

WOMEN'S UNIVERSITY

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Asst. Registrar: 2661 5134
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B.A., B. Com, M. Com, Law: 2661 1595
Accounts: 2660 8374
Degree, Migm., Certi.: 2661 2877
M.Phil., Ph.D: 2660 3259
Confidential: 2661 2265
Tech., Pharm., BCA, BMS: 2661 5985

Ref.No./Exam./Marksheet/2023-2024/82

Date: 23th June, 2023.

<u>VERY IMPORTANT</u>

CIRCULAR

Subject: - To authenticate college level first year mark sheet (Sem-I & I/II)

At the outset, the mark sheet of College level examinations is generated and printed since academic year 2018-19 by the University. The same are giving to the concerned college/Institutions/Department against their students' fees. The Mark sheet of Semester-I & Semester-I/II(combine) must be authenticated by the Principal/Head with college stamp before issue to respective students.

It is noted that, the college / institutions are issuing the said mark sheet without sign of the Principal to the students. Therefore, hereby request to sign with Principal stamp & at side college round stamp. Further to inform that, initially, while generating the mark sheets, the word "Principal" is not printed, in such case also please make the same process as mentioned above.

(Dr Pradnya Wakpainjan)
Director (Addl. Charges)
Board of Examinations & Evaluation.

To,
All Affiliated Colleges (UG program) of the SNDT Women's University
All Conducted Colleges/Institutions (UG Program) of the SNDT Women's
University

CC: For kind information:

- 1) PA to Pro Vice Chancellor, SNDT Women's University;
- 2) Dean, Faculty of Humanity, SNDT Women's University;
- 3) Assistant Registrar, Examination Section;
- 4) Degree & Record Unit, Examinations Section.