

SNDT Women's University

1, Nathibai Thackersey Road,

Mumbai 400 020

Phone: +91 22 2203 1879

Fax: +91 22 2201 8226



श्रीमती ना. दा. ठाकरसी विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

Ac/Finance/2019-20/ 484

Date :- 24-09-2019

URGENT

CIRCULAR

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses

SUBJECT :- Commissioning Certificate Format.

Dear Sir/Madam,

You are requested to bring it to the notice of All Principals of the Colleges conducted by S.N.D.T. Women's University / All Directors /Heads /Co-ordinators /In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses and ensure that **Commissioning Certificate Format --Annexure I'** is duly typed on the letterhead by all the HoD's and provide to auditors alongwith financials for F. Y. 2015-16. For F. Y. 2016-17 onwards to be kept ready at the commencement of audit.

This is for your information and further necessary action.


(CA Janhavi P. Bhole)

Finance and Accounts Officer (Addl.Charge)

Copy submitted to :-

1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.
2. Hon. Pro.Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for Information:-

1. The Registrar, S.N.D.T. Women's University, Mumbai - 400 020.
2. Officer on Special Duty, S.N.D.T. Women's University, Mumbai - 400 020.
3. The Director, Board of Examinations and Evaluation, S.N.D.T. Women's University, Mumbai - 400 049.
4. Director, B.M.K. Knowledge Resource Centre, S.N.D.T. Women's University, Mumbai-20.

Copy for Finance & Accounts Section Record:-

1. Finance & Accounts Section - Standing Order File.