



Library Annual Report

SNDT Women's University Library System

Highlights

The Library received grants from INFLIBNET and is in the process of establishing an ETD (electronic theses and dissertations) Lab at the Central Library, Churchgate campus. This will be beneficial for the students and faculty members for accessing e-thesis and dissertations submitted in the SNDT University. The old carrel area has been used to create an ETD Laboratory and part of it has been used for making a small discussion / meeting room which can be used by students, faculty or library staff.

During this year SNDT library uploaded 126 theses on Shodhganga repository, which provides a platform for research students to deposit their Ph.D. theses and make it available to the entire scholarly community in open access. In the next few months all the PhD theses available in the Library will be digitized and uploaded.

It was also a year of refurbishing for the Central Library and a year of consolidating and creating space and areas for the convenience of our readers. The old scrap, spoilt and tattered books in the balconies were removed and the balconies cleaned, painted and fitted with lights and fans. The area has been used to create a study space with carrels for faculty and research students. Another study area in the front portion of the third floor of the library is also being readied.

Part of the reading hall in the second floor will be used for more computers for our readers.

Two store rooms were also cleaned and are now being used for the office files and for storage of older books and duplicate copies of dissertations etc. New shelves were added to the existing stacks on the third floor of the Library to accommodate the books added to our collection.

The SNDT Women's University Branch Library, Pune celebrated 2014-15 as the Golden Jubilee year. In April 1964 this Library became a separate entity and was shifted from the SNDT Arts and Commerce College, to an independent building. Over the years the Library has grown into a major entity on the Pune Campus and supports the activities of all colleges and departments on campus.

The library at UMIT, Juhu Campus was developed as per AICTE norms. Nearly 10000 books were shifted permanently to UMIT library. In addition, a general reading section was also created by adding another 625 books. The transferred books were re-acquisitioned, processed and shelved. Print Journals and online Databases were also subscribed. Some stacks were temporarily shifted to UMIT in addition to the new furniture purchased.

In order to build rapport with the colleges and departments library held meetings with Principals & HODs of UMIT, Law, Pharmacy, Human Development to discuss library issues. AICTE team visited the Juhu Library in June and Pharmacy Council of India review committee in October 2014 for P V Polytechnic for accreditation of the courses offered.

Collection Development

As the UGC funds were low this year, it was decided to use them for database subscriptions only and no books were purchased from these funds. This resulted in a steep decline in the number of books purchased and the amount spent on acquisition. A total of 6872 books were added to the existing collection.

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The Acquisition department continued to undertake the task of purchasing materials for Maharshi Karve Model College for Women at Shrivardhan. This year 130 books costing Rs. 44626/ were purchased.

Gratis publications

The informal exchanges and donations through various sources continued to supplement the purchased books. We thankfully acknowledge the many individuals, institutional donors and government bodies for their valuable offerings which have enriched the library collection. Books were received from International institutions like, United Nations Development Programme, World Health Organization, various Government organizations like the Central Statistics Office, Centre for Enquiry into Health and Allied Themes, Directorate of Economics and Statistics, Kendriya Hindi Nideshalaya, Reserve Bank of India, University Grants Commission and personal donations besides national institutions like the National University of Educational Planning And Administration, Punarusthan Trust, Rajasthan Sanskrit Akadami, Ranbaxy Science Foundation, V. V. Giri National Labour Institute, Yashwantrao Chavan Pratishthan.

Displays / Reading Lists / Bibliographies

Bibliographies and reading lists were compiled on various topics like, Constitution Day,

Energy Environment Studies , Jayshankar Prasad, Women's Day, Women Health, Senior Citizens, World Tourism Day etc. while 76 displays were put up in the Libraries on

Dr. Babasaheb Ambedkar, Mahatma Jyotirao Phule, Maharshi Karve, Earth day, World Environment Day, World Book Day, Chartered Accountant Day, University Foundation Day, Yogacharya BKS Ayyengar, Air Force Day, Chief Ministers of Maharashtra, R. K. Laxman etc.

Conferences / Seminars / Programmes

The SNDT Branch library Juhu along with SVT college of Home Science organized a one week National Workshop on Digitization of Resources using Open Source Software: Greenstone Digital Library (GSDL) from 28th October to 3rd November 2014. The result of this workshop is an Institutional Repository developed using Greenstone Digital Library (GSDL) wherein the University question papers are loaded on a standalone machine.

