



SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY

1, Nathibai Thackersey Road, Churchgate, Mumbai - 400 020.
Telegram : UNIWOMEN • Telephone : 2203 1879 • Fax : 2201 8226
Website : www.sndt.ac.in

Ref. No.

Ac/Finance/2014-15/154

Date :- 24-06-2014

To,
C.A. Dr. Rajendrakumar Jain
M/s R. I. Jain & Co.
Chartered Accountant
B-701, Bldg. No. 29, Buena Vista
Near Central Bank, Khernagar
Bandra (E)
Mumbai - 400 051.

**Subject :- Assignment of Tax, TDS, and Service Tax & other matters pertaining to
Finance & Accounts Department & other Departments of S. N. D. T.
Women's University.**

Dear Sir,

Please reflect the personal meeting and your letter addressed to the Hon. Vice-Chancellor, S.N.D.T. Women's University received in this office on 23rd June, 2014. In this context, it is requested that you have a personal meeting with Finance & Accounts Officer on 26th June, 2014 at 3.30 p.m. in her chamber, where the scope of work will be given to you and you may quote your rates etc. for the assignment.

However, this need not be understood as final acceptance from our side because accepting your rates etc. falls under the purview of approval by higher and competent authority.

(M. S. KUMAR)

Finance & Accounts Officer