PHOTOGRAPH OF PROGRAMME OFFICER

**SNDT WOMEN’S UNIVERSITY**

**NSS CELL**

**PROFORMA FOR RECOMMEDING UNIVERSITY LEVEL BEST**

**NSS PROGRAMME OFFICER/BEST COLLEGE AWARDS**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | State/District | | | | |  | | | | | |
| 2 | Name of the College/Department with full address ( In Block Letters) Website of the College if any | | | | |  | | | | | |
| 3 | Name of the Principal | | | | |  | | | | | |
| 4 | Name of the Programme Officer ( In Block letters and underline surname) | | | | |  | | | | | |
| 5 | Date of Birth | | | | |  | | | | | |
| 6 | Existence of NSS Unit which is being recommended for the Award in the University | | | | |  | | | | | |
| 7 | Period of service as Programme Officer of the NSS Unit | | | | | From : To: | | | | | |
| 8 | Allocation and actual enrolment of NSS Volunteers during last 3 years preceding the  year of Award | | | | | | | | | | |
| Year | | | Allocation | | Actual Enrolment | | | | | |
| 1. | | |  | |  | | | | | |
| 9 | NSS Program Officer Training has been completed (Attach the Certificate) | | | | |  | | | | | |
| 10 | Special Camping Target and achievement for last 1 year (2015-16) ( Should be verified by the Programme Coordinator | | | | | | | | | | |
| Year | | Target of Special Camps ( Volunteer Strength) | | | | Achievement | | | | |
|  | |  | | | |  | | | | |
| 11 | Special Camp conducted at community Level Day Camp/Residential Camp (Give details) | | | | | |  | | | | |
| 12 | Name of the Adopted Villages/Urban slums/Communities under development programmes( Name of Contact Person/Sarpanch/Village Head and distance from Institution) | | | | | |  | | | | |
| 13 | Achievements in last year  (Should be verified by the Programme Coordinator) | | | | | | | | | | |
| Year | No of Saplings planted | No of Blood Donation Camps organized /No of these camps | | | No. of Aids Awareness Camps/Rallies | | | No of people made fully literate | No of chidren immunized against polio | Cost of durable assests created/Repair/Construction | Swachha Bharat Abhiyan |
|  |  |  | | |  | | |  |  |  |  |
|  |  |  | | |  | | |  |  |  |  |
|  |  |  | | |  | | |  |  |  |  |
| 14 | Initiatives taken by the Programme Officer in strengthening the Programme Activities during last 1 year involving NSS Volunteers and other local developmental agencies  ( attach separate sheet with quantitative performance) | | | | | | |  | | | |
| 15 | Durable assets created during the last year and other achievements (Attach separate sheets) | | | | | | |  | | | |
| 16 | Whether the Programme Officer has been convicted by any Court of law or any case of pending against him/her. ( A certificate in this regard should be annexed by the Principal) | | | | | | |  | | | |
| 17 | Participation in University Level NSS Activities( Give details) | | | | | | |  | | | |
| 18 | Participation in State/Zonal/National Level Activities | | | | | | |  | | | |
| 19 | General attitude of the Programme Officer | | | | | | |  | | | |
| 20 | Other remarks if any | | | | | | |  | | | |
| 21 | Special contribution at University Level Programs. | | | | | | |  | | | |
| 22 | Any outstanding/creative social activities done at college/Community level | | | | | | |  | | | |

Signature of the Programmed Officer with Seal Signature of the Principal with seal

Date:-

N.B – Incomplete application will be summarily rejected and no correspondence thereon will be entertained.

The proposal should not be more than 50 pages including the proforma

Details in the proposal should be either in English/Hindi/Marathi