



SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY

1, Nathibai Thackersey Road, Churchgate, Mumbai - 400 020.
Telegram : UNIWOMEN • Telephone : 2203 1879 • Fax : 2201 8226
Website : www.sndt.ac.in

Ref. No. Ac/Finance/2013-14/ 772.

Date :- 31-01-2014

C I R C U L A R

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To,

2. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses

Subject :- Completion of Internal Audit for the year 2012-13.

Sir/Madam,

Internal Auditor for the S.N.D.T. Women's University for the year 2012-13, M/s Ray & Ray has brought to my notice that, they are not getting much co-operation from the departments for carrying out the Internal Audit.

You are hereby directed to kindly co-operate with the Internal Auditors by providing them the necessary relevant information/records/documents for the same. To enable them to complete the Internal Audit latest by end of February - 2014.

M. S. KUMAR
Finance & Accounts Officer
S.N.D.T. Women's University

Copy submitted to :-

1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.
2. Hon. Pro.Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for information :-

1. The Registrar, S.N.D.T. Women's University, Mumbai - 400 020.
2. The Director, B.C.U.D., S.N.D.T. Women's University, Mumbai - 400 020.
3. The Controller of Examination, S.N.D.T. Women's University, Mumbai - 400 020.
4. The University Librarian, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for Finance & Accounts Section record :-

1. Finance & Accounts Section - Standing Order File.