

CENTRE FOR DISTANCE EDUCATION

S. N. D. T. Women's University

Sir Vithaldas Vidyavihar, Juhu Road, Santacruz (W), Mumbai - 400 049. Phones: 2660 7758, 2660 8193, 2660 9829, 2660 8198, 2660 8493, 2660 8462 - Ext.: 223 Fax: 2660 4759 E-mail: cde@sndt.ac.in/ma.cde.sndt@gmail.com | Website: www.sndt.ac.in/sndt.digitaluniversity.ac/cde.sndt.ac.in |

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Declaration: I hereby declare that I have read the rules related to admission and the information filled in by me in this form is accurate and true to the best of my knowledge. I will be responsible for any discrepancy arising out of the form signed by me and I undertake that, in absence of any document, the final admission will not be granted and/or admission will stand cancelled. I am aware of the Maharashtra Prohibition of Ragging Act, 1999, and I state that I will abide by all the rules and regulations of the said Act. Details regarding my subjects/papers/medium are tick marked by me overleaf are correct. I will abide by the centre alloted to me for examination.

Admission Centre Stamp with Mobile Number

Place: Date: Signature of the Student

U.E.T./H.S.C.

B.A. I Any other

B.A. Part - I

Medium of Examination

English	1	
Gujarati	2	
Hindi	3	
Marathi	4	

1. A) Core Component (Any One Subject)

English	Paper I	Paper II
(For English	115101	215201
Medium		
Students only)		
English	Paper I	Paper II
(For Non English	155101	255201
Medium Students		
only)		

В)	OR	
	Paper I	Paper II
Hindi	115103	215203

2. Foundation Course Compulsory All Papers

Paper							
F.C. I	F.C. II	F.C. III	F.C. IV				
130100	130200	230300	230400				

All Centres are Tentative for May Exam

	CENTRES FOR B.A. PART I							
Centre Code	Centre Name		Centre Name					
005	Ghatkopar	281	Dahanu					
006	Malad	296	Pusud (Dist. Yavatmal)					
800	Vile-Parle	297	Dhamangaon Badhe					
009	Dombivali	299	Navpur					
010	Dhule	300	Naigaon					
012	Pune	301	Shilgon					
035	Sangamner	312	Ambejogai					
036	Chiplun	314	Ahmedabad					
039	Dongarkathore	316	Nashik					
120	Akkalkuwa	317	Sawantwadi					
222	Yavatmal	321	Virar					
235	Latur	327	Yelabara (Yavatmal)					
237	Chikhali	330	Kamothe (Panvel)					

Imp. Note: Due to insufficiant number of student will be shifted to another Exam Centre.

3. (Tick the Subject code properly (✓)

Disciplinary Component Choose any one Subject (Compulsory 4 paper for select one subject)							
Subject	D.C. I	D.C. II	D.C. III	D.C. IV			
Subject	Paper I	Paper II	Paper III	Paper IV			
English	145101	145201	245301	245401			
Gujarati	145102	145202	245302	245402			
Hindi	145103	145203	245303	245403			
Marathi	145104	145204	245304	245404			
Economics	145106	145206	245306	245406			
History	145108	145208	245308	245408			
Political Science	140109	140209	240309	240409			
Sociology	145111	145211	245311	245411			

(Ancillary Component subject should be different from the one which you have Discipline Components.)

4.

Ancillary Component. Choose any one Subject (Per Subject two papers (✓)							
Subject	A.C. I	A.C. II					
Subject	Paper I	Paper II					
English	175101	275201					
Gujarati	175102	275202					
Hindi	175103	275203					
Marathi	175104	275204					
Economics	175106	275206					
History	175108	275208					
Political Science	170109	270209					
Sociology	175111	275211					
Psychology	170110	270210					

* (Total Select 12 Papers)

Core Component
 Foundation Course
 Discipline Component
 Ancillary Component
 Papers
 Papers

TOTAL - 12 PAPERS

Note: Lessons will be available in English & Marathi medium only.

