



CENTRE FOR DISTANCE EDUCATION

S. N. D. T. Women's University

Sir Vithaldas Vidyavihar, Juhu Road, Santacruz (W), Mumbai - 400 049.

Phones : 2660 7758, 2660 8193, 2660 9829, 2660 8198, 2660 8493, 2660 8462 - Ext.: 223 Fax : 2660 4759

E-mail : cde@sndt.ac.in / mcom.cde.sndt@gmail.com Website : www.sndt.ac.in/sndt.digitaluniversity.ac/cde.sndt.ac.in

Online Admissions available : sndt.digitaluniversity.ac.in

Batch No.	Serial No.

REGISTRATION FORM FOR M.Com. PART I/II, YEAR : 2018-2019

FOR OFFICE USE ONLY

D. D. Rs. _____ No. _____ Total Reg. Fees _____
 Date _____ Bank _____ Receipt No. _____
 _____ Date _____
 Lesson Form sent to Section on _____ Exam fees / Sundry fees _____

 Date _____ Signature _____

Please attach a passport size (34 x 45 mm) photograph here. Do not Staple. Photo should not exceed the border.

IMPORTANT INSTRUCTIONS: Please read the form carefully and put [✓] marks only where applicable. While filling the name and address use one box only for one alphabet and any punctuation mark. Leave one box blank after each word (or punctuation if any). Do not split the word, use next line. Please write your surname first and then your first name and then write Father's / Husband's name. Fill in all the particulars in the boxes in block letter only. Please avoid over writing. **Use black ink pen to fill this form.**

Student should sign strictly inside this box only with BLACK ink.

TO BE FILLED IN BY STUDENT

1. SURNAME _____ NAME _____ FATHER/HUSBAND _____
 & MOTHER'S NAME _____

2. ADDRESS (Please give your own address not C/o. address)

 _____ CITY _____ PIN _____

3. District _____ 4. State _____

5. STD CODE _____ TEL. _____ MOBILE _____

6. E-mail (Compulsory) _____

7. Date of Birth (DD/MM/YY) _____ / _____ / _____ 8. Place of Birth _____

9. Blood Group _____ 10. Mother Tongue _____

11. Religion _____ 12. Citizen of (Name of the Country) _____

Please tick [✓] in the appropriate box below to indicate the category applicable to you. Gender: 1. Male 2. Female 3. Female (Transgender)

13. Student's location Category : 1. Rural 2. Urban 3. Tribal 16. Legal Reservation Information Section : Domicile of State : _____

14. Employment Status : 1. Employed 2. Unemployed 17. Category : 1. Open 2. Reserved

15. Marital Status : 1. Unmarried 2. Married 3. Divorced 4. Widow 18. If reserved : 1. SC 2. ST 3. DT(A) 4. NT(B) 5. NT(C) 6. NT(D) 7. OBC 8. SBC

19. Caste : _____ 20. Sub-caste : _____

21. If Physically Challenged : 1. Visually impaired 2. Speech and/or Hearing impaired 3. Orthopedically impaired 4. Learning Disabled 5. Others

22. Guardian information Section _____ Occupation of the Guardian
 1. Service 2. Business 3. Farmer 4. Labourer 5. Retired
 Annual Income of the Guardian (Rs.) _____ (last financial year) Phone No. _____

23. Tick the Part combination you are appearing for.

Part I	II + I	II	II (R)	I (R)/II (R)	Class Improvement
1	2	3	4	6	7

24. Permanent Registration No. New (16 digits) _____

25. Old (13 digits) _____ - _____ - _____

26. Year of 1st appearance of Part - I _____

27. Year of 1st appearance of Part - II _____

Instructions
It is mandatory to fill the accurate information in serial number 2 to 2.

28. Write the No. of papers exam wise which you are appearing for

Part	I	II

29. Examination Center (Refer the list overleaf)

Exam	P-I	P-II
May		

30. Specify details of previous appearance, if any, and attach xerox copies of supporting documents.

Examination	Seat No.	Month & Year of appearance	Board / University	Passed	Total Marks	Out of	Failed	A.T.K.T.	Absent
SSC / UET									
H.S.C.									
B. Com.									
M.Com. - I									
M.Com. - II									
Any other									

Declaration: I hereby declare that I have read the rules related to admission and the information filled in by me in this form is accurate and true to the best of my knowledge. I will be responsible for any discrepancy arising out of the form signed by me and I undertake that, in absence of any document, the final admission will not be granted and/or admission will stand cancelled. I am aware of the Maharashtra Prohibition of Ragging Act, 1999, and I state that I will abide by all the rules and regulations of the said Act. Details regarding my subjects/papers/medium are tick marked by me overleaf are correct. I will abide by the centre allotted to me for examination.

