



SHREEMATI NATHIBAI DAMODAR THACKERSEY WOMEN'S UNIVERSITY

1, Nathibai Thackersey Road, Mumbai-400 020

Tel: 26604706/ 22031879/22030948

TENDER DOCUMENT FOR HIGH END UPGRADABLE WORKSTATION FOR 4K VIDEO EDITING AND INTERCHANGEABLE LENSES FULL FRAME 4K MIRROR LESS STILL AND VIDEO HYBRID CAMERA

NOTICE DETAILS

Tender Reference no.	T-12/2016-17
Name of Work / Item	(i) HIGH END UPGRADABLE WORKSTATION FOR 4K VIDEO EDITING (ii) INTERCHANGEABLE LENSES FULL FRAME 4K MIRROR LESS STILL AND VIDEO HYBRID CAMERA
Cost of blank tender document & Mode of Payment	Rs. 1000/- (Non-refundable) in the form of Demand Draft
Last Date, Time & Place for Submission of Tender Document.	March 29, 2017 by 1.00p.m. at the Inward Section, 1 st floor, Administrative Wing, S.N.D.T. Women's University, N.T. Road, Churchgate, Mumbai-400020.
EMD Amount & Mode of Payment	Rs.10, 000/- (Refundable) by demand Draft in favour of 'The Registrar, S.N.D.T. Women's University, payable at Mumbai.
Address for Communication	Registrar, S.N.D.T. Women's University, N.T. Road, New Marine Lines, Mumbai-400020
Contact Telephone & Fax Numbers	022-22031879, 022 – 26604706,
<u>SECURITY DEPOSIT:</u> The successful bidder will have to provide security deposit i.e. 3% of work order amount, which will be return on successful completion of work.	

Section I : Invitation for Bid

The S.N.D.T.Womens' University, Mumbai proposes to buy **(i) HIGH END UPGRADABLE WORKSTATION FOR 4K VIDEO EDITING (ii) INTERCHANGEABLE LENSES FULL FRAME 4K MIRROR LESS STILL AND VIDEO HYBRID CAMERA** for Communication media for children at Pune campus of the University. The sealed tenders in two bid system are invited from reputed and experience suppliers in the field.

Section : Specifications of the requirement.

i) High End Upgradable Workstation for 4K Video Editing

- Dedicated for 4K UHD Post Production (Editing, Graphics, Colour Grading, Rendering and Output)
- Intel Xeon E5-2630v3 2.4 1866 8C(First CPU)
 - Dual Socket 1125W 90% Efficient Chassis to install second CPU
 - 32 GB DDR4 RAM upgradable to 128 GB
 - NVIDIA Quadro K4200 4GB 1st GFX
 - Three or more high speed SAS Hard Drives (300GB 15k RPM SAS SFF)

ii) Interchangeable Lenses Full Frame 4k mirrorless still and video hybrid Camera

- 35mm Back illuminated Exmor R CMOS Sensor(>40 mega pixels)
- Bionz X Image Processor
- 4K (3840 x 2160) movies with raw still image capture
- XGA OLED View Finder
- Peaking, Zebra and Focus Magnifier for video recording
- 14 bit uncompressed raw format
- XAVC S format (4K recording at 100 Mbps bit rate)
- ISO 100-25600 (expandable to ISO 50–102400 for still images)
- Magnesium alloy weather sealed body
- 5-way sensor shift image stabilization
- AF system with 399 phase-detect points

- 25 contrast-detect points for a speedy Fast Hybrid AF system

Section II : Essential Qualification & Minimum criteria for the Eligibility

The technical bid should contain the following documents. In the absence of the said documents, the commercial bid would not be opened.

- A. The applicant should have valid VAT & Service Tax registration, PAN and required valid Permissions, if any on the date of submission of the tender.
- B. Should be in continuous existence in core business for the last five (5) Years. A certified copy of the valid Shop Act License should be enclosed.
- C. Should have minimum turnover of Rs.25,00,000/- (Rupees Twenty Five Lac Only) per annum out of Indian Operations for the last 3 consecutive years ending March, 2016. A Certified copy of the Annual Audited Accounts for each year duly signed by the Chartered Accountant should be enclosed.
- D. Demand Draft for the Earnest Money Deposit of Rs 10,000/- (Rupees Ten Thousand Only) and Tender cost of Rs.1000/- (Rupees One thousand only) should be drawn on Nationalized Bank in the name of Registrar, SNTD Women' University payable at Mumbai.

