

S.N.D.T. Women's University

1, Nathibai Thackersey Road,
New Marine Lines, Churchgate,
MUMBAI - 400 020.

Phone : + 91 22 2203 1879

Fax : + 91 22 2201 6226



A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग, न्यु मरिन लाईन,
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN

Website : sndt.ac.in

Ac/Finance/2020-21/ 109

Date :- 18-06-2021

URGENT

CIRCULAR

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses

SUBJECT :- Specific E-mail Id's

Dear Sir/Madam,

This is to inform you that newly created specific work related email ids have been mentioned below to attend to your specific issues in timely manner for the Finance and Accounts Department and SPP Unit related work:-

In Finance :-

1. Various Receipts related work - cashcounter@fa.sndt.ac.in
2. Sanctions/University Confirmations etc - jracct1@fa.sndt.ac.in
3. Investments and FCRA - srclerk1@fa.sndt.ac.in
4. Various regular payments - srclerk2@fa.sndt.ac.in

In SPP Unit :-

1. Confirmations/TDS related/Arrears Aided Staff etc - jracct1@spp.sndt.ac.in
2. GPF(Aided) - jrclerk1@spp.sndt.ac.in
3. Disbursement of Salary related - clerkcumtypist1@spp.sndt.ac.in
4. Arrears/Jt D E related Work etc - clerkcumtypist2@spp.sndt.ac.in
5. for all work related to SPP Unit-sppsalaray@sndt.ac.in
6. for CPF related work- sppcpf@sndt.ac.in

Other than above already existing email ids of Officers and Centralised Units of each campus will continue as it was.

This is for your information and further necessary action.

(Dr. Ruby Ojha)

Finance and Accounts Officer (Addl.Charge)

Copy submitted to :-

1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.
2. Hon. Pro.Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for Information:-

1. The Registrar, S.N.D.T. Women's University, Mumbai - 400 020.
2. Officer on Special Duty, S.N.D.T. Women's University, Mumbai - 400 020.
3. The Director, Board of Examinations and Evaluation, S.N.D.T. Women's University, Mumbai - 400 049.
4. Director, B.M.K. Knowledge Resource Centre, S.N.D.T. Women's University, Mumbai-20.

Copy for Finance & Accounts Section Record:-

1. Finance & Accounts Section - Standing Order File.