The yearly Granthotsav, a festival of books, which the Pune Branch library has been organizing since 1993 was held during 8th to 10th December 2014. The programme started with the inauguration of "Book Exhibition cum Sale by Dr Dattatreya Tapkeer (College of Education) and Dr. Manik Dixit (Principal, College of Home Science). Different competitions organized during the Granthotsav included Crossword Puzzle, Memory Game, A debate competition was also held on "Is the Use of Mobile phones on Campus good or not". This year the response from the students was very encouraging. Poster competition on "Swachh Bharat Abhiyan" or "Sarvajal Abhiyan" were held as part of Granthotsav . On 9th December 2015 Yogaguru, Dr. Datta Kohinkar-Patil (Chairman of Pune Vipassana Samiti Trustee of Vishwashakti International Foundation) delivered a lecture on how to manage stress in student life.

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A lecture was organised on Cyber Crime. This was delivered by Shri Yogesh Thanage (Project Manager-Pune Cyber Lab, Data Security Council of India) on 13th February 2015 at the Pune Branch Library. Shri Thanage focused on different aspects of internet usage, social media on net and different apps of mobile phone and credit cards. He also guided the students how to handle these new devices and applications and made them aware of the possibilities of their misuse.

Both Branch Libraries hosted Book Exhibitions at the Student Led Conferences of the University in February and March 2015. Many staff members also helped in the organization of the programmes.

User Education Programmes

The library mainly organized orientation programmes for undergraduate students and user education workshops for post graduate students. The guests, non SNDT and distance education members were also individually guided to enable them to retrieve information from library resources. The objectives of the programmes are to introduce library resources and services and to develop competencies in users to retrieve needed information. The user education programmes were well appreciated by the participant students, teachers, guest members and non SNDT members. This year 61 programmes were conducted and 2053 participants were trained in the usage of various information resources.

The number of members registered showed a marginal decrease and hence all the other factors were similarly affected. All staff of the Library were on election duty for a few days and this also affected the Library services on those days. The visits declined, as many readers preferred to renew books over the telephone, though there were lesser number of books used on the premises.

However there was good use of Ebsco and Proquest databases. The services were made available to staff and research students through a password based service

Services

The Juhu Branch Library introduced Ways2SMS service using mobile technology. The library users are now intimated about the due date of the book, fine, long overdue etc. using this service. This service will now be extended to the other two libraries as well.

New facebook page was created of the SNDT Women's University Library system. Library notices, photographs, events, news etc have been posted and it is getting popular among the user community. The cover page of books is being downloaded through SLIM for new books. Now the book search will also display the cover page of the new books added to the library.

To keep abreast with the need of users, Juhu library conducted a user survey during February 2015. The results were analyzed and discussed in the Departmental Quality Assurance Committee (DQAC) meeting. The DQAC meetings were held every quarter i.e. in April 2014, July 2014, November 2014 and February 2015. A library program was designed for special education students keeping in mind the simple library work that can be given to special children. One student worked under this program during the year.

The Table of Contents (TOC) service was continued in all the Libraries and the pages were scanned and sent to the concerned faculty

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Staff Activities

Many staff members actively took part in the Library activities, conferences and were also called as resource persons for programmes and lectures in Library and Information Science.

The Library welcomed Smt Kashmira Dhirwani and Shri Macchindra Bangar and Smt Jayashree Kamble as Assistant Librarians, Smt Neha Sawant as Library Clerk and Shri Mandar Bansode as Library Attendant. The Library bid farewell to two old timers, Shri Vinayak More and Shri Tukaram Shigwan who retired on superannuation. Four Junior Library Assistants were promoted to the post of Senior Library Assistant, Smt Vandana More, Smt Chhaya Pednekar, Smt Sonali Divekar and Smt Nilam Varadkar. Shri Rajendra Pavale, Junior clerk at the Branch Library, Juhu was promoted and transferred to Administrative Office as Senior Clerk.

Total Collection: Books, Journals, Audio-Visual, E-Resources

Items	Central Library Mumbai	Branch Library Pune	Branch Library Juhu	Total
Foundation Year	1955	1964*	1968**	
Documentary Resources				
Books				
i) Book stock on 31-03-2014	229154	89780	70103	389037
ii) Books added in the year	1635	1194	4043	6872
iii) Book stock on 31.3.2014	230789	90974	74146***	395909
Periodicals and Newspapers				
Subscribed Periodicals	149	144	154	447
Complimentary Periodicals	83	11	38	132
Newspapers	24	13	12	49
Databases	58			58
Manuscripts	12	-	-	12
Audio Visual Materials	3568	1042	2665	7275
Theses And Dissertations****	7142	1573	2891	
ANNUAL REPORTS	2196	-	270	2466
Reprints, Brochures, Clippings etc.	16508	-	400	16908

* Was part of SNDT College of Arts and Commerce from 1962-1964

** Santacruz study centre established in 1972 was shifted to Branch Library Juhu in March 2012 as the books, furniture and library records were damaged in 2005 due to floods.

