



SHREEMATI NATHI BAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY

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Ref.No.:SNDT/NAD/CDSL/2019-20/ **650**

Date: March 19, 2020

To,

1. The Heads of the University Departments / Institutions,
2. The Principals of Colleges conducted by and affiliated to the University,
3. The I/C Director, Centre for Distance Education, Mumbai

Sub.: Registration of Graduates / Diploma holders / Graduating students of S.N.D.T. Women's University on National Academic Depository (NAD) as per the directives of the U.G.C.

Madam / Sir,

In continuation of our earlier circular no: SNDT/NAD/CDSL/2019-20/ 634 of dated March 16, 2020, this is to request to read the following instructions for students / award holders registration, which is as follows:

Instruction to Colleges/Departments/Institutes:

Students should register at cvl.nad.co.in and submit their NAD ID to the Institution for availing NAD services. The details and student benefits of NAD are available at <https://cvl.nad.co.in/NAD/studentStack.action?activePage=Studentstagn>

There are 2 ways of student registration on NAD portal

1. Offline eKYC (Aadhaar)- NAD ID is automatically generated after completion of student registration
2. Non Aadhaar - NAD ID is generated only after Institution has approved the student registration

The logins on NAD portal will be provided to Colleges/Departments/Institutes to approve the student records. **This is to request you to fill the attached GOOGLE FORM at the earliest to create Colleges/Departments/Institutes logins on NAD portal.**

Students have to fill in their Permanent Registration Number (PRN) on portal while submitting Academic Institution details on 'Other details' page of Registration.

Colleges/Departments/Institutes have to collect the information about registered students in the format given below in excel sheet and forward it to the examination section at email ID nad@exam.sndt.ac.in.

Exam Name	College / Dept. / Inst. Code	College / Dept. / Inst. Name	PRN	Name of the student	Mobile Number of the student	Email-ID of the student	NAD-ID of the student

For any Queries related to Student Registration, Please E-mail to CVLNAD Helpdesk Email ID - nad@cdslindia.com, help line number (022) 23058760/61.

For any Queries to University, please E-mail to nad@exam.sndt.ac.in

Students have to register on NAD portal using steps given below:

Registration of Students / Award Holders :

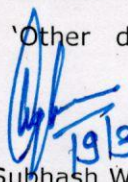
Student Registration – With Aadhaar :

1. Visit CVL NAD website www.cvl.nad.co.in
2. Click on 'Sign-Up' 'Student'
3. Select option 'OffLine eKYC Aadhaar'
4. Visit the UIDAI website by clicking on [Click here...](#)
5. Enter 'Aadhaar Number' or Virtual ID 'VID' and mentioned 'Security Code' in screen, then click on 'Send OTP'.
6. The OTP will be sent to the registered Mobile number/E-mail for the given Aadhaar number or VID. Enter the OTP received, 4 Digit Share code and click on 'Submit' button.
7. Upload Downloaded zip file along with 4 Digit Share code as a password on CVLNAD Website and click on 'Next' Button to proceed ahead with Registration.
8. Students have to fill in their Permanent Registration Number (PRN) on portal while submitting Academic Institution details on 'Other details' page of Registration.

Student Registration – Non- Aadhaar:

1. Visit CVL NAD website www.cvl.nad.co.in
2. Click on 'Sign-Up' 'Student'
3. Select option 'Non-Aadhaar'
4. Enter the required Student Registration fields
5. Select the check box to agree to the Terms & Conditions and click 'Send OTP'

6. Enter the OTP received via Email & SMS and click 'Validate OTP'
7. Upon successful validation, enter the Student Registration details.
8. In 'Other details' selection, enter your Academic Institution and Course details.
You may enter up to 5 Academic Institutions
9. Click 'Submit'
10. A link to your CVL NAD profile will be emailed to you.
11. Approach your Academic Institution with your CVL NAD profile for them to approve your Student Registration.
12. Upon approval of Registration, NAD ID will be generated and thereafter you can access your CVL NAD account.
13. Students have to fill in their Permanent Registration Number (PRN) on portal while submitting Academic Institution details on 'Other details' page of Registration.


19/3/2020
(Dr. Subhash Waghmare)
Director,

Board of Examinations and Evaluation

c.c.: For kind information to-

- 1) The Vice-Chancellor,
- 2) The Pro-Vice-Chancellor,
- 3) The Registrar,
- 4) The I/C Finance and Accounts Officer,
- 5) The Dean's
 - a) Dr. Anubha Kale, Faculty of Science and Technology,
 - b) Dr. Archana Bhatnagar, Faculty of Interdisciplinary Studies,
 - c) Dr. Anand Jumle, Faculty of Commerce and Management,
 - d) Dr. Smriti Bhosale, Faculty of Humanities,
- 6) Dr. Ashish Panat, Director of Innovation, Incubation and Linkages.

c.c.: For information and necessary action-

- 1) The Deputy Registrars, Examinations Section,
- 2) The Deputy Finance and Accounts Officer, Finance and Accounts Section,
- 3) The Assistant Registrar, Affiliation Section,
- 4) The Assistant Registrar, Examinations Section,
- 5) The Assistant Registrar, Academic Section,
- 6) The I/C Computer Centre,
- 7) The Assistant Accountant, Examinations Section,
- 8) All the In-Charge of various Faculties and Units of the Examinations Section,
- 9) DU S.N.D.T. Portal, MKCL.