



SNDT Women's University

Pariksha Bhavan

Sir Vithaldas Vidyavihar, Juhu Road, Santacruz (W), Mumbai – 400 049.

TEL: 022-26608462/93 EXTN: 395, 022-26615168 EXTN: 103, 104. & 022-26612877 (Direct)

Website: www.sndt.ac.in, Email: sndtmcdc@gmail.com & mcdc@exam.sndt.ac.in

The Controller of Examinations
SNDT Women's University,
Pariksha Bhavan, Juhu Road, Santacruz (W),
Mumbai - 400 049.

Amount Paid Rs. _____

Receipt No.: _____

Date: ___/___/___

APPLICATION FORM FOR AUTHENTICATION OF TRANSCRIPT

A} Personal Details

1] Name of Student at the Time of Examination : _____
(Surname) (First Name) (Middle Name) (Mother's Name)

2] Complete Postal Address : _____
_____ Pin - _____

3] Contact Details : Mob. _____ Tel. No. _____

4] Name of the College/ Department : _____

5] Mode of Payment : By Cash By D.D. D.D.No _____ Bank _____ Date _____

Respected Sir,
I undersigned, _____
will be grateful to you, if you could kindly authenticate my Transcript. I herewith submitting two sets of Transcripts and I required _____ extra sets to be authenticcate.

SR. NO.	NAME OF THE EXAMINATION	MARKSHEE / DEGREE / DIPLOMA / ECT.	ORIGINAL / PHOTOCOPY	MONTH & PASSING Year	SEAT NO.	CLASS / GRADE

I need to submit this Transcript at, (Please Write Postal Address):

To, _____

Please do the needful. Thanking You.

Date: ___/___/___

Signature of the Student

Instruction: For Original Transcript students should contact to their respective college, institution or University departments.

1. Transcript Verification at University Level – Rs. 1000/-
2. For extra copy of verified transcript – Rs. 200/-
3. Students are requested to submit photocopies by themselves according to their requirement.
4. Fees can be paid by cash or demand draft. Demand Draft should be in favour of "The Registrar, SNDT Women's University, Mumbai", payable at Mumbai.

Pariksha Bhavan { Accounts Unit : Monday to Friday : 10:30am to 01:00pm and 01:45pm to 02:30pm (For Payment)
Certificate Unit : Monday to Friday : 10:30am to 01:00pm and 01:45pm to 02:30pm (For Submission)