Admission Centre Stamp with Mobile Number

Place :

Date :

Signature of the Student

Centres for M.COM. Part I / II

Code Nos.	Exam Centres
005	Ghatkopar
006	Malad
011	Nashik
012	Pune
016	Aurangabad (Adarsh)
036	Chiplun
086	Pet Vadgaon (Kolhapur)
137	Satara
215	Ridhora
222	Yavatmal
235	Latur
264	Darwah
292	Umraj
295	Zari
299	Navapur
302	Achara (Malvan)
316	Nashik
317	Sawantwadi

Note : In the absence of sufficient number of students a guidance / exam centre may be cancelled. Now Centres may be started too.

Please Refer Subject Framework for selecting Papers

M. Com. I	M. Com. II
Paper Code	Paper Code
SEM-I (Compulsory)	SEM-II (Compulsory)
100001	300001
100002	300002
100003	300003
100004	Optional Group (Selected any One)
100005	A Finance
SEM-II (Compulsory)	310103
200001	310104 OR
200002	B Marketing
200003	310203
Optional Group (Select any One)	310204 OR
A Finance	C HRM
210101	310303
210102	OR 310304
B Marketing	F (Acco & Aadi.)
210201	310604
210202	OR 310604
C HRM	SEM-IV (Compulsory)
210301	400001
210302	OR 420001
F (Acco. & Aadi.)	420002
210601	420003
210602	420004



SHREEMATI NATHIBAI DAMODAR THCKERSEY WOMEN'S UNIVERSITY
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COURSE MATERIAL FORM M. COM. PART I / II (New Course 80 Credits)

Course Material File Code

Academic Year : 2018 - 2019 Examination : M.Com. Part _____	TO BE FILLED IN BY THE OFFICE
	Course Material Form Sent to the lesson section on Date : _____ Sign : _____

"TO BE FILLED BY THE "FRESH" CANDIDATE ALONG WITH THE REGISTRATION FORM"

Name : _____
(Surname) (Name) (Father/Husband)

Address : (Students Residential address only No C/o. address) _____

_____ City : _____

Pincode : _____ STD Code : _____ Tel. No. : _____

Subject : _____ E-mail : _____

Medium : _____

Paper Code : _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Note A: While filling in Paper numbers please see the circular indicating paper numbers / titles to be studied in the year.

Date : _____ Student's Signature : _____

- Note B:**
- (1) Course Material will be available to all the freshers students can pay Rs.150/- per Paper.
 - (2) Repeater can get course material on payment of Rs.150/- per Paper (if required)
 - (3) Course Material will be posted to outstation students.
 - (4) Students should intimate change in her address, if any, immediately to the department.nly.
 - (5) Freshers need not have to pay extra cost for Course Material, it is included in registration fee only.

TO BE FILLED IN BY THE OFFICE**COURSE MATERIAL FORM M.Com. PART I (Sem I / II)**

Subject:

Code :	Ist Instalment	IIInd Instalment	IIIrd Instalment
Paper	Lesson Nos.	Lesson Nos.	Lesson Nos.
Receiver's Signature			
Date:			
Date of Dispatch			
.....			

TO BE FILLED IN BY THE OFFICE**COURSE MATERIAL FORM M.Com. PART I (Sem I / II)**

Subject:

Code :	Ist Instalment	IIInd Instalment	IIIrd Instalment
Paper	Lesson Nos.	Lesson Nos.	Lesson Nos.
Receiver's Signature			
Date:			
Date of Dispatch			
.....			



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GENERAL INFORMATION

M. Com. PART I / II - YEAR 2018-2019

(Please keep this Circular with you for your reference)

Dear Student,

Welcome to the S.N.D.T. Family. We are happy that you have decided to join the Centre for Distance Education (CDE) for further study. The general information will help to fill in the admission form correctly. It will also tell you about the rules and regulations a student should know as a distance of SNDT Women's University. Please read the general information carefully before filling the form, and keep it with you for reference, you can also retain a Xerox copy of your filled in application form for your personal record.

ABOUT THE CDE, SNDT WOMEN'S UNIVERSITY :

SNDT Women's University was established in 1916 by Bharat Ratna Maharshi Dhondo Keshav Karve and was given statutory recognition by the Government of India in 1951. The Centre for Distance Education was established in the year 1979. By applying to the Centre, you are opting for self-study and distance education mode. By filling in the form you are applying to Centre for Distance Education of SNDT Women's University degree course.

