

SNDT Women's University

1, Nathibai Thackersey Road,
Mumbai 400 020

Phone: +91 22 2203 1879

Fax: +91 22 2201 8226



श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

Ac/Finance/2017-18/60

Date: 28-04-2017

CIRCULAR

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses.

Subject :- Procedures to be followed by all the Heads of the Departments/Directors/ Principals for Administrative & Financial Approval.

Reference :- Circular No. Ac/Finance/2013-14/80 dated 02-05-2013

Dear Sir/Madam,

It is hereby informed that before commencement of any work Administrative & Financial Approval has to be taken which should be routed through of Finance & Accounts Section as per Delegation of Powers.

Looking forward to have your co-operation.

Thanking you,

Bharti V. Zade

(Bharti V. Zade)
Finance and Accounts Officer
SNDT Women's University