

SNDT Women's University

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श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

Ac/Finance/2016-17/673

Date: 20-01-2017

CIRCULAR

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses.

Subject : Completion of Revised Budget for the year 2016-17 and Budget Estimates 2017-18.

Dear Sir/Madam,

This is informed to all the concerned that camp would be set up in all 3 campuses for 2 days as per the schedule given below from 10.30 a.m. to 5.30 pm onwards for Completion of Revised Budget for the year 2016-17 and Budget Estimates 2017-18 all Department/Institution for processing of Revised Budget for the year 2016-17 and Budget Estimates 2017-18 in UNISUITE software.

| Sr.No. | Date | Campus | Venue |
|--------|-----------------|-------------------|-------------------|
| 1 | 23 & 24-01-2017 | Churchgate Campus | ICT Lab |
| 2 | 23 & 24-01-2017 | Juhu Campus | Computer Centre |
| 3 | 23 & 24-01-2017 | Pune Campus | SNDT Arts College |

The concerned Accountants/person looking after accounts should attend the camp for preparation of Revised Budget for 2016-17 and Budget Estimates for 2017-18.

Kindly instruct your concerned accountant/accounts person to attend the same at respective venue and time.

Noncompliance of these instructions will be viewed seriously.

Thanking you,


(S. N. Bharambe)
Finance and Accounts Officer (Addl.Charge)
SNDT Women's University