



Ref. No. : Exam/75th Convo/2025-26/231

Date : 08.09.2025

To,
The Director
Centre for Distance and Online Education
S.N.D.T. Women's University,
Santacruz West
Mumbai 400 049.

**Sub. : Issuance of Degree/Diploma Certificates for examination held in
Oct/Nov 2024 and Mar to August 2025.**

Respected /Madam,

This is to inform you that, please **intimate all students of Distance Mode to collect the Degree/Diploma Certificates who have successfully passed the examination held in Oct/Nov 2024 and Mar to August 2025 from Pariksha Bhavan, Juhu Campus, Santacruz West, Mumbai 400 049 from 30.09.2025 – Monday - Friday between 10.30 a.m. to 01.00 p.m. and 01.45 p.m. to 3.00 p.m.**

Please bring along :

1. Photocopies of **all Marksheets** attempt wise - individual as well as consolidated (including ABSENT/FAIL/ATKT/PASS) **should be readable and serially attached Semester I, II, etc.**
2. Photo ID Proof
3. If other than student come to collect the degree certificate on behalf of the student, then
 - a. Authority letter to collect the degree certificate on behalf of the student
 - b. Photocopy of Photo ID Proof of student
 - c. Photocopy of Photo ID Proof of authorized person
4. **Fees** : a. For Certificate / Diploma & Bachelor's Degree : Rs. 500/-
b. For P.G.Dip./Master's & B.Ed : Rs. 500/-
5. **Late Fees** a. For Certificate / Diploma & Bachelor's Degree : Actual fees i.e. 500/- + 500/- for delay of **every** 02 years from the date of convocation
b. For P.G.Dip./Master's & B.Ed : Actual fees i.e. 500/- + 500/- for delay of **every** 02 years from the date of convocation
6. In case, the DEGREE / DIPLOMA Certificate is to be sent by post, an additional amount of **Rs.50/-** towards postal charges be remitted

Thanking you,

Yours faithfully,

(Dr. Sanjay Nerkar)
Director

Board of Examinations and Evaluation