IMPORTANT INSTRUCTION :

When you register with the CDE we provide students, support in the form of self instruction material. Your success & timely completion of the course depends on your own initiative, hard-work and self-study. You must therefore help the Centre serve you better.

Please remember the following points :

1. Keep in touch with the Centre either through personal visit or correspondence. We do not encourage mediators, unauthorized body or persons for information or payment of fees or submission of forms.
2. Submit the forms etc. in time, Please remember incomplete, late forms, forms without complete fees and without necessary enclosures will not accepted.
3. Inquire as early as possible with the Centre regarding non-receipt of forms, self instructional materials etc.
4. When in doubt approach the appropriate person in the Centre for Clarification and guidance.
5. You must give your correct and complete address and intimates any change in the address immediately to the Centre. all correspondence, letters, forms, circular, self instructional material etc. will be dispatched to this address. Whenever you write to us, please mention your address examination and purpose clearly. Though the Centre dispatches forms, self instructional material etc. By post we cannot take responsibility for postal delay or non-delivery of material.

A.T.K.T. RULES :

The Student will be allowed to keep terms (ATKT) in all heads of passing and such student will be permitted to carry forward all heads of passing. It is mandatory to enrolled Name for M.Com II.

ELIGIBILITY CRITERIA & VALIDITY OF TERMS

For Eligibility Criteria & Validity of Terms Please Refer SNDT Website : www.sndt.ac.in

A student is allowed to keep terms upto 4 years as follows M.Com. Part I and II 2019, 2020, 2021, 2022, 2023 May.

After that a student has to re-register to M.Com. I as a fresher.



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IMPORTANT INFORMATION FOR M. Com. PART I (New Course 80 Credit) Year 2018-2019

C I R C U L A R

1. Admission to the M.Com. Part I Course under Distance Education for the year 2018-2019 are open from 15th June 2018.
2. Admission form, lesson form, identity card and address slip is attached herewith. Fee details are also given below.
3. Admission are open to women only.
4. The Centre will try to provide printed study materials (lessons) However students should start studying on their own.
5. **Library Facility** : Students can avail library facilities at S.N.D.T. Women's University's Churchgate and Juhu Campus & also access E-database after paying Library fees per the rule. For more information student can Contact at **University Library, SNDT Women's University Churchgate, Mumbai-400 020 OR University Library, SNDT Women's University Juhu Tara Road, Santacruz (W), Mumbai - 400 049.**
6. **Enclosures to be submitted with the Admission Form**
 - 1) Attested Xerox Copies of H.S.C./U.E.T. Marksheet
 - 2) Attested Xerox Copies of Certificates / Marksheet of your last qualifying examination.
 - 3) 2 Passport size photographs.
 - 4) Original migration certificate in case of student migrating from other University. If a student does not submit the Migration Certificate within stipulated period, Her admission will be cancelled and fees cannot be refunded.
 - 5) **Payment of Registration fees** : Fees shall be paid by Demand Draft only between 10.00 a.m. and 1.00 p.m. drawn in favour of **The Registrar, SNDT Women's University, Mumbai.** Payable at Mumbai.
Fees by Cash, Money order, Postal order, Cheques etc. are not accepted.
8. **There is no supplementary examination in October / November for M.Com. Students.**
9. Inquiries pertaining verification of marks, preparing corrected or duplicate statement of marks, M.Com degree certificate, migration, certificate, transcript etc. should be made at **Pariksha Bhavan, Director Board of Examinations & evaluation, office, of SNDT Women's University, Juhu Campus, Mumbai - 400 049.**

Contact No.: 2661 2877

Examination Fees is to be paid at the time of Registration only subject once selected can not be change.

10. M.Com. FEE SCHEDULE

Description	Reg. Fee Rs.	Examination Fee Rs.	Total Fee Rs.
1. M. Com. Part I Freshers (with First Degree from SNDT Women's University only)	Rs. 3875/-	Rs. 1600/-	Rs. 5475/-
2. M. Com. Part I Freshers (with First Degree from SNDT Women's University in India)	Rs. 4125/-	Rs. 1600/-	Rs. 5725/-
3. M. Com. Part II Freshers	Rs. 3725/-	Rs. 1750/-	Rs. 5475/-
4. M. Com. Part II Freshers / Part I Repeater	Rs. 3725/-	Rs. 3350/-	Rs. 7075/-
5. M. Com. Part II (Repeaters)	Rs. 870/-	Rs. 1600/-	Rs. 2470/-
6. M. Com. Part II Repeater / M.Com Part I Repeater	Rs. 870/-	Rs. 3200/-	Rs. 4070/-
7. M. Com Part I Repeater After Passing M. Com II	Rs. 870/-	Rs. 1600/-	Rs. 2470/-
8. Class Improvement	Rs. 3875/-	Rs. 3200/-	Rs. 7075/-
9. M. Com. Part I Freshers Freeship / Scholarship	Rs. 50/-	Rs. 1600/-	Rs. 1650/-
10. M. Com. Part II Freshers Freeship / Scholarship	Rs. 50/-	Rs. 1750/-	Rs. 1800/-

