SNDT Women's University ANNUAL REPORT 2012-13



New Initiatives

Academic Initiatives

- Choice Based Credit System (CBCS) was introduced at the Post Graduate Level from 2012-13. Preparation for this change was on during 2011-12. This new curriculum brought in 80 credits for non-science and 96 credits for science (and non-AICTE programmes) from existing 64 credits. This curriculum introduced Internship (8 Credits) and Research (8 Credits) in the last semester. First batch of these students will be going for internship during their 4th Semester of the year 2013-14 i.e. Jan-April 2014.
- 2. Online admissions were introduced under e-Suvidha of MKCL from the academic year 2012-13. All departments, colleges, centres were defined as well as all the programmes offered by the university were defined (in terms of 4 credits courses offered). This digitization brought in more administrative discipline, transparency and control on the quality of governance.
- 3. Thirteen new programmes were designed. Out of these three programmes (Master of Library and Information science, M.Sc. in Computer Science and B.Com –Banking, Accountancy, Finance and Insurance) were introduced during the year 2012-13.
- 4. Launched a Certificate course in Distance Mode on "Leadership of Women Representatives in Local Self Government" on March 16, 2013. This is a unique course to empower women representatives at the smallest but powerful unit in the democracy
- 5. The University signed 10 MoUs with different organisations and Universities abroad.
- 6. ICT training programmes for faculty members for conducted and affiliated colleges was conducted.



Certificate course women representatives

Administrative Initiatives

Separation of Post Graduate Departments

For many years the post graduate departments on three campuses were brought together for coordination and communication with the University. On Churchgate campus fifteen departments, which included Social Sciences, Languages and Commerce, on Juhu campus five departaments under Home Science faculty and on Pune Campus nine departments under various faculties like Social Science, Languages, Comemrce, Home Science and education were working under the umbrella department known as Post Graduate Studies and Research. As per the decision of Management Council, all the departments were separated and each department started working as an independent department (which was its original status).

Appointments of teaching/Non-teaching staff

During the year 23 non-teaching staff members (through direct recruitment and promotion) were appointed. Under the Career Advancement Scheme 8 faculty members were interviewed and received placement in higher grade pay/position. Eight faculty members have been directly recruited.

Infrastructural facilities

- Repairs and Maintenance of Buildings (Patkar Hall building which is ground plus 6 floors and Annex Building which is ground plus 8 floors), Churchgate Campus was completed in Sept 2012.
- Post Graduate Lecture Complex was newly designed on 6th Floor of Patkar Hall Building.
- Fifty toilets were repaired in Patkar Hall and Annex Buildings in Churchgate campus.
- Repair work of Patkar Hall and Annex Building
- Pune campus Main road of about 1.1 km length was newly built.
- Water Proofing was done in Juhu campuses for 1 Lakh Sq ft area of composite building
- Renovation of hostel, mess and dining area was taken up on priority basis
- SNDT Kanyashala, Girgaum is a heritage (Grade III) building. MOU was signed with JSW Trust for and the restoration work of the building. On completion of restoration work the name of the building will be Smt. Sangita Jindal Institute of Fine Arts.



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New Initiatives

Information and Communiation Technology (ICT) facilities

- At Juhu campus following ICT infrastructure was created:
 - i. Virtual Classroom
 - ii. Language Laboratory
 - iii. Computer lab for students
 - iv. Training lab for teachers
- Data servers were installed
- Data-capture for documentation initiated
- Fiber Optics for Networking infrastructure was laid in Juhu and Pune campuses.
- Wifi in Hostels at campuses in Mumbai
- Support equipment such as Projectors, Interactive panels, Laptops, Camera, etc. for all 3 campuses
- Purchase and installation of Audio systems in committee rooms in initiated





Finance and Accounts related Initiatives

- Maharashtra Accounts Code was adopted. Account Code was designed by Government of Maharashtra which was applcable to the Universities in Maharashra. The Vice Chancellor constituted a Task Fore to study the challenges in impementing the Account Code.
- Task Force was appointed for implementation of Centarlised accounts
- Preparation, Finalisation and Statutory Audit of Annual Accounts
 - i. Phase I (FY 2003-04 to 2009-10) was completed by October 2012
 - ii. Phase II was completed by Mar 2013
- FCRA Audit completed up to 2011-2012
- Renewal of DSIR Certificate for Custom Duty exemption for Research Project Equipment.
- Considered the Revised Staffing Pattern for the Finance and Accounts Section and proposed to GOM for the creation of additional 73 posts
- Unique Coding System and e-Budget concept introduced and devised New Proforma for Revised Budget and Budget Estimates
- Income Tax Annual Returns for FY 2006-07 to 2011-12 submitted in order to claim TDS
- Systemic Training for Accounting Process and Budget Estimates conducted at 3 campuses
- Issuance of Standard Accounting Proforma and Processes Guidelines for Financial Discipline and setting up of Central Procurement Cell
- Budget Estimates 2013-14 and Revised Budget Estimates 2012-13 finalised with Unique Chart of Account in the Paperless form
- For Streamlining of the Accounting Processes, Reform Oriented Guidelines were issued to enable Systemic Standard Operating Process