- IMP: a) From the Present Academic Year 2019-20, the new syllabus is being implemented at the centre.
 - b) There will be 12 Papers each of 75 Marks and there will be an internal evaluation of 25 Marks in which students will have to write and submit assignments as per the details given in the lessons.



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WEBSITE: www.sndt.ac.in / sndt.digitaluniversity.ac / cde.sndt.ac.in

GENERAL INFORMATION B.A. PART I YEAR 2019-2020

(Please keep this Circular with you for your reference)

Dear Student,

Welcome to the S.N.D.T. Family. We are happy that you have decided to join the Centre for Distance Education (CDE) for further study. The general information will help to fill in the admission form correctly. It will also tell you about the rules and regulations a student should know as a distance learner of SNDT Women's University. Please read the general information carefully before filling the form, and keep it with you for reference, you can also retain a Xerox copy of your filled in application form for your personal record, in case you need, make any correction later regarding medium/subject/address etc.

ABOUT THE CDE, SNDT WOMEN'S UNIVERSITY:

SNDT Women's University was established in 1916 by Bharat Ratna Maharshi Dhondo Keshav Karve and was given statutory recognition by the Government of India in 1951. The Centre for Distance Education was established in the year 1979. By applying to the Centre, you are opting for self-study and distance education mode. By filling in the form you are applying to Centre for Distance Education of SNDT Women's University degree course.

IMPORTANT INSTRUCTION:

When you register with the CDE we provide students, support in the form of self instruction material. Your success & timely completion of the course depends on your own initiative, hard-work and self-study. You must therefore help the Centre serve you better.

Please remember the following points:

- 1. Keep in touch with the Centre either through personal visit or correspondence. **We do not encourage mediators, unauthorized body or persons for information or payment of fees or submission of forms.**
- 2. Submit the forms etc. in time, Please remember incomplete, late forms, forms without complete fees and without necessary enclosures will not accepted.
- 3. Inquire as early as possible with the Centre regarding non-receipt of result, self instructional materials.
- 4. When in doubt approach the appropriate person in the Centre for Clarification and guidance.
- 5. You must give your correct and complete residential address and intimates any change in the address immediately to the Centre. All correspondence, letters, forms, circular, self instructional material etc. will be dispatched to this address. Whenever you write to us, please mention your address examination and purpose clearly. Though the Centre dispatches forms, self instructional material etc. By post we cannot take responsibility for postal delay or non-delivery of material.

Registration for B.A.:

- 1. Registration means filling forms, along with all required certificates, paying fees by Demand Draft / online payment.
- 2. Fresher and repeater both have to register, if they want to appear for the exam.

ELIGIBILITY FOR B.A. PART-I

You can register for B.A. Part I (Distance Education), if you have passed.

1. The University Entrance Test of SNDT Women's University. (within two years after passing (UET)

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- 2. Standard XII (H.S.C.) Examination (with English language as one subject)
- 3. SNDT Women's University Pre-university Examination.

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4. First year examination of SNDT Women's University according to the 3 year degree course passed in all the prescribed subject.

OF

5. Students other than Maharashtra State should apply for Eligibility.

REGISTRATION PROCEDURE:

- 1. Those Student who have passed B.A. Part I or have acquired ATKT in B.A. Part I Must register for B.A. Part II
- 2. Registration is valid only for a particular academic year.

Examination Timetable will be uploaded on **Website: sndt.ac.in**

Please keep checking updates on Website: sndt.ac.in

PAYMENT OF FEES:

- 1. Fees can be paid by Demand Draft between 10.00 a.m. to 02.30 p.m. on all working days (except 2nd and 4th Saturday) at Centre for Distance Education. Demand Draft should be drawn in favour of **The Registrar**, **S.N.D.T. Women's University**, **Mumbai**, **Payable at Mumbai**. **OR** Student can pay the fees through debit/credit card in the office of CDE.
- 2. Student must preserve fee receipt provided by the office. **Money order**, **Postal order**, **Personal Cheques and cash** are not accepted. For fee details refer to the schedule o fees given with this general information.
- 3. **Do not submit forms/fees through unauthorized agencies or person**, the Centre for distance education will not be responsible for delays or non-receipt of the same, Students should take follow up with admission centre.
- 4. Fees are non refundable and should be paid fully. Fees are paid for a particular academic year. It cannot be carried forwarded to the next year.