Sealed offers prepared in accordance with the procedure enumerated in Clause I of Section II should be submitted at following address on or before March 29, 2017 by 1.00p.m. **at the Inward Section, 1st floor, Administrative Wing, S.N.D.T. Women's University, N.T. Road, Churchgate, Mumbai-400020.**

To be addressed to:

The Registrar,
SNTD Women's University,
1, N.T. Road, New Marine Lines,
Mumbai - 400 020.

Section III : Procedure for submission of Bid

Tender shall be filled-in in two parts under Three Envelop System. Technical Tender shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On

each envelop name and address of tenderer shall be written in block letters. On the top of it envelop name of the tender should be mentioned. The envelop should be addressed to the Registrar, SNTD Women's University, 1, Nathibai Thackersey Road, New Marine Lines, Mumbai.

Tender shall be opened in the presence of tenderers who wish to be present and officers of SNTD Women's University, Mumbai. Sealed tender No.3 shall be opened. It must contain two Envelops - Envelop No. 1 & 2. Envelop No.1 is technical tender which will be opened first and if it contains all the papers required Envelop No.2, containing the schedule of rates be opened. If it is found that all the papers are kept together in single envelop ignoring instructions given above, the tender may be rejected forthwith.

ENVELOP NO.1 : Must carry:

1. The Demand Draft drawn on any Nationalized Scheduled Bank at Mumbai, in favour of The Registrar, S.N.D.T.Women's University, Mumbai, for
 - (i) Rs 10,000/- (Rupees Ten Thousand only) towards EMD
 - (ii) Rs.1000/- (Rupees One Thousand) towards tender cost.
2. Services/ Experience Certificate.
3. Detailed information about Institution (Agency), name of proprietor, telephone no. In case of partnership firm- name and address of the partners and copy of Partnership Deed.
4. Certified copy of Service Tax Registration Certificate
5. Pan Card No of the Bidder Company / firm.
6. List of clients
7. Technical Compliance in strictly in the given format.
8. OEM Authorization Letter
9. Survey report done at site and actual Functional Design and Network Architecture
10. Certified copy of the Annual Audited Accounts for three years duly signed by the Chartered Accountant should be enclosed.

ENVELOP NO. 2 : Must carry: Financial Bid

The financial bid may be submitted in the following Format on the letter head of the supplier.

The Format for Financial Bid (FB)

To,

The Registrar,

SNDT Women's University,

1, N.T. Road, New Marine Lines,

Mumbai - 400 020

Having read and understood the contents of Tender Document, Instructions, terms and conditions and Technical specifications, I/we hereby submit (in separate sealed cover) our Financial Bid for the following equipment for SNDT Women's University, Mumbai

Sr. No.	Name	Quantity	Price in Rs.
1.	High End Upgradable Workstation for 4K Video Editing (Refer above specifications)	01	
2.	Interchangeable Lenses Full Frame 4k mirrorless still and video hybrid Camera (Refer above specifications)	01	
	Total		
	Taxes		
	Grand Total		

(Rupees.....)

Seal and signed

SECTION-VII : STANDARD TERMS & CONDITION FOR AGREEMENT / TENDER DOCUMENT

By accepting the Standard Form of an agreement (hereinafter referred to as "the agreement")

the Contractor accepts the Terms and Conditions included herein, unless the Contractor notifies his objections.

1. **Acknowledgment and Acceptance of agreement:**

This agreement constitutes an offer from the university and is expressly limited to the Terms and Conditions contained herein. The Terms and Conditions of the agreement are those that apply to the mess services, items, products, components or service (hereinafter referred to as "Service"). All exhibits, attachments, technical specifications, drawings, notes, instructions, or information referred in the agreement are incorporated herein by reference.

2. **Changes / Amendments:**

The University shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such required changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the contractor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Contractor of notice of change (amendment order).

