



Application No. :- \_\_\_\_\_  
(To be filled in by the University Office)

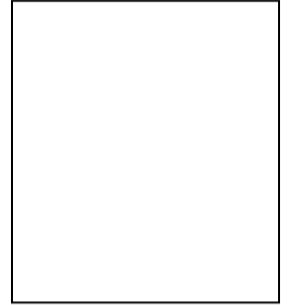
**SHREEMATI NATHIBAI DAMODAR THACKERSEY  
WOMEN'S UNIVERSITY,**

1, Nathibai Thackersey Road, Mumbai - 400 020.

**ADVERTISEMENT NO. 01 / 2016**

**APPLICATION FOR EMPLOYMENT (TEACHING STAFF)**

**(UNIVERSITY LIBRARIAN, PROFESSOR & RESEARCH OFFICER)**



**POST APPLIED FOR :** \_\_\_\_\_

Details of Demand Draft : DD. No. \_\_\_\_\_ Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Amount Rs. \_\_\_\_\_ Name of Bank : \_\_\_\_\_

1. Name in full Mr./Mrs./Miss \_\_\_\_\_  
(IN BLOCK LETTERS) (Surname) (First Name) (Father's / Husband's Name)

2. Postal Address in full : \_\_\_\_\_

(IN BLOCK LETTERS) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN CODE NO. \_\_\_\_\_

3. Telephone No. (if any) :

(Office) : \_\_\_\_\_ (Resi.) : \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Email Id : \_\_\_\_\_

4. Personal Details :

Age	Date of Birth	Married / Single	Number & age of Children, if any	Nationality	Specify the caste if belonging to SC/ST/DT-NT /OBC with support of caste certificate

5. Language known (Please give details and ✓ in appropriate columns)

Mother-tongue :	Read	Write	Speak
Other languages 1.			
2.			
3.			

6. Education qualification beginning with S.S.C. / H.S.C. or equivalent Examination :

Examination passed	Class	Percentage	Year of passing	Name of Board / University	Medium through which studied	Subject/s of Specialization

7. Teaching Experience

Name of Institution	Designation (if full time/ part-time or visiting, mention of same be made)	Subject taught specifying level (i.e. Jr. College/ Graduate/Post Graduate level etc.)	Period	
			From	To

8. Any other Experience

Name of Organization	Designation	Nature of Work	Period	
			From	To

9. Please give below the title of Thesis/Dissertation approved/submitted for M.Phil., Ph.D., etc. and name of the Guide

Title of Thesis/Dissertation	Name of the Guide	Year of approval/submission

10. Brief Description of research work done or directed (other than research undertaken during Post-Graduate Studies) (if list is long same be appended)

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11. Publications (if list is long same be appended)

(a) Articles :

(b) Research Papers :

(c) Books etc. :

12. Additional remarks, if any, on any item considered relevant and important by the candidate but not included elsewhere.

13. PRESENT POSITION :

(a) Name of the institution or \_\_\_\_\_  
organization where working \_\_\_\_\_

(b) Designation : \_\_\_\_\_

(c) Nature of appointment : \_\_\_\_\_  
(Temporary / Permanent / Part-time/ Full-time)

(d) Date of appointment : \_\_\_\_\_

(e) Date of Confirmation : \_\_\_\_\_

(f) Salary (Attach last pay certificate, if any)

Present Salary Scale/Pay Band with AGP :

Present Basic Salary Rs. \_\_\_\_\_ Grade : - Rs. \_\_\_\_\_

Allowance Rs. \_\_\_\_\_ plus \_\_\_\_\_

\_\_\_\_\_

Admissible Allowances

\_\_\_\_\_

Total emoluments Rs. \_\_\_\_\_ allowances Rs. \_\_\_\_\_

(g) Date of next increment and amount of increment : Date of increment \_\_\_\_\_ and amount of increment of Rs. \_\_\_\_\_

14. Name and address of two persons other than relatives, to whom reference can be made about work and character of the applicant (enclosed copies of certificate from them. One of the certificates should be from the last employer and if not employed from the Head of the Institution from where the candidate has passed the last examination).

Name	Full address
1)	

2)	

15. Date when you can join, if selected : \_\_\_\_\_

16. Registration No. given by the Employment exchange, if registered with them \_\_\_\_\_

17. Have you any relative/s employed at the University or any of the Institutions concerned with University, if so give name of relative, name of the Institution/Department where he/she is working

\_\_\_\_\_

18. Particulars of testimonials enclosed :

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

(d) \_\_\_\_\_

(e) \_\_\_\_\_

(f) \_\_\_\_\_

(g) \_\_\_\_\_

I hereby confirm that all the information given in the application is correct :

Date :

\_\_\_\_\_  
Signature of the applicant  
(Name : \_\_\_\_\_ )

## DECLARATION

I, hereby, declare that, all information submitted in this application and in its accompaniments is true, complete and correct to the best of my knowledge and belief. I accept that, in the event of any information being found false, incomplete, or incorrect, my candidature / appointment is liable to be cancelled / terminated at any stage. I further understand that no cognizance shall be taken of any request for withdrawal of my application. I have read carefully all instructions given in Advt. No. 3/2014 on the website of the University [www.sndt.ac.in](http://www.sndt.ac.in).

Place : Mumbai

Date :

Name & Signature of the Candidate:

### Recommendation of employer

To,  
The Registrar,  
S.N.D.T. Women's University,  
Mumbai -20

Sir,

I am forwarding an application of Shri./Smt. \_\_\_\_\_ working  
in \_\_\_\_\_ as \_\_\_\_\_ as a duly recommended.

Yours faithfully,

(Name & Signature of Employer)  
Seal :

Place : Mumbai

Date :

## DECLARATION OF SMALL FAMILY

### FORM - 'A'

(See Rule - 4)

1. Shri./Smt./Kum. \_\_\_\_\_ son/  
daughter/wife of Shri. \_\_\_\_\_  
aged \_\_\_\_\_ years, resident of \_\_\_\_\_  
\_\_\_\_\_ District  
: \_\_\_\_\_ City : \_\_\_\_\_ do hereby declared as follows :

- 1) That I have filled my application for the Post of \_\_\_\_\_  
\_\_\_\_\_
- 2) I have \_\_\_\_\_ (Number) living children as on today \_\_\_\_\_. Out of  
which No. of children born after 28<sup>th</sup> March, 2005 is \_\_\_\_\_ (Mention  
dates of birth, if any) Date of Birth of children who born after 28<sup>th</sup> March, 2005.
- 3) I am aware that, if any total No. of living children are more than two due to the  
children born after 28<sup>th</sup> March, 2006, I am liable to be disqualified for the same  
post.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Name & Signature of the candidate :

**FORMAT FOR NO OBJECTION CERTIFICATE**  
(To be typed on Employers letterhead)

**TO WHOMSOEVER IT MAY CONCERN**

Certified that Shri/Smt./Kum. \_\_\_\_\_,  
working as (Designation)\_\_\_\_\_ is a confirmed employee of this  
(Organization name) \_\_\_\_\_. This office  
has **NO OBJECTION** in his / her applying for the post of \_\_\_\_\_ at  
the S.N.D.T. Women's University, Mumbai in response to the advertisement in newspaper  
Indian Express/ Loksatta dated \_\_\_\_\_ and to appear for interview (if  
called). There is no vigilance/disciplinary case either pending or contemplated against  
him/her.

\_\_\_\_\_  
Signature of Head of the Department/  
Forwarding Authority.

Place : \_\_\_\_\_

Date : \_\_\_\_\_