Submission of Documents: With the Registration form you have to submit the following.

B.A. Part - I FRESHER

Attested Xerox Copy of all previous mark-list of S.S.C./U.E.T./H.S.C. & School Leaving or any other qualifying University / board exam. (Only clear Xerox copy will be accepted)

Two Passport size photographs, one pasted on the Registration form the other on Identify Card.

Original Migration certificate if application.

Attested Xerox copy of marriage certificate if applicable.

Caste certificate if applicable.

SOME IMPORTANT DATES FOR B.A. (TENTATIVE) ACADEMIC YEAR 2018-2019

Admission: 1st June to 31st August 2019 for B.A. fresher for May 2020 Exam.

Examination : B.A. I May 2020 Annual Exam :

Library Facility: Students can avail library facilities at S.N.D.T. Women's University Churchgate and Juhu Campus & also access Edatabase after payment of Library fees as per the rule. For more information student can Contact at University Library, SNDT Women's University Churchgate, Mumbai - 400 020 OR University Library, SNDT Women's University Juhu Tara Road, Santacruz (W), Mumbai - 400 049.

IMPORTANT NOTE: If your enquiry is about: Migration Certificate, Degree Certificate, Verification, Correction in B.A. II/III Marksheet. Please contact University office of Director, Board of Examination & Evaluation Pariksha Bhavan SNDT Women's University, Juhu Tara Road, Santacruz-West, Mumbai - 400 049. Ph.: 2660 2877 / 2660 3322 (Pariksha Bhavan).

SELECTION OF PAPER: B.A. I

- A) Core Components Selection any one : English or Hindi (100 marks per paper) (Core Components English Course for English Medium students and Non-English Medium students is different).
- B) Foundation Courses (Compulsory) 100 Marks per paper.
- C) Discipline Component (Select one from the subject listed below): (100 Marks per paper)
 This is your main subject English, Gujarati, Hindi, Marathi, Economics, History, Political Science, Sociology.
- D) Ancillary Component (Select any one subject from those given below. It should be different from the one which you have taken under discipline Components). (100 Marks per paper)
 - (Ancillary Components is at B.A. Part I and B.A. Part II level only) English, Gujarati, Hindi, Marathi, Economics, History, Political Science, Psychology, Sociology.
- E) In the registration form there are separate boxes for B.A. I subject paper codes.

A student is allowed to keep terms upto 4 year as follows

B.A. I: 2020 May, 2021, 2022, 2023, 2024.

For communication at Pune Sub-Centre students can contact at following address:

The Co-ordinator, Sub-Centre, Centre for Distance Education, SNDT Women's University, Karve Kutir, Karve Road, Erandwane, Pune - 411 038. Tel.: 020-2542 5366.



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EMAIL: cde@sndt.ac.in / ma.cde.sndt@gmail.com WEBSITE: www.sndt.ac.in / sndt.digitaluniversity.ac / cde.sndt.ac.in

Fees Schedule and Other Charges Operative in the Year 2019-2020 B.A. PART - I

Examination	Registration Fee (Rs.)	Examination Fee to be Paid at the time of Registration (Rs.)		
B. A. – I (Freshers)	Rs.2990/-	Rs.1050/-		
B. A. – I (Freshers from other University)	Rs.3240/-	Rs.1050/-		

1.	Course Material set of 1 paper	Rs.150/-
2.	Duplicate Mark-list B.A I	Rs.150/-
3.	Duplicate Mark-list B.A II w.e.f. exam of 2006	Rs.150/-
4.	Question Paper set of B.A. I	Rs.50/-
5.	Verification B. A I	Rs.20/- per paper
6.	Transcript	Rs.500/-
7.	Bonafide Certificate	Rs.100/-
8.	Examination Late fee :	
	4 Upto 10 days after due date	Rs.150/-
	5 11 to 25 days after the due date	Rs.500/-
	6 Extra ordinary late fees	
	(upto 1 week before the Examination	Rs.1500/-
9.	Practical Late fee:	Rs.700/-
10.	Marksheet Verification	Rs.500/-
11.	Revaluation for B. A I	Rs.750- per paper

SCHOLARSHIP (SC, OBC, SBC, VJNT Students for all Courses)

Scholarship available as per government of Maharashtra Norms.