3. **Force Majeure:**

If any service is not delivered by the date specified therein, the University reserves the right, without liability, to cancel the contract or to execute the same from another Contractor and to charge the defaulting contractor for any loss incurred in this transaction. The University shall have the right to refuse unsatisfactory service if the contractor is unable to complete performance at the time specified for delivery, by reason of strikes, labour disputes, riot, war, fire or other causes beyond the Contractor's reasonable control, the University, at its option, may elect to service to pay such proportion of the contract price as it deemed reasonable.

4. **Inspection and Acceptance**

All services covered under the contract may be inspected and tested by the University or its representatives at Contractors cost. If deemed necessary by the University, the Contractor shall provide without charge, all reasonable facilities and assistance for such inspection and test. Any inspection records relating to Service covered by this agreement shall be made available to the University during the performance of the order.

If any service covered by this agreement is defective or otherwise not conforming to the requirements of this agreement, the University may, by written notice to the Contractor:

- (a) rescind the contract as to such non-conforming Service;
- (b) accept such service at an equitable reduction in price;
- (c) reject such non-conforming service and require the delivery of suitable replacements.
- (d) If the contractor fails to improvise the shortcomings in the performance promptly, the university, with notice of seven business days, may replace or correct such Service and charge the contractor the additional cost occasioned thereby, or terminate this order by default. No inspection (including source inspection) test, approval (including design approval) or acceptance of service shall relieve the contractor from responsibility for defects in the performance of contract or other failures to meet the requirements of this order. Rights granted to the University in this article entitled INSPECTION are in addition to any other rights or remedies provided elsewhere in this order or in Law.

10. **Indemnity**

The contractor will indemnify, defend and hold the University, its and students harmless from any loss, expense, claim or damage including reasonable defence costs, arising from any claim or action based on any acts or omissions of the Contractor, its employees, servants, agents or subcontractors. The University reserves the right to be represented in any such action by its own counsel at its counsel at its own expense.

11. **Assignment / Subcontracting/subject**

The contractor shall not assign the contract received; any rights under this agreement or to become due hereunder neither delegated nor subcontracted/sublet any obligations or work hereunder..

12. **Cancellations**

The University may cancel this order in whole or in part at any time for cause by written, FAX, or e-mail notice to the Contractor, effective when sent, in the event that the Contractor:

- (a) fails to comply with any term or condition of this order including, but not limited to, delivery terms: or
- (b) appoints a receiver, liquidator or trustee in bankruptcy or other similar officer over any or all of its property or assets: or
- (c) files a voluntary petition in bankruptcy : or
- (d) has had filed against it an involuntary petition in bankruptcy which remains in effect for thirty (30) days: or
- (e) voluntarily ceases trading: or
- (f) merges with or is acquired by a third party: or
- (g) Assigns any of its rights or obligations under the Order to a third party without the university's advance written consent.

Upon the occasion of any one of the aforesaid and in addition to any remedies which the university may have in Law or in Equity, the university may also cancel this order or any outstanding deliveries hereunder by notifying the Contractor in writing fax or email of such cancellation effective and sent and the Contractor shall thereupon transfer title and deliver to the university such work in progress or completed service as may be requested by the university. The University shall have no liability to the Contractor beyond payment of any balance owing for Service purchased hereunder and delivered to and accepted by the university prior to the Contractor's receipt of the notice of termination, and for work in progress requested for delivery to the University.

14. **The vendor as in an Independent contractor:**

The vendor shall perform the obligation of this order as an independent contractor and under no circumstances shall it be considered an agent or employee of the university. The terms and conditions of this order shall not, in any way, be construed as to create a partnership or any other kind of joint undertaking or venture between the parties hereto.

15. **Compliance with Laws:**

By acceptance of this agreement, the contractor agrees to comply with the requirements of all the existing laws. The contractor also agrees to comply with the Fair Labour Standards Act and the Occupational Safety and Health Act, and all other applicable laws, ordinances, regulations and codes in the Contractor's performance hereunder. The Contractor further agrees to indemnify and hold the University and its customers harmless from any loss or damage that may be sustained by the University, by reason of the Contractor's failure to comply with any laws, ordinance, regulations and codes. The labours engaged shall be paid minimum wages as due & admissible with the difference if any due on revision by the contractor.

16. **Law of the Contract:**

This agreement shall be governed by and interpreted in accordance with the laws in existence and the jurisdiction of the Mumbai.