



SHREEMATI NATHIBAI DAMODAR THACKERSEY

WOMEN'S UNIVERSITY

1, Nathibai Thackersey Road, Churchgate, Mumbai - 400 020.
Telegram : UNIWOMEN • Telephone : 2203 1879 • Fax : 2201 8226
Website : www.sndt.ac.in

Ref. No.

Ac/Finance/2013-14/ 771.

Date :- 30-01-2014

C I R C U L A R

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To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses.

Subject :- Authentication of Financials & Management Representation letter.

Sir/Madam,

All the Heads of the Departments are hereby informed that, while submitting the completed Balance sheets from their end to the Finance & Accounts Department, it is mandatory for them to initial every page of the Balance sheet, Income & Expenditure Account and Management Representation letter.

Kindly follow the said procedure.

M. S. KUMAR

Finance & Accounts Officer
S.N.D.T. Women's University

Copy for information :-

1. M/s Sharp & Tannan, Statutory Auditor, Mumbai
2. M/s V. J. Choksi, Statutory Auditor, Mumbai.

Copy for Finance & Accounts Section record :-

1. Finance & Accounts Section – Standing Order File.