## **SNDT Women's University**

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## श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN Website: sndt.ac.in

Ac/Finance/2016-17/700

Date: 03-02-2017

## CIRCULAR

To,

- All Principals of the Colleges conducted by SNDTW University
- All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses.

Completion of Revised Budget for the year 2016-17 and Budget Subject: Estimates 2017-18.

Dear Sir/Madam,

As per the Circular No. Ac/Finance/2016-17/683 dated 25-01-2017 & Circular dated 27-01-2017, in which it was declared that by Circular No. Ac/Finance/2016-17/673 dated 19th of January, 2017, which was extended to 30-01-2017, all the entries for budget in Uni-Suite format should be complete. All of you are again hereby requested to take this activity very seriously and submit your budget to the Finance & Accounts Department in Uni-Suite format by 6th February, 2017 positively. Failing this strict action will be taken against the departments.

Thanking you,

Finance and Accounts Officer (Addl.Charge)

SNDT Women's University