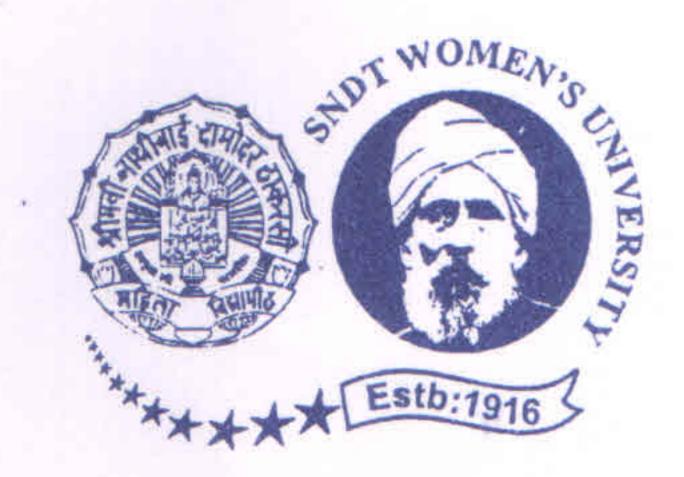
# SNDT Women's University

1, Nathibai Thackersey Road, Mumbai 400 020

Phone: +91 22 2203 1879 Fax: +91 22 2201 8226



श्रीमती ना. दा. ठाकरसी विद्यापीठ

9, नाथीबाई ठाकरसी मार्ग मुंबई ४०० ०२०

Telegram: UNIWOMEN Website: sndt.ac.in

Date :- 20-09-2019

Ac/Finance/2019-20/ 48

URGENT

# CIRCULAR

To,

- 1. All Principals of the Colleges conducted by SNDTW University
- 2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses

#### SUBJECT :- FIXED ASSETS.

Dear Sir/Madam,

You are requested to bring it to the notice of All Principals of the Colleges conducted by S.N.D.T. Women's University / All Directors /Heads /Co-ordinators /In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses and ensure that 'Annexure I' is duly typed on the letterhead by all the HoD's and provide to auditors alongwith financials for F. Y. 2015-16. For F. Y. 2016-17 onwards to be kept ready at the commencement of audit.

This is for your information and further necessary action.

(CA Janhavi P. Bhole)
Finance and Accounts Officer (Addl.Charge)

## Copy submitted to :-

- 1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai 400 020.
- 2. Hon. Pro. Vice-Chancellor, S.N.D.T. Women's University, Mumbai 400 020.

### Copy for Information:-

- 1. The Registrar, S.N.D.T. Women's University, Mumbai 400 020.
- 2. Officer on Special Duty, S.N.D.T. Women's University, Mumbai 400 020.
- 3. The Director, Board of Examinations and Evaluation, S.N.D.T. Women's University, Mumbai 400 049.
- 4. Director, B.M.K. Knowledge Resource Centre, S.N.D.T. Women's University, Mumbai-20.

Copy for Finance & Accounts Section Record:-

1. Finance & Accounts Section - Standing Order File.