

## **Information about 67<sup>th</sup> Annual Convocation Ceremony to be held on March 07, 2018.**

Students who are attending the Convocation in person should maintain decorum and silence in and outside the Patkar Hall till the Convocation Ceremony is over. Students will not be allowed to carry any plastic bags and water bottles inside the Hall.

### **Important Details of Programme are as follows:**

The 67<sup>th</sup> Annual Convocation will start at 11:30 a.m. and close at 01:30 p.m.

Hon'ble Vice-Chancellor will confer Degrees/ Diplomas upon the candidates who have qualified themselves for the same and who are presented to Hon'ble Vice-Chancellor by the Co-ordinators of respective Faculties.

### **Dr. Vijayalakshmi Deshmane, Renowned Oncologist will be the Chief Guest for the Convocation ceremony.**

The Director, Board of Examinations and Evaluation will present Prize Winners, Gold Medalists at the Hands of Hon'ble Vice-Chancellor.

The procession will leave the Hall at 01:30 p.m.

The Degree/Diploma Certificates will be distributed to the qualified students in person after 02:15 p.m.

#### **1. Seating in the Convocation Hall:**

Awardees of the Ph.D. Degree, achievers of A' Grade and above, Distinction and First Class holders will be seated in the Patkar Hall during the Convocation. The College/ University Department Identity Card will be compulsory for entry in the Patkar Hall. Seating will be made available on 'First Come, First Serve' basis. Other students may be permitted to sit in the Convocation Hall, subject to availability of seats. Rest of the students, parents / relatives accompanying the students will be seated in the UNIVERSITY'S QUADRANGLE, adjoining the Patkar Hall, where the proceedings of the event will be relayed live on the screen.

#### **2. Dress Code:**

Students should wear plain white or off-white sari with border and pallu of any colour. They may wear plain white or of- white salwar kameej with coloured border alongwith plain white or off-white dupatta with coloured border.

#### **3. Scarves:**

It is also compulsory for all the students who will be seated in the Convocation Hall to wear the scarves of a particular colour as per the Faculties. The scarves will be made available on 'First Come, First Serve' basis. The scarves will be available on rent at the Accounts Section of the University at a nominal charge of Rs. 50/- per scarf and a refundable deposit of Rs. 150/-. The scarves may be collected from the respective Stalls between **09:00 a.m. to 10:00 a.m.** on the day of Convocation. After collecting the scarves, the students will have to go to the Patkar Hall and occupy their seats as directed by the University staff.

#### **4. Gold Medalist Students and Prize Winner Students:**

All the Gold Medalist Students and Prize winning students of various programmes of study will be a part of the Convocation Procession and they will sit in the Patkar Hall. A rehearsal will take place at 09:00 a.m. sharp in the Patkar Hall at the Churchgate Campus. On the day of Convocation, the Gold Medalists and Prize winners who fail to attend the rehearsal will not be allowed to join the procession or receive the awards on the stage.

It is compulsory for those Prize Winner students, who are unable to attend the Convocation in person, to collect their Merit Certificate(s)/ Prize Winner Certificate(s) within one month from the date of Convocation, from the Pariksha Bhavan, Juhu Campus, Mumbai – 400 049.

#### **5. Ph.D. Recipients:**

All the Ph. D. recipients will sit in the Patkar Hall. They must have to wear the scarf of a particular colour as per the faculty.

The Ph.D. recipients , who are unable to attend the Convocation, in person must collect their Ph.D. Degree Certificate within one month from the date of Convocation, from the Pariksha Bhavan, Juhu Campus, Mumbai – 400 049.

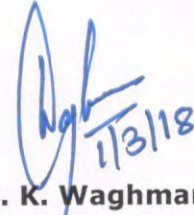
The following documents will be required while collecting the Degree / Diploma Certificate from the Convocation Counter or from the Pariksha Bhavan.

- a. Original Fee receipt of Rs. 550/- paid as Convocation Fee,
- b. Photocopy of Notification,
- c. Photo Identity Proof (Voters ID, Pan Card, Aadhar Card etc.)

#### **Degree / Diploma Certificate Distribution Information:**

1. The Degree / Diploma Certificates will be distributed to the students after the Convocation function is over.
2. All those students who have paid Degree /Diploma Certificate Fee as prescribed by the Management Council Resolution no. 08(3) dated 08.08.2014 (i.e. Rs. 375/- for First Certificate/Diploma & Bachelor's Degree, Rs. 450/- for Master's/ Post Graduates and B.Ed. and Rs. 550/- For Ph.D Degree Certificate) to the Examinations Section and have sent their application for receiving the Degree/Diploma Certificate by post will receive their Degree/Diploma Certificates as per their request. Parents/relatives are not allowed to collect the Degree/Diploma Certificate on behalf of student on the Convocation day.
3. Students who have paid their Convocation Fee at the concerned College/Institution/ University Department, but are unable to attend the Convocation can collect their Degree/Diploma Certificates only from their respective Colleges/Institutions/ University Departments, without paying any extra charges.
4. Students may authorize their friend or relative to collect the Degree/Diploma on their behalf as per the dates provided by the University along with the authority letter in the format prescribed by the University (uploaded on University website).

5. All students (Regular and Distance Education) should carry the following documents for collecting the Degree / Diploma Certificates.
- Original Receipt of Convocation Fee or Original Receipt of Fee paid for the Degree/Diploma Certificate
  - Photocopy of the Final Year Marksheet
  - Photo Identity Proof (College ID, Voters ID, Pan Card, Aadhar Card, etc.)
6. Students of the **Centre for Distance Education**, who have paid their Convocation Fee at the Examinations Section but are unable to attend the Convocation may collect their Degree/ Diploma Certificate from the Pariksha Bhavan, Juhu Campus, Santacruz (w), Mumbai 400 049 within one month i.e, between 22.03.2018 to 20.04.2018.
7. No Degree / Diploma Certificate will be distributed to regular students after the day of Convocation from the Churchgate Campus or Pariksha Bhavan or Juhu Campus. However they may collect the same from the concerned College/ University Department, after 15 days of Convocation.
8. In case of non-receipt of Degree/ Diploma Certificates and/or if there is an error, in the name / class or grade/ Faculty or subject etc., the students are advised to submit an application for rectification immediately but not later than six months from the date of Convocation, at the Degree Section of Pariksha Bhavan, Juhu Campus, Santacruz (w), Mumbai 400 049 through the concerned University Department/College.



(Dr. S. K. Waghmare)  
Director,

**Board of Examinations and Evaluation**

Place: Mumbai  
Date : 01.03.2018