

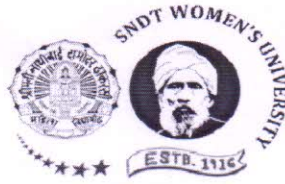
# SNDT Women's University

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श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

Ref. No. Acad./SUUTI/Circular/2017-18/ १७५

January 20, 2018

## CIRCULAR :

### All HOD's of Departments/Principals of conducted Colleges/Directors of Institutes

All the concerned are hereby informed that the University is inviting Research proposals in prescribed format for Financial Assistance under SUUTI. Assistant and Associate Professors of University Departments and Conducted Colleges are eligible to apply for the same.

In their proposal they may budget for:

- Equipment (minor only such as circulator compass, stop watch, magnifying glass etc.)
- Travel and field work.
- Hiring of field investigators.
- Hiring of technical services ( data entry and analysis, editing of the document)
- Contingency (stationary, postage, telephone calls, fax, printing etc.)

The proposals will be scrutinized by a committee constituted by Madam Vice-Chancellor while the amount may vary on the basis of requirement of each project, a cap of Rs. 40,000/- may be imposed so that more researchers will be able to take advantage of SUUTI fund.

A format for submission of research proposal are as under :

### SUUTI Project Proposals

To have uniformity in the proposals as well as to ensure brevity please use the following format for submission of proposals for financial support from SUUTI funds. The proposals will be scrutinized by a committee constituted by Madam Vice-Chancellor.

Sr. No.	Sections	Requirements
1.	Introduction	Not more than 5 sentence and 7 lines
2.	Review of research studies done earlier	About 8,10 pages
3.	Objectives of the study	Not more than 6 Objectives and not exceeding 8 lines
4.	Hypotheses	Not more than 8 statements and in 10 lines

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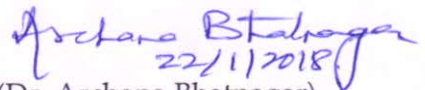
मुंबई ४०० ०२०

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5.	Sampling	Need to mention universe of the study, method of sample selection, and type of sampling method also size of the universe and sample size (in numbers) - in 4 lines
6.	Source of data	Primary or secondary
	a. If primary	Schedule/questionnaire need to be submitted with the proposal
	b. If Secondary	Source of data
7.	Tabulation scheme	Dummy tables (without data) with a one line note at the end of the table mentioning purpose of the table.
8.	Statistical methods that are proposed to be used	Need to mention the name of the statistical methods and the finding expected from them
9.	Time schedule for the study	Date of commencement and date of completion of each activity
10.	Utility of the study	In not more than 6 sentence and 8 lines
11.	Cost of the project	Cost for each activity such as training investigators, printing schedules ( in case of primary data), postal expenditure, external expert's fee ( if such hiring will take place etc.)
12.	Reference/Bibliography	Possibly in APA format
	Note	The above information need to be presented in 4 typed pages with enough margin for comments ( excluding item 7 above)  For item 7 PI use excel sheets.  Hard copies of the above need to be circulated to the concerned committee members 8 days before the date of the meeting.

All the proposals should reached Director, BCUD, SNDT Women's University, Mumbai before February 20, 2018.

  
22/11/2018  
(Dr. Archana Bhatnagar)  
OSD ( Addl. Charge)  
Academic Section