

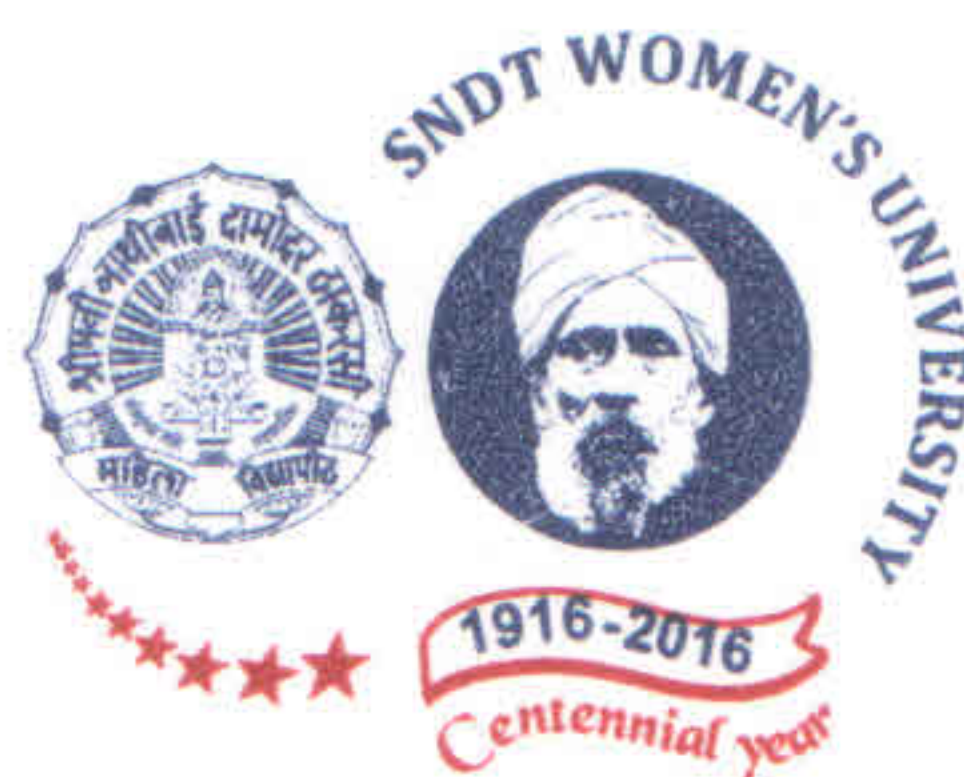
# SNDT Women's University

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मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

Ac/Finance/2016-17/330

Date: 09-08-2016

## C I R C U L A R

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses.

### **Sub. : Updation of Salary Muster Records employeewise in UNISUITE Software**

Dear Sir/Madam,

This is informed to all the concerned that camp would be set up in all 3 campuses, as per the schedule given below from 10.30 a.m. onwards for updation of salary records of all employees of each Department/Institution for processing of salary in UNISUITE software.

Sr.No.	Date	Campus	Venue
1	10-08-2016	Churchgate Campus	ICT Lab
2	10-08-2016	Juhu Campus	Computer Centre
3	10-08-2016	Pune Campus	SNDT Arts College

Mr. Natikesh, personnel of M/s T.M. Networks will be assisting the staff in Juhu Campus, Mr. Kishor, personnel of M/s T.M. Networks in Churchgate Campus, for Pune Campus queries would be resolved on call by Mr.Natikesh/Mr. Kishor.

Information would be required as per the enclosed format.

Kindly treat this matter as urgent as from the coming month salary will be paid as per the information given in e-sevarth software of the government, according to the fixation done so far which is being updated in UNISUITE.

Thanking you,

( Prof. Ruby Ojha )

Finance and Accounts Officer  
SNDT Women's University