** Ghatkopar study centre established in 1975 was shifted in June 2012

*** 4867 books are kept separately at Branch Library Juhu of Ghatkopar Centre and 3377 books are available with UMIT.

**** Total number not given as there is duplication in the collections at each library

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Use of Library Resources and Services

Items	Central Library Mumbai	Branch Library Pune	Branch Library Juhu	Total
No. of Working Days	326	307	285	-
Registered Members				
i) Students	1670	1806	2247	5723
ii) Staff	196	244	256	696
iii) Guests	225	180	111	516
iv) Others	10	33	07	50
v) Research Scholars	76	25	42	143
vi) Institutional Members	01	-	-	01
vii) Total	2178	2288	2663	7129
Library Use And Library Visitors				
A) Library Visits				
No. of visitors to the library	145141	90567	60696	296404
Average No. of visitors per day	445	295	213	953
B) Use of Resources				
i) Books				
No. of books used in-house	105001	74143	46864	226008
No. of books lent out	27477	34929	21774	84180
Total issued	132478	109072	68638	310188
Average used per day	406	355	243	1004
ii) Periodicals				
No. of issues used	21780	18024	19212	59016
Average used per day	67	59	68	194
iii) Other materials				
Audio visuals items used	12	279	10	301
Theses and Dissertations	4141	11531	496	16168
Other materials used/(Newspapers, QP/ Syll/SchBks etc)	181258	36766	10401	228425
Total	185411	48576	10907	244894
Total used (all materials)	339669	175672	98757	614098
Average used per day	1042	572	347	1961*
iv) electronic database used				
No. of downloads	77853			77853
No. of logins	93015			93015
Subscribed: Proquest, Ebsco, IEL, Elsevier, Manupatra, AIR and CMIE				
Consortia: Infonet- Emerald, JCCC, JSTOR, Spring link, Cambridge, Wiley	6602			6602

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Other Services				
A) Inter Library Loan				
i) Items borrowed	11	25	04	40
ii) Items loaned	28	23	41	92
B) Reference Queries + Archival Queries	14397	6728	3108	24233
C) Bibliographies/Reading Lists	09	0	15	24
D) Displays and Exhibitions	08	51	15	74
E) Library Orientation				
i) No. of Programmes	23	17	21	61
ii) No. of users oriented	1127	516	410	2053
F) Photocopies supplied	52719	622359	11002	686080
G) Search on computer (OPAC)	240571	6025	38076	284672

* use of online materials given separately which is approx. 306 per day.

Smt. Jamnabai Govindji Madhavji Smarak Trust Children's Library and Material Research Centre

JGMST children's library had 851 visitors visiting library twice a week from the PGSR, Department of Early Childhood Education nursery students. There were 48 visitors off campus. 1575 books and 97 periodicals were consulted on reference during the year while 847 were home issued. Only 18 members took library membership. 246 books were withdrawn and 16 magazines were bounded. Nursery kids visiting children's library enjoyed various concepts by means of rhymes, songs & stories on YouTube. Concepts like Animals, Plants, Vegetables, Good manners, Birds, Community Workers etc. were explained to them. Rhymes Shown were – Baa Baa Black Sheep, Twinkle Twinkle, Eeny Meeny Miny Mo, Five Currant Buns, Five Little Monkeys Jumping on The Bed, Humpty Dumpty Sat on a Wall, Jack & Jill, Machhali jal ki rani hai, Numbers of 1 to 10, ABCD Rhymes. Stories like- Akbar Birbal, The story of the three bears, Rocky's New Friend-Blade the Shark, Five Peas, Fairy Tales for Kids-Little Red Riding Hood and the Wolf Prince, The Elephant Child, Three Little Pigs and The Big Bad Wolf, Adam's Amazing Dream, The Three Magic Pumpkins-Indian Folk Tales, Moral Stories for Children's.

Programmes Organized

- Mask making workshop under JGMST during summer vacation 13.5.14. 18 children attended this programme
- JGMST Children Library conducted Library Mania: Kids Learning Activities programme for children on 17th February 2015.



Mask making competition at Children's Library, Juhu



Granthotsav at Branch Library, Pune