



**SHREEMATI NATHIBAI DAMODAR THACKERSEY  
WOMEN'S UNIVERSITY**  
Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,  
Juhu Road, Santacruz (West), Mumbai-400 049.  
www.sndt.ac.in. E-mail : doee@sndt.ac.in; drexam@sndt.ac.in  
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DOEE (D) : 2661 5159  
Dy. Registrar : 2661 1524  
Dy. Registrar 1 : 2660 3259  
Asst. Registrar : 2661 5138  
M.A., B.Ed., H. Sc., Nsg : 2660 3322  
M.A., B. Com., M. Com., Law : 2661 1595  
Accounts : 2660 8374  
Degree, Migm., Certi. : 2661 2877  
M.Phil., Ph.D : 2660 3259  
Confidential : 2661 2265  
Tech., Pham., BCA, BMS : 2661 5985  
CFC : 2660 8304 / 2661 5168

Ref.No.:Exam./U.G.-P.G./2020-2021/Convid-19/2020-2021

Date:04<sup>th</sup> July 2020

**URGENT**  
**IMPORTANT**

**CIRCULAR**

All the concerned are hereby informed that, as per the directives of the Government of Maharashtra, as received from time to time in the wake of CONVID-19 pandemic, the revised dates of events related to examination of the Post Graduate Degree and Diploma Programmes shall be as stated hereunder.

**For the Post Graduate Degree / Diploma Programmes (Both Regular and Distance Education Fresh Candidates):**

<b>Sr. No.</b>	<b>Examination Process</b>	<b>Time Frame for Sem-II/IV</b>
01.	Online Submission of Examination Forms <b><u>Pending PreExam Activities</u></b>	04/07/2020 to 15/07/2020
02.	Generation of Seat Number / Admit card / various summaries for Examinations Centres <b><u>Pending PreExam Activities</u></b>	15/07/2020 to 20/07/2020
03.	Entry of college and University level assessment marks - Internal / Practical etc. on the University portal.	16/06/2020 to 25/07/2020
04.	Result declaration - Except Final Semester	On or Before 05/08/2020

All the concerned are hereby requested to note the aforesaid Time Frame of the Examination Processes and do the needful on priority. It shall be the sole responsibility of the Heads of the University Departments / Institutions and I/C Director, Centre for Distance Education to carry out all the University Examinations activities on time as directed.

- i. The Principals of Colleges and Heads of University Departments and I/c Director, Centre for Distance Education will have to ensure that, the marks obtained by the concerned students in the Internal Assessment, Practical Examinations (Internal and External), Dissertation, Research, Internship, Viva Voce, Seminar, Project, Field Work, Incentive marks, etc. as the case may be, are uploaded on the University portal as per the defined existing course structure, within the time limit so stipulated by the University.
- ii. It may be noted that, the results of those students whose Examination Forms have not been inwarded or the Examination Fee has not been remitted within the stipulated time limit as shall not be declared.



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- iii. The results of those students who do not possess the valid PRN number shall not be declared. It shall be the sole responsibility of the Principal / Director / In-Charge / Head of the University Department / Institutes / College to ensure that, the student whose examination form is being inwarded and examination fee paid, possess valid PRN Number.
- iv. The correction / changes in name, medium, subject, etc. should be carried out on the E-Suvidha Portal by the college/ Department with the prior permission of the Dean, Faculty of Science and Technology, S.N.D.T. Women's University, Mumbai. No communication in this regard will be entertained by the Pariksha Bhavan.

**This circular will be applicable for the FRESH CANDIDATES and not for the candidates with the ATKT or REPEATER or Backlog subjects/ papers. A separate circular/ notification with regard to ATKT/ REPEATER/ Backlog Subjects/ Papers will be issued by the University, after the receipt of necessary directives from the State Government.**

For any assistance please visit the E-Suvidha Portal or contact Mr. Rajan Gadhve, I/C CFC Centre on his temporary cell phone number +91-9372708854. The demo link is available on the E-Suvidha Portal for generation, correction and filling of University Examination Forms.

-Sd/-

(Dr. Subhash Waghmare)  
Director,

Board of Examinations and Evaluation

To,

1. The Heads the University Departments / Institutions,
2. The Principals of the Colleges conducted by and affiliated to the University,
3. The Director, Centre for Distance Education, Mumbai.

c.c.: For kind information to-

1. The Vice-Chancellor,
2. The Pro-Vice-Chancellor,
3. The Registrar,
4. The Dean's
  - a. Dr. Anubha Kale, Faculty of Science and Technology,
  - b. Dr. Archana Bhatnagar, Faculty of Interdisciplinary Studies,
  - c. Dr. Anand Jumle, Faculty of Commerce and Management,
  - d. Dr. Smriti Bhosale, Faculty of Humanities.

c.c.: For information and necessary action-

1. The Deputy Registrars, Examinations Section,
2. The Deputy Finance and Accounts Officer, Finance and Accounts Section,



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3. The Assistant Registrar, Affiliation Section,
4. The Assistant Registrar, Examinations Section,
5. The Assistant Registrar, Academic Section,
6. The I/C Computer Centre,
7. The Assistant Accountant, Examinations Section,
8. All the In-Charge of various Faculties and Units of the Examinations Section.

c.c. For information and necessary action-

1. The Campus In-Charge / Director of Juhu Campus,
2. The Deputy Registrar, Juhu Administration,
3. The Hostel In-Charge, Churchgate, Juhu, Pune Campuses.