. to 01.00 p.m.
Saturday 04/06/2022	4002	Principles of Marketing	50	10.30 a.m. to 01.00 p.m.
Wednesday 08/06/2022	4003	Secretarial Practice-I	50	10.30 a.m. to 01.00 p.m.

**PRACTICAL**

Wednesday 11/05/2022 To Saturday 14/05/2022	4004	Data Base Application & Presentation Software	50	10.00 a.m. Onwards
	4005	Advanced Shorthand (E)	50	10.00 a.m. Onwards
	4006	Speed Writing & Customer Service Skills (E)	50	10.00 a.m. Onwards
	4007	Mutual Fund Operations (Workshop)	25	10.00 a.m. Onwards

Note: The time revised as per directives given by BOEE in its meeting held on 16<sup>th</sup> April, 2022.

Prepared by : [Signature]  
Verified by : [Signature]  
Assistant Registrar : [Signature]  
Deputy Registrar : [Signature]

[Signature]  
(Dr. Sanjay Shedmake)  
Director ( Addl Ch.)

Board of Examinations and Evaluation

Note : Time Table upload on website on dated :-