11. Examination Fee to be paid at the time Registration

Description	Fee (Rs.)
1. M. Com. Part I	Rs. 1600/-
2. M. Com. Part II	Rs. 1600/-
3. M. Com. Part II / I (Freshers)	Rs. 3200/-
4. M. Com. Part II / I Repeaters)	Rs. 3200/-
5. M. Com. Part I (Repeaters)	Rs. 1600/-
6. M. Com. Part II Repeater	Rs. 1600/-
7. M. Com Part II (Passing Certificate)	Rs. 150/-

12. Examination Fee is to be paid a the time of Registration only.

13. For Registration at Pune, the Students can contact :

**The Co-ordinator,
Sub-Centre,
Centre for Distance Education SNDT Women's University,
Karve Kutir, Karve Road, Erandwane, Pune - 411 038. Tel.: 020-25425366**

14. Tentative Date for Examination :

April / May, 2018 the date will be declare later on.

15. IMPORTANT NOTE :

- A) All the time tables / circulars will be available on www.sndt.ac.in / sndt.digitaluniversity.ac
- B) Student are requested to check the website regularly.

SCHOLARSHIP

(SC, NT, DT, SBC, OBC Students for all course)

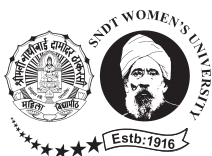
Scholarship available as per government of Maharashtra Norms.

- 1) Scholarship is available only to the students of the state of Maharashtra only.
- 2) Fees for student of Schedule Caste and Other Backward Classes/NT/VJNT/SBC/OBC Category who are eligible for scholarship (Coming under non Creamy Layer) Should pay Rs.50/- + Exam Fees (refer the table)
- 3) **Procedure for applying**
 - **Students should apply for Scholarship on <https://mahaeschol.maharashtra.gov.in>**
 - Printout of the filled application form of scholarship should be submitted to CDE office with the registration form of respective course.
 - Students should submit all the documents mentioned in the scholarship form submitted online
- 4) **Document to be submitted with scholarship**
 - Two copy of the passport size photographs with signature of the candidate thereon (for fresh scholarship)
 - Two attested copy of certificates, Diploma, Degree etc. in respect of all examination passed.
 - Two attested photocopy of Caste certificate issued and duly signed by an authorized Revenue Officer not below the rank of Tahsildar.
 - An Income declaration by the parents / guardians / own stating definite income from all sources of last year
 - Income Certificate from Tahsildar or Form No. 16 A.
 - Non Creamy layer Certificate for VJ/NT/OBC/SBC.
 - Domicile certificate compulsory.
 - Aadhar seeding (Link your aadhar card number with Bank Account number compulsory.
 - Gap Certificate if there is gap in education.
 - Residential proof - Ration card & Aadhar Card (Compulsory).
 - District change Certificate in case any candidate change her district.
 - Death certificate in case father / mother expired.
 - **Any other documents which is mentioned on <http://mahaeschol.maharashtra.gov.in>**
 - The acknowledgment of previous year to be attached along to the application from which should be countersigned by the HOD of the Institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
 - Those students who have got scholarship for 1st year i.e. either B.A./ B.Com./ M.A. or M.Com.I has to renew her admission for 2nd year and take the Xerox copy of 1st year from and not need to attached documents.
 - Student should have an account in Any Nationalise Bank & should submit Xerox copy of the passbook to CDE
 - Any other document as prescribed by social welfare officer.

IMPORTANT NOTE :

- Incomplete Registration Form, without proper documents or Registration Form received after the prescribed date will not be considered.
- If any Registration of Scholarship is rejected by the social welfare department then respective candidate should pay Full fees for the course applied to the office of CDE.
- Student should submit Xerox Copies of all required documents at the time of admission those failed to submit online form at the time of admission should submit it within a month from the date of admission with all required documents.

In case of non-receipt of all documents office is not responsible to process registration form.