- 1) Scholarship is available only to the student of the state of Maharashtra.
- 2) Fees for student of Schedule Caste and Other Backward Classes SBC / VJNT. Fee should pay Rs.50/- + examination fees as per the table.
- 3) Procedure for applying
 - Students should apply for Scholarship on https://mahaeschol.maharashtra.gov.in
 - Printout of the filled application form of scholarship should be submitted to CDE office with the registration form of respective course.
 - Students should submit all the documents mentioned in the scholarship form submitted online.

4) Document to be submitted with scholarship

- Two copy of the passport size photographs with signature of the candidate thereon (for fresh scholarship)
- Two attested copy of certificates, Diploma, Degree etc. in respect of all examination passed.
- Two attested photocopy of Caste certificate issued and duly signed by an authorized Revenue Officer not below the rank of Tahsildar.
- An Income declaration by the parents / guardians / own stating definite income from all sources of last year
- Income Certificate from Tahsildar.
- Non Creamy layer Certificate for VJ/NT/OBC/SBC.
- Gap Certificate if there is gap in education.
- Residential proof Ration card & Aadhar Card (Compulsory). Aadhar Card should be linked with Bank Account & Same to be acknowledge by the Bank.
- District change Certificate in case any candidate change her district.
- Death certificate in case father/mother expired.
- Any other documents which is mentioned on http://mahaeschol.maharashtra.gov.in
- The acknowledgment of previous year to be attached along to the application from which should he countersigned by the HOD of the Institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
- Those Students who have got scholarship for 1st year i.e. either B.A./ B.Com./ M.A. or M.Com.I has to renew her admission for 2nd year and take the Xerox copy of 1st year from and no need to attached documents.
- Bank A/c link with Aadhar Card (Aadhar Sending)
- Domicile Certificate Compulsory.

IMPORTANT NOTE:

- Incomplete Registration Form without proper document or applications received after the prescribed date will not be considered.
- If any application of Scholarship is rejected by the social welfare department then respective candidate should pay Full fees to the office of CDE.
- Student should submit Xerox Copies of all required Document at the time of admission, those failed to submit online forms at the time of admission should submit is within a month from the date of admission with all required documents.
 - In case of non-receipt of all document office is not responsible to process-registration form.

Admission Centre Stamp with Mobile No.

Date : _____

	COURSE MATERIA	AL FORIM F	OK B.A	- I			
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tudent's	s Name :						
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ddress :	:						
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-mail ID	: (Compulsory)				Mobile No.: _		
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	Discipline Compone				5)		

Student's Signature _____

TO BE FILLED IN BY THE OFFICE

Medium :	B.A. PartI
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Component	Subject	Paper No.	1st Installment Lesson Nos.	2nd Installment Lesson Nos.	3rd Installment Lesson Nos.
Core Component					
	History As Heritage	130100			
Foundation	Women in Changing India	130200			
	Personality Development	230300			
	Environmental Studiesq	230400			
D. C. I					
II					
III					
IV					
A. C. I					
II					
Receiver's Signature Date					
Date of Dispatch					

NOTE: (1) For outside students lesson will be posted in about 2/3 installments. (2) While intimating Change of address. Please write your name, exam and new address in your letter. (3) The student should fill in the correct columns, depending upon the exam for which she is appearing. (4) Fresher need not have to pay extra for Course material; it is included in registration fee only. (5) Repeater students will get course material on payment of Rs.150/- per paper.

ADDRESS SLIP Exam.

Name
Address
City
Pin
Telephone No.
Exam.
Name
Address
City
Pin
Telephone No.
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Exam.
Name
Address
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News
NameAddress
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-
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