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SUBJECT FRAMEWORK

M. Com. Part I Sem - I		
Sr. No.	Course Name	Course Code
1.	Financial Management	100001
2.	Strategic Management	100002
3.	Corporate Accounting	100003
4.	Economic and Business Environment	100004
5.	Basics of Finance and Accounts	100005

M. Com. Part I Sem - II		
Sr. No.	Course Name	Course Code
1.	Economic and Business Policies	200001
2.	Accounting and Managerial Decisions	200002
3.	Financial Services	200003
4.	A. Optional Group Finance	
	Financial Institutions & Markets	210101
	Security Analysis & Portfolio Management	210102
	B. Optional Group Marketing	
	Introduction to Marketing Management	210201
	Integrated Marketing Communication	210202
	C. Optional Group HRM	
	Organizational Behaviour	210301
	Talent Management and Reward System	210302
	F. Optional Group Advanced Management Accounting & Auditing	
	Advanced Accountancy Paper - I	210601
	Advanced Cost Accounting & Auditing Paper - I	210602



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SUBJECT FRAMEWORK

M. Com. Part II Sem - III		
Sr. No.	Course Name	Course Code
1.	Research Methodology	300001
2.	Consumer Behaviour	300002
3.	International Business	300003
4.	A. Optional Group Finance	
	Treasury & Risk Management	310103
	Financial Instruments & Derivatives	310104
	B. Optional Group Marketing	
	Product and Brand Management	310203
	Service Marketing and Customer Relationship Management	310204
	C. Optional Group HRM	
	Leadership Skill and Change Management	310303
	Key People Management Retention and Human HR Audit	310304
	F. Optional Group Advanced Management Accounting & Auditing	
	Advanced Accountancy Paper - II	310603
	Advanced Cost Accounting & Auditing Paper - II	310604

M. Com. Part II Sem - IV		
Sr. No.	Course Name	Course Code
1.	Retail Banking	400001
2.	Dynamics of Entrepreneurial Development	420001
3.	Recent Trends in Commerce and Business	420002
4.	Advanced Research Methodology and Statistical Techniques	420003
5.	Digitalization of Business and E-Commerce	420004

IDENTITY CARD



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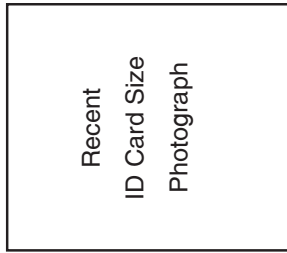
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[www.sndt.ac.in / sndt.digitaluniversity.ac](http://www.sndt.ac.in/sndt.digitaluniversity.ac)

Name :
Address :
.....
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..... Pin.:
Mobile
Course :
Subject :
Centre : Year :



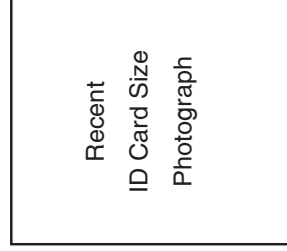
Professor-cum-Director
Student's
Signature



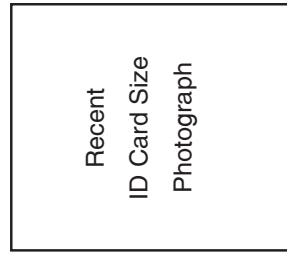
Professor-cum-Director
Student's
Signature

Name :
Address :
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Mobile
Course :
Subject :
Centre : Year :

Name :
Address :
.....
.....
..... Pin.:
Mobile
Course :
Subject :
Centre : Year :



Professor-cum-Director
Student's
Signature



Professor-cum-Director
Student's
Signature

Name :
Address :
.....
.....
..... Pin.:
Mobile
Course :
Subject :
Centre : Year :

ADDRESS SLIP

Exam. _____

Name _____

Address _____

City _____

Pin _____

Telephone No. _____

ADDRESS SLIP

Exam. _____

Name _____

Address _____

City _____

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ADDRESS SLIP

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Telephone No. _____

Exam. _____

Name _____

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City _____

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Telephone No. _____

Exam. _____

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Telephone No. _____

Exam. _____

Name _____

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City _____

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Telephone No. _____

Exam. _____

Name _____

Address _____

City _____

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Telephone No. _____

Exam. _____

Name _____

Address _____

City _____

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Telephone No. _____

Exam. _____

Name _____

Address _____

City _____

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Telephone No. _____

Exam. _____

Name _____

Address _____

City _____

Pin _____

Telephone No. _____

Exam. _____

Name _____

Address _____

City _____

Pin _____

